



Republic of the Philippines
Quezon City
OFFICE OF THE MAYOR



Herbert M. Bautista mpa mnsa

OFFICE ORDER NO 72
Series of 2014

DIRECTING RELEVANT DEPARTMENTS AND OFFICES IN QUEZON CITY TO FORMULATE FURTHER REFORMS RELATING TO EASE OF DOING BUSINESS IN QUEZON CITY

WHEREAS, it is the policy of the Quezon City Government to encourage the growth of the economy of the city through the entry and expansion of business, as well as to support the dynamism of the construction sector of the city;

WHEREAS, as the benchmark city for Ease of Doing Business in the Philippines and in furtherance of this policy, Quezon City bears the more intense pressure to undertake reforms to further ease doing business in this city;

WHEREAS, the continuing reforms must take the form of immediate, medium and long-term modifications and improvements, as well as solutions, in systems and processes, as well as the formulation of new or amended policies that affect aspects of doing business in the city for components in the system that the local government is responsible for, with the end in view of providing more convenience to those who transact with the city government in terms of applying for business permits and construction permits;

NOW, THEREFORE, I, HERBERT M. BAUTISTA, Mayor of Quezon City, by virtue of the powers vested in me, do hereby order the following offices and departments to detail all the steps; logistical, funding and other requirements; as well as draft the policy direction necessary to initiate the below-stated reform programs to ease doing business in Quezon City:

1. Business Permits and Licensing Office (BPLO)
2. City Treasurer's Office (CTO)
3. City Planning and Development Office (CPDO)
4. Quezon City Information Technology and Development Office (QCITDO)
5. Department of the Building Official (DBO)
6. City Assessor's Office (Assessor)
7. Communications Coordination Center (CCC)

For programs involving computer systems development, the Quezon City Information Technology and Development Office shall be the lead office; for projects involving revisions/amendments to the Revenue Code of Quezon City, the City Treasurer's Office shall be the lead office, for approval of the City Council; for the project to draft the Quezon City Local Building Regulations Code, the lead department is the Department of the Building Official. All should fully cooperate to ensure the operability of the proposed systems and processes.

The Bureau of Fire Protection is enjoined to participate actively in the streamlined processes in support of national goals.

The aforementioned departments/offices may engage the assistance/advice of the City Legal Department and Liquor Licensing Regulatory Board Chairman, Alberto M Galarpe, whenever necessary.

The following shall be the programs/projects for study and formulation:

1. Review and redefinition of the role of the barangay in business and building permitting, as provided for the in the Local Government Code of 1991, as amended;
2. Review of the Revenue Code to study the possibility of advanced payment of local clearance fees (up to 3 years), so as to ease the annual requirement for businesses to secure and pay for their locational clearances every year;
3. Development of the capacity for the Quezon City Government to enable online applications for new business registration, integrating the processes for locational clearance applications, fire inspection and health inspection systems, and electronic payment systems.

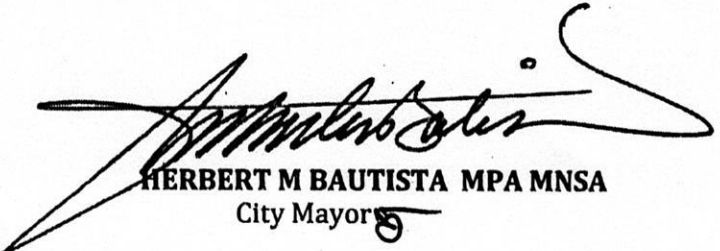
The system must include the development of a Knowledge Center on Zoning, which means that the following information materials will be available online to guide the applicant (the Zoning Map, Guidelines/Frequently Asked Questions for locating a business, New Comprehensive Zoning Ordinance).

4. Development of a tracking system for both Business Permits Applications and Construction Permit Applications. This should enable the management to determine where the bottlenecks in the process are and who is responsible for it.
5. Development of an electronically linked system on the process for property registration, involving the issuance of tax declarations and tax clearance from the City Assessor and City Treasurer's Offices.
6. Drafting of an ordinance that will provide for the Quezon City Local Building Regulations Code, for the approval of the City Council. The Code will provide for a comprehensive guide for building standards for structures in QC and a streamlined permitting system as a response to ease of doing business concerns, while also responding to issues of disaster risk resiliency and Green Building compliance in QC.

All other offices and departments should provide full support and cooperation for the effective development of the above stated projects.

This Order shall take effect immediately.

Issued, 27 MAY 2014, Quezon City.


HERBERT M BAUTISTA MPA MNSA
City Mayor