



The Calapan City BPLS Experience

Marc Daniel Villarosa

THE CITY OF CALAPAN

<http://www.cityofcalapan.gov.ph>

Port City
Provincial Capital of Oriental Mindoro
Regional Center
Gateway to Southern Philippines
Strong Nautical Highway

Population : 124,173 (NSO, 2010)
Area : 250.06 sq.km.
Business
Establishments : 4,594 (BPLO, 2014)



HON. ARNAN C. PANALIGAN
City Mayor



CERTIFICATION
INTERNATIONAL

Certificate of Registration

This is to certify that

City Government of Calapan

Calapan City Hall, Guinobatan, Calapan City,
Oriental Mindoro, Philippines

operates a quality management system which has been assessed as conforming to

ISO 9001:2008

for the scope of activities

- 1) Issuance of business permits and of other clearances;
- 2) Appraisal and assessment of real property and issuance of true copies of tax declarations and of other certificates;
- 3) Registration and issuance of certifications of birth, marriage, and death.

Certificate No: **CIP/4387/10/05/713** Issue Date: **29 June 2013**

Valid until **28 June 2016** subject to adherence to the agreed ongoing audit programme, successful endorsement of certification following each audit and compliance with CI Regulations
Date of original issue: 29 June 2010

Signed for and on behalf of

Managing Director



Certification International Philippines, Inc., Unit 601, OMM-Citra Bldg., San Miguel Ave., Ortigas Center, Pasig City, Metro Manila, Philippines 1605

www.cert-int.com



**The City
Government of
Calapan remained
ISO 9001:2008
Certified for the
Business Permits
and Licensing
System until
June 28, 2016**

Two Time Most Business Friendly City in the Philippines (2012 & 2013)



PUBLIC SERVICE EXCELLENCE



QUALITY CUSTOMER SERVICE

Business Permits, Building and Occupancy Permits, and Real Property Tax Declarations

BUSINESS PRACTICE SUCCESSES

- ☐ **Reduced Transaction Time**
- ☐ **Eradicated Under/Over-assessment of taxes and fees**
- ☐ **Automatic Generation of Various Reports**
- ☐ **Effective and Efficient Tax Collection**
- ☐ **Encouraged Taxpayers and Investors**
- ☐ **Eradicated Opportunities for Corruption**



BUSINESS PERMIT APPLICATION

AS SIMPLE AS **A****B****C**



A - APPLICATION

1. FILL-UP APPLICATION FORM WITH MINIMUM REQUIREMENTS:

- ☐ Barangay Business Clearance
- ☐ Community Tax Certificate
- ☐ DTI Registration

2. SECURE LOCAL CLEARANCES

- ☐ Locational Clearance
- ☐ Occupancy Permit
- ☐ Medical Clearance/ Sanitary Permit



B - BUSINESS ASSESSMENT AND PAYMENT

3. BUSINESS PERMIT APPLICATION WILL BE ASSESSED IN JUST 1-CLICK.

- ☐ Statement of Account (SOA) will be given to the customer

4. PAYMENT THROUGH 3 AVAILABLE WINDOWS

- ☐ 1 – Click receipt (NPO Receipt)



C – CLAIM

5. CLAIM BUSINESS PERMITS AS FAST AS FIVE (5) MINUTES (One-coffee drink)

- ☐ Separate printer for Business Permit
- ☐ One signature for B.P.

The background features a 3D puzzle graphic. One piece is missing from the top-left section, revealing a grey puzzle piece underneath. The main puzzle piece is blue. In the background, there is a blurred image of a hand typing on a keyboard, and binary code (0s and 1s) is scattered across the scene, suggesting a digital or technological theme.

CALAPAN CITY BEST BUSINESS PRACTICES

ONE-STOP SHOP

TAXPAYER'S CENTER AMENITIES

- ☐ Air-Conditioned Room
- ☐ Comfortable Seats
- ☐ Frontline Officer/s Present
- ☐ Flowcharts and Organizational charts available
- ☐ Entertainment (TV, DVD, Music)
- ☐ Sound System
- ☐ Customer Feedback Instrument
- ☐ Free Coffee during first quarter



POLICIES

- **REVENUE CODE**
- **MARKET CODE**
- **TAX AMNESTY**
- **ORDINANCE FOR GENERAL
REVISION OF REAL PROPERTY TAX
ASSESSMENT**
- **INVESTMENT INCENTIVE CODE**



ALL OFFICES NO NOON BREAK POLICY



City Planning and Development Department



City Treasury Department



Office of the City Mayor



City Health and Sanitation Department



Taxpayer's Center



CUSTOMER FEEDBACK



Republic of the Philippines
CITY GOVERNMENT OF CALAPAN



URBAN PLANNING AND DEVELOPMENT DEPARTMENT

CUSTOMER FEEDBACK ON THE PROCESSING OF LOCATIONAL CLEARANCE

TO OUR VALUED CUSTOMER:

For efficient and effective service along with the **AKSYON AGAD PROGRAM** of the City Government of Calapan, we would appreciate if you answer this survey questionnaire honestly to help us evaluate our services.

Rest assured that your responses will be treated with confidentiality.

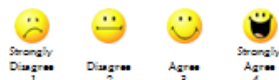
Sincerely yours,

City Planning and Development Coordinator

Name of attending officer/employee : _____
Position : _____
Date of Visit : _____

INSTRUCTION:

Please check (✓) the boxes that corresponds to your answers in the statement below.



I. OFFICE ENVIRONMENT

- | | | | | |
|---|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Office is easy to locate. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Office is clean and orderly. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Signages are in place. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Service areas are properly arranged according to services offered. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Designated waiting area is comfortable. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

II. PROCEDURE

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Application forms are clear and readable. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Application forms are easy to understand. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. List of requirements given is complete. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Instructions given are clear. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Waiting period for processing of application with | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

complete requirements is:

a. within 10 minutes for business permit

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

b. within 10 minutes for building permit

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
--------------------------	--------------------------	--------------------------	--------------------------

III. PERSONNEL

- | | | | | |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1. Personnel are in uniform and with ID. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Personnel are well-groomed. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Personnel are approachable and accommodating. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Personnel are polite and courteous. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Personnel are knowledgeable. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

IV. OVERALL RATING

On a scale of 1-10 where 1 is the lowest and 10 is the highest, please rate our services on **Processing of Locational Clearance**. Encircle the number that corresponds to your answer.

1 2 3 4 5 6 7 8 9 10

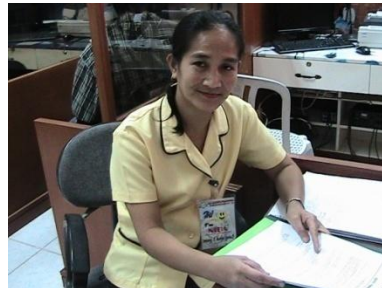
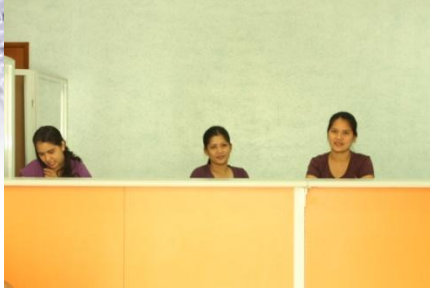
V. WHAT DO YOU THINK SHOULD WE DO TO FURTHER IMPROVE OUR DELIVERY OF SERVICE?

Thank you and MABUHAY!

RECEIVING AREA



FRONTLINE OFFICERS WITH NAME PLATES



AWARDS TO OUTSTANDING EMPLOYEES

THE PRAISE PROGRAM

1.Impact of Performance	20%
2.Reliability and Effectiveness	20%
3.Consistency of Performance	20%
4.Interpersonal Relations	20%
5.Punctuality	10%
6.Attendance	10%
TOTAL	100%



RECOGNIZE BEST TAXPAYERS

NATATANGING TAXPAYERS NG LUNGSOD NG CALAPAN

BUSINESS TAX

1. Jollibee Foods Corporation
2. Citimart Island Mall
3. Mrs. Rosa Kaw
4. Mercury Drug
5. Landbank of the Philippines
6. AVON Cosmetics, Inc.
7. Calapan Waterworks Corporation
8. Oriental Amber Corporation

REAL PROPERTY TAX

1. Mr. Guido Bagsic
2. Mr. and Mrs. Victor Caballero
3. Mr. Wilfredo Caballero
4. Mrs. Gliceria Concepcion
5. Mr. and Mrs. Carlito Go
6. Mr. Ricardo King
7. Mr. and Mrs. Armando Sih
8. Mr. Wilton Teng



BUSINESS INCENTIVES

ORDINANCE BASED INCENTIVE PROGRAMS

Tax exemptions/Discounts

- 1. Exemption from Real Property Tax**
- 2. Joint Payment of Land and Improvements**
- 3. Tax Discount for Advance and Prompt Payment**

INVESTMENT INCENTIVES

Preferred/Priority Investment Areas

- 1. Agro-industrial business**
- 2. Light manufacturing/processing industries**
- 3. Tourism facilities**
- 4. Transshipment Facilities**
- 5. Property development**
- 6. Development of other environment-friendly enterprises/
manufacturing/ production/ basic engineering industries**
- 7. Financial Institutions**

INCENTIVES AND SUPPORT MEASURES TO REGISTERED ENTERPRISES

- 1. Fiscal Incentives**
- 2. Non-fiscal Incentives**

OVERVIEW OF BPLS COMPUTERIZATION





OVERVIEW OF THE PREVIOUS SYSTEM

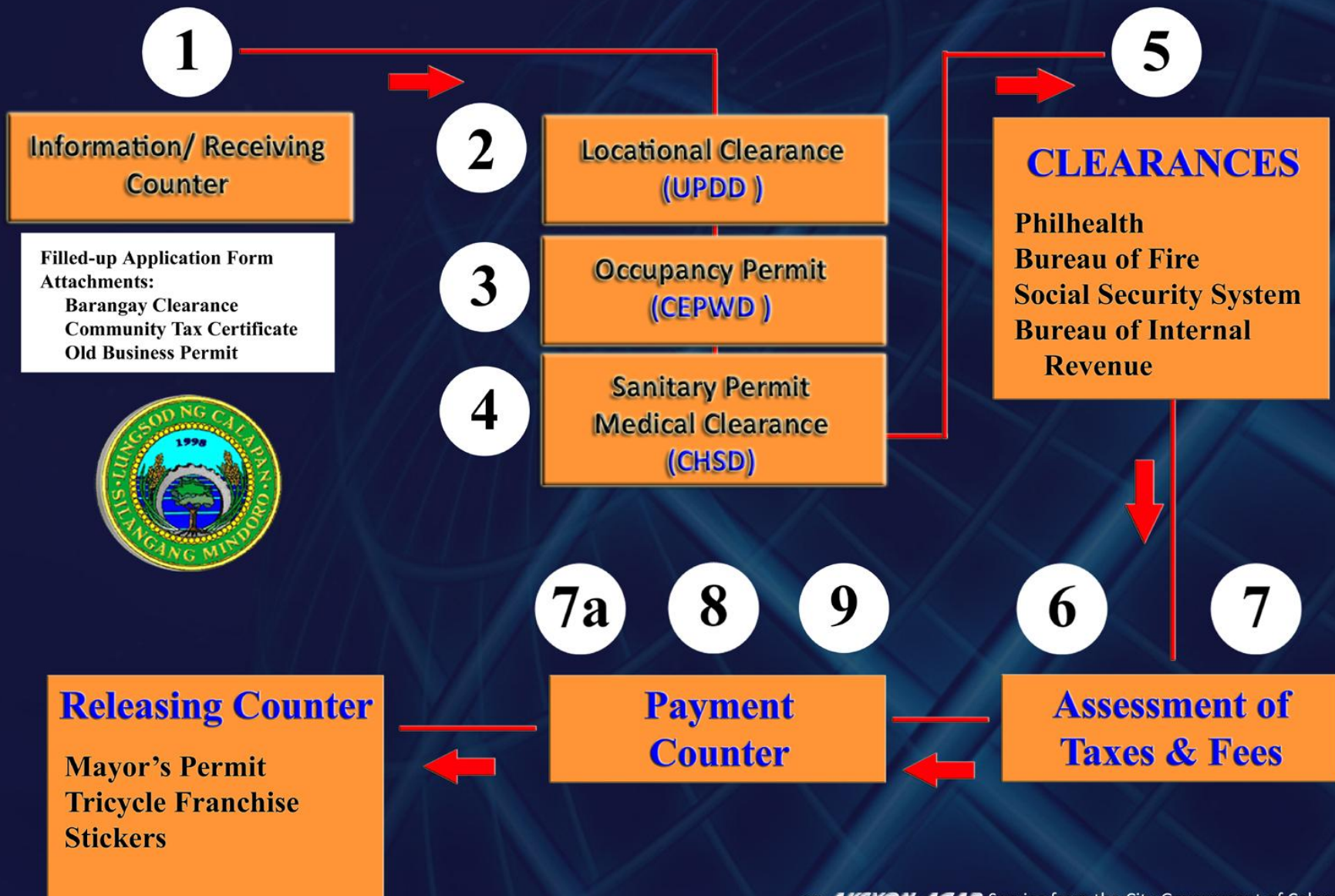
- 1. Manual-based computation**
- 2. Limited computing**
- 3. Complicated system of operation**
- 4. Minimal Reports and capability**
- 5. Not user-friendly**
- 6. Minimal Security**
- 7. Not networked**
- 8. Full of Human Intervention**
- 9. Unnecessary Requirements**



PhilHealth
Your Partner in Health

[illegible]


BUSINESS PERMIT & LICENSE FLOWCHART





It covers:

- * all licensing & collection
- * automates the application

- tion of statement of accounts,
ments and automatic
ue collectors.
- 

Hardware Requirements/ Network Set-up



Oracle e-Governance

Communicating employees - Citizen and business

Proposed BPLS Network Set-up

Business Permits & Licensing Section



Assessment



Assessment



Issuance of Mayor's Permit



**Mayor's Office/
Inquiry/Viewing**

Deliver



Switch



Server

City Treasury Department



Collection



Collection



Collection



Screenshots/ Actual Operations



Oracle e-Governance

Communicating employees - Citizen and business



MyBTAX Business tax System



File Browse Businesses Process Reports Executive Window Tables Exit

LGU PHILIPPINES 2009

My.BTAX



Business Tax Management System

V 1.0.7



by: WolFire Software

JEROME

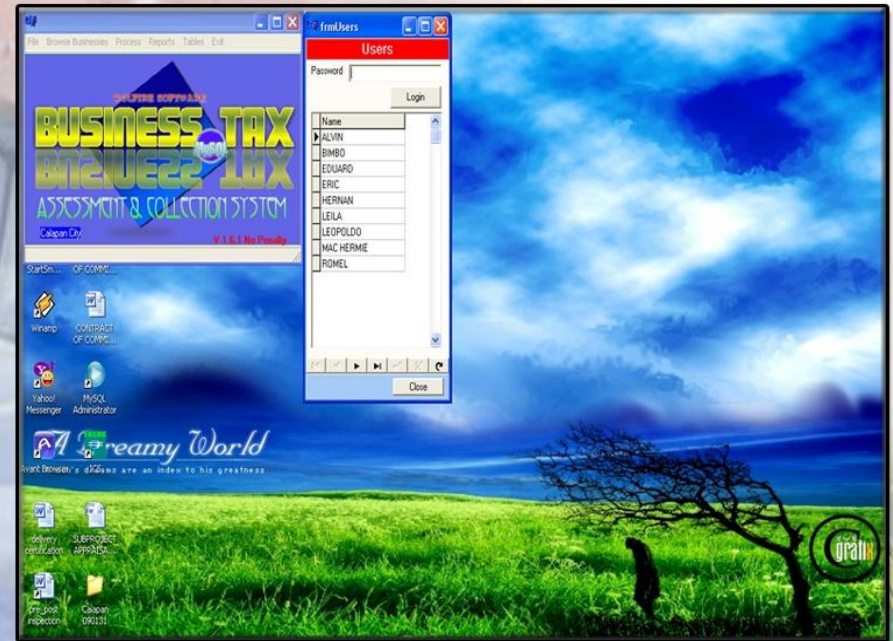


MyBTax System

ICS – Income Collection System

A sustainable LGU Business Tax Systems, written in Borland C++ Builder with MYSQL Database Server. MyBTax 2009 is a Client-Server application that can smoothly run on networked environment in any popular Microsoft Windows OS and also internet ready. Very easy to operate and does not require highly technical I.T personnel.



[illegible]

Accountability System



Business Permits and Licensing System

WOLFIRE SOFTWARE
BUSINESS TAX
ASSESSMENT & COLLECTION SYSTEM
 Calapan City V 1.6.1 No Penalty

Winamp CONTRACT OF COMM...
 Yahoo! Messenger MySQL Administrator
 A Dreamy World
 Avant Browser's dIGSams are an index to his greatness

delivery certification SUBPROJECT APPRAISA...
 pre_post inspection Calapan 090131

frmAll

OWNER
 A & A REALTY DEVELOPMENT ENT
 ABAC, DONNA
 ABACA, GEORGE
 ABACA, LEA
 ABACA, LEA C.
 ABACAN GLICERIA
 ABACAN, BARTOLOME
 ABACAN, MAXIMA
 ABAD, RHODA
 ABANTE, CARLO
 ABANTO, CARLO
 ABANTO, CARLO
 ABAO, ALMA ROSSETTE
 ABAO, AMPARO
 ABAO, AMRISSA
 ABAO, AURELIA
 ABAO, MEYNARDO
 ABAO, MEYNARDO
 ABAO, MINERVA

BCN: 00900105
 Business Name: A & A REALTY DEVEL
 Nature of Bus. Code: RE
 Location Code: 021
 Location Name: IBABA EAST
 Status:
 Type: REAL ESTATE DEVEL

NC	NAME
RE	REAL ESTATE

NC	GROSS_FR	GROSS_TO	TAXRATE	P
RE	1.00	99,999,999.99	0.00	

OR_NO	Date	Mode_Pay	Payor
2272909	2/2/2009	1-4	A & A REALTY C

NC	NCODE	BCODE	FEE
MA	01	MPF	100
MA	02	MPF	100
MA	03	MPF	100
MA	04	MPF	100
MA	05	MPF	100

TaxName	Amount
MEDICAL FEE	100.00
SANITARY INSPECTION FEE	150.00
FIRE INSPECTION FEE	50.00

Code	Tax Name	Amount
MPF	MAYOR'S PERMIT FEE	500.00

BCN	Year	STATUS	CAPITALIZATION	EstntGross	NonEstntGross	PriestRefCarGross	PermitNo
00900105	2009		200,000.00				

Browse all business details

Business Permits and Licensing System

WOLFE SOFTWARE
BUSINESS TAX
ASSESSMENT & COLLECTION
Calapan City

File Browse Businesses Process Reports Tables Exit

Process

Tax Assessment/Billing

Search BCN Business Name
Owner
New Business ☐ By Location

BCN	OWNER	BUSINESSNAME	T
00900105	A & A REALTY DEVELOPMENT	A & A REALTY DEVELOPMENT	R
00900033	ABAC, DONNA	DONNA'S STORE	S
02109662	ABACA, GEORGE	HARDIE'S STORE	S
00900038	ABACA, LEA	THE NEW DIMENSION	O

Business Name: A & A REALTY DEVELOPMENT ENTERPR
Location: 021 IBABA EAST
Status: Nature: [RE] Retire: []
Remarks:

Type: _____ Nature: _____ Capital: _____ Year: _____ Location: _____ Retire: _____

Query
Start Query Off Total Business Listing Report

Tax Years

Year	Gross Sales	STATUS	NonEssnlGross	Est
2009	200,000.00			

Non Essnl/Essnl Gross: _____
Rice/Ref/Car Gross: _____ Permit No.: _____
Remarks: _____

Receipts

OR_NO	Date	Mode_Pay	Amount	Surcha
2272909	2/2/2009	14	3,670.00	

OR Details

Compute Assessed

Code	Tax Name	Amount
MFF	MAYOR'S FE	500.00

Fix Taxes

Code: MAYOR'S PERMIT Amount: _____

Tax Due P
SQA/Assess
Tax Year: 2009
Collection
Tax Due Listing Close

A & A REALTY DEVELOPMENT EN

66.67% Doc: 2.64M/2.64M
Click or drag over the area you want to enlarge. Change the zoom state on the Options bar.

Tax Assessment and Billing

Business Permits and Licensing System

Process

Tax Assessment/Billing

Search BCN: 04901073 Business Name: _____
 Owner: _____
 New Business: ☐ By Location: _____

BCN	OWNER	BUSINESSNAME	TYPE
04901073	ABACAN GLICERIA	GLICERIA ABACAN'S GI GROCERY	

Business Name: ABACAN GLICERIA
 Location: 049 SAN VICENTE NORTH
 Status: _____ Nature: ☐ RD ☐ Retire
 Remarks: _____

Type: _____ Nature: _____ Capital: _____ Year: _____ Location: _____ Retire: _____

Query

Start Query Off Total Business Listing Report

GLICERIA ABACAN'S GROCERY

Tax Years

Year	Gross Sales	STATUS	NonEssntlGross	Est
2006	170,000.00			
2007	180,000.00			
2008	190,000.00			
2009	95,000.00			

Non Essntl/Essntl Gross: _____
 Rice/Ref/Car Gross: _____ Permit No.: _____
 Remarks: _____

Receipts

OR_NO	Date	Mode_Pay	Amount	Surcha

OR Details

View Assessed

Tax Name	Fees/Amount
BUSINESS TAX	1,900.00
SANITARY INSPECTION FEE	150.00
BURN INSPECTION FEE	50.00
BUSINESS STICKER	300.00
SITE INSPECTION FEE	50.00
MPF-MAYOR'S PERMIT FEE	300.00
MEDICAL FEE	100.00
OCCUPATIONAL FEE	100.00
GARBAGE COLLECTION FEE	400.00
TAX CLEARANCE FEE	30.00
STOOL EXAM. FEE	60.00

Fix Taxes

Code	Tax Name	Amount
MPF	MAYOR'S PE	300.00

MAYOR'S PERMIT

Tax Due 3,440.00 SOA/Assess

Tax Year: 2009 Collection

Tax Due Listing Close

Tax Assessment and Billing

Date Printed: 5/19/2009 9:02:12 AM

Republic of the Philippines

V 1.0.7

City of CALAPAN

Business Permit and License Section

Statement of Account/Assessment Record

BCN	05008806	Date Applied		Last Payment Made	
Owner	ABAD, RHODA			O.R. #	2293144
Business Name	ALCHEMY MX COMPUTER			Date	4/21/2009
Location	SAN VICENTE SOUTH			Quarters	2-2
Type of Business	RD COMPUTER RENTALS AND SERVICES			Amount	775.00

Year	Gross Sale	Business Tax	Surcharge	Penalty	Other Fees	Quarters
2009		2 qtrs 1,550.00	0.00	0.00	0.00	3-4

Quarterly Payment

Quarter	Due Date	Business Tax	Surcharge	Penalty	Fees	Total
1st	Jan 20	0.00	0.00	0.00	0.00	0.00
2nd	April 20	0.00	0.00	0.00		0.00
3rd	Jul 20	775.00	0.00	0.00		775.00
4th	Oct 20	775.00	0.00	0.00		775.00
TOTAL TAX DUES		1,550.00	0.00	0.00	0.00	1,550.00

Fees

Code	Name	Amount
02SAN	SANITARY INSPECTION FEE	150.00
03FIR	FIRE INSPECTION FEE	204.00
05ANN	ANNUAL INSPECTION FEE	200.00
07BS	BUSINESS STICKER	300.00
08SI	SITE INSPECTION FEE	50.00
MPF	MPF-MAYOR'S PERMIT FEE	500.00
01MED	MEDICAL FEE	100.00
09OCC	OCCUPATIONAL FEE	100.00
12GCF	GARBAGE COLLECTION FEE	420.00
13TXC	TAX CLEARANCE FEE	30.00

Tax Computed by:

Collected by:

Verified by

Total 0.00

Business Permits and Licensing System

Process

File Browse

fCollect

Search

Date To Pay 2/11/2009

Business tax 1,900.00 4 qtrs

Other Fees 1,540.00

Surcharge 118.75

Penalty 9.50

Total Tax Due 3,568.25

Payment Mode 1-4

OR Number

Payor ABACAN GLICERIA

Business Tax 1,900.00

Other Fees 1,540.00

Surcharge 118.75

Interest 9.50

Amount Due 3,568.25

Preview SOA

Preview Receipt

Accept

Mayor's Permit

Close

Business Name

Location

Status

Remarks

Type

Nature

Capital

Location

Retire

Start Query

Off

Total

Business Listing Report

GLICERIA ABACAN'S GROCERY

Calapan 090131

Tax Assessment/Billing

View Assessed

Tax Name	Fees/Amount
BUSINESS TAX	1,900.00
SANITARY INSPECTION FEE	150.00
BURN INSPECTION FEE	50.00
BUSINESS STICKER	300.00
SITE INSPECTION FEE	50.00
MPF/MAYOR'S PERMIT FEE	300.00
MEDICAL FEE	100.00
OCCUPATIONAL FEE	100.00
GARBAGE COLLECTION FEE	400.00
TAX CLEARANCE FEE	30.00
STOOL EXAM. FEE	60.00

Non Essntl/Essntl Gross

Rice/Ref/Car Gross

Permit No.

Remarks

Receipts

OR_NO	Date	Mode_Pay	Amount	Surcha

OR Details

Fix Taxes

Code	Tax Name	Amount
MPF	MAYOR'S PE	300.00

MAYOR'S PERMIT

Tax Due 3,440.00

SOA/Assess

Tax Year 2009

Collection

Tax Due Listing

Close

Collection System

Business Permits and Licensing System

Process

Search

New Business

BCN

04901073

Calapan City

COLLECTION

Date To Pay: 2/11/2009

Business tax: 1,900.00 4 qtrs

Other Fees: 1,540.00

Surcharge: 118.75

Penalty: 9.50

Total Tax Due: 3,568.25

Payment Mode: 1-4

OR Number:

Payor: ABACAN GLICERIA

Business Tax: 1,900.00

Other Fees: 1,540.00

Surcharge: 118.75

Interest: 9.50

Amount Due: 3,568.25

Preview SOA

Preview Receipt

Accept

Mayor's Permit

Close

Start Query

Off

Total

Business Listing Report

for

Receipt Print

Name of Collection	Fund/Account	Amount
Business Tax (1-4)		1,900.00
Other Fees		1,540.00
Surcharge		118.75
Penalty		9.50

Preview Receipt

Total: 3,568.25

City: CALAPAN

OR Number:

Date: 2/11/2009

Payor: ABACAN GLICERIA

Order No.:

Order Date:

Officer:

Position: City Treasurer

TM: 33 LM: 22

Close

View Assessed

	Fees/Amount
SECTION FEE	150.00
ATION FEE	50.00
CKER	300.00
ON FEE	50.00
PERMIT FEE	300.00
	100.00
AL FEE	100.00
LECTION FEE	400.00
CE FEE	30.00
FEE	60.00

Fix Taxes

Code	Tax Name	Amount
MPF	MAYOR'S PE	300.00

MAYOR'S PERMIT

Tax Due: 3,440.00

SOA/Assess

Tax Year: 2009

Collection

Tax Due Listing

Close

GLICERIA ABACAN'S GROCERY

Feather: U gix

Style: Normal

File Browser

Brushes

Collection System

Business Permits and Licensing System

Print Preview

2/11/2009

CALAPAN
ABACAN GLICERIA

Business Tax (1-4)	1,900.00
Other Fees	1,540.00
Surcharge	118.75
Penalty	9.50

3,568.25

THREE THOUSAND FIVE HUNDRED SIXTY EIGHT PESOS & 25/100

X

V 1.6.1 No Penalty

GONDELINA B. LUMANGLAS
City Treasurer

0% Page 1 of 1

Official Receipt preview

Business Permits and Licensing System

Outputs

Print Preview

Date/Time Printed: 2/11/2009 9:33:33 AM Page No.: 1

Republic of the Philippines
City of Calapan
City Treasurer's Office
ABSTRACT OF COLLECTION
1/22/2009 to 1/22/2009

Title: Sub Title:

#	Date	OR #	Name of Tax Payer / Business Tax Penalty	Surcharge	MEDICAL FEE	SANITARY INSPECTOR FEE	FIRE INSPECTOR FEE	LOCATION CLEARANCE FEE	ANNUAL INSPECTION FEE	BUSINESS PLATE STICKER	BUSINESS SITE INSPECTION FEE	OCCUPATION DELIVERY TAX	STOOL EXAM FEE	GARBAGE TAX COLLECTION FEE	CLEARANCE FEE	MAYOR'S PERMIT FEE	TOTAL	BCN
			Daily Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
1	1/22/2009	2270032	NERIA, RUFINA	17,000.00	600.00	150.00	50.00		200.00	300.00	50.00	600.00		1,500.00	30.00	1,000.00	21,480.00	05000395
2	1/22/2009	2270032	CHARMAINE JOY S. AGILLON	250.00	100.00	150.00	50.00			300.00	50.00	100.00	60.00		30.00	200.00	1,290.00	00009670
3	1/22/2009	2270033	ACLAN EFHRAM	2,450.00	100.00	150.00	50.00		200.00	300.00	50.00	100.00			30.00	200.00	3,630.00	05209160
4	1/22/2009	2270034	BAUTISTA, FERMIN	1,700.00	100.00	150.00	50.00			300.00	50.00	100.00			30.00	200.00	2,680.00	00100049
5	1/22/2009	2270035	CARINSA, DENNIS	1,043.62	300.00	150.00	50.00			300.00	50.00	300.00			30.00	500.00	2,723.62	03309682
6	1/22/2009	2270036	DUANE DELUCANA	750.00	300.00	150.00	50.00		200.00	300.00	50.00	300.00		400.00	30.00	500.00	3,050.00	05408606
7	1/22/2009	2270037	ROMEO G. MEDINA	4,000.00	200.00	150.00	50.00		200.00	300.00	50.00	200.00		400.00	30.00	1,000.00	6,600.00	04900441
8	1/22/2009	2270038	MERLITA BARRIENTOS	700.00	100.00	150.00	50.00			300.00	50.00	100.00		400.00	30.00	300.00	2,130.00	04901134
9	1/22/2009	2270039	ROMELDO S. PARAS	1,200.00	100.00	150.00	50.00		200.00	300.00	50.00	100.00			30.00	100.00	2,230.00	00009536
10	1/22/2009	2270040	PARAS, ROMELDO S.	1,200.00	100.00	150.00	50.00		200.00	300.00	50.00	100.00			30.00	300.00	2,480.00	00009633
11	1/22/2009	2270041	ALGATA, FRUCTOSO R.	2,000.00	100.00	150.00	50.00			300.00	50.00	100.00		400.00	30.00	300.00	3,480.00	04901142
12	1/22/2009	2270042	ALGATA, EVELYN L.	2,000.00	100.00	150.00	50.00			300.00	50.00	100.00		400.00	30.00	300.00	3,480.00	04901792
13	1/22/2009	2270043	MELDORENA P. LUNDICHO	948.75	100.00	150.00	50.00		200.00	300.00	50.00	100.00		400.00	30.00	500.00	2,948.75	00709485
14	1/22/2009	2270044	MELDORENA P. LUNDICHO	2,948.75	348.55	711.56											3,998.86	00709485
15	1/22/2009	2270211	RAWENTO, RHODORA EMILIA	1,113.00	100.00	150.00	50.00		200.00	300.00	50.00	100.00		400.00	30.00	300.00	2,813.00	00902454
16	1/22/2009	2270485	HERNANDEZ, MA. ANTONETTE	375.00	100.00	150.00	50.00			300.00	50.00	100.00	60.00		30.00	500.00	1,715.00	02700798
17	1/22/2009	2270486	MEDINA, ELMAR	1,113.00	100.00	150.00	50.00		200.00	300.00	50.00	100.00		400.00	30.00	500.00	2,913.00	00902454

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Abstract of Collections

Business Permits and Licensing System

Date Printed 2/19/2009 11:46:26 AM

Republic of the Philippines

Page No.1

City of Calapan

City Treasurer's Office

BUSINESS TAX SYSTEM

Collection Report

Title:

Sub Title:

#	Date	OR No.	Payor	Year Paid	Qtrs	Amount Due	Pen/Int	Surcharge	Total
Daily Total						0.00	0.00	0.00	0.00
1	2/19/2009	2276774	LAGAR, ROMMEL	2009	1-4	3,150.00	0.00	0.00	3,150.00
2	2/19/2009	2276775	UY, ANITA FLORENDO	2009	1-4	3,950.00	0.00	0.00	3,950.00
3	2/19/2009	2276783	GARING CESAR	2008	2-4	2,700.00	378.00	675.00	3,753.00
4	2/19/2009	2276784	LUMANGLAS LAUDELINA	2006	2-4	1,229.07	737.44	307.27	2,273.78
5	2/19/2009	2276785	LUMANGLAS LAUDELINA	2007	1-4	2,918.76	639.12	409.69	3,967.57
6	2/19/2009	2276786	GARING CESAR	2009	1-1	2,380.00	0.00	0.00	2,380.00
7	2/19/2009	2276787	LUMANGLAS LAUDELINA	2008	1-4	2,918.76	245.81	409.69	3,574.26
8	2/19/2009	2276788	LUMANGLAS LAUDELINA	2009	1-4	2,618.76	0.00	0.00	2,618.76
9	2/19/2009	2276889	PASCUA, NINO ANGELO G.	2009	1-1	2,200.00	0.00	0.00	2,200.00
Grand Total						24,065.35	2,000.37	1,801.65	27,867.37

Prepared by: LEOPOLDO ABAS, SR.

Daily Collection Report

Business Permits and Licensing System Outputs

Print Preview

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Republic of the Philippines
City of Calapan
City Treasurer's Office
BUSINESS TAX SYSTEM
Collection Report

Page No. 1

Title: Sub Title:

#	Date	OR No.	Payor	Year Paid	Qtrs	Amount Due	Pen/Int	Surcharge	Total
Daily Total						0.00	0.00	0.00	0.00
1	1/22/2009	2269179	NERA, RUFINA	2009	1-1	21,430.00	0.00	0.00	21,430.00
2	1/22/2009	2270032	CHARMAINE JOY B. AGILLON	2009	1-1	1,290.00	0.00	0.00	1,290.00
3	1/22/2009	2270033	ACLAN EPHRAIM	2009	1-4	3,630.00	0.00	0.00	3,630.00
4	1/22/2009	2270034	BAUTISTA, FERMIN	2009	1-4	2,680.00	0.00	0.00	2,680.00
5	1/22/2009	2270035	CARINGAL, DENNIS	2009	1-1	2,723.62	0.00	0.00	2,723.62
6	1/22/2009	2270036	DUANE DELICANA	2009	1-1	3,050.00	0.00	0.00	3,050.00
7	1/22/2009	2270037	ROMEO G. MEDINA	2009	1-2	6,600.00	0.00	0.00	6,600.00
8	1/22/2009	2270038	MERLITA BARRIENTOS	2009	1-1	2,180.00	0.00	0.00	2,180.00
9	1/22/2009	2270039	ROMELDO S. PARAS	2009	1-4	2,280.00	0.00	0.00	2,280.00
10	1/22/2009	2270040	PARAS, ROMELDO S	2009	1-4	2,430.00	0.00	0.00	2,430.00
11	1/22/2009	2270041	AUGATA, FRUCTOSO R.	2009	1-4	3,430.00	0.00	0.00	3,430.00
12	1/22/2009	2270042	AUGATA, EVELYN L.	2009	1-4	3,430.00	0.00	0.00	3,430.00
13	1/22/2009	2270043	MELDORENA P. LANDICHO	2009	1-1	2,843.75	0.00	0.00	2,843.75
14	1/22/2009	2270044	MELDORENA P. LANDICHO	2008	2-4	2,846.25	341.55	711.56	3,899.36
15	1/22/2009	2270211	RAMIENTO, RHODORA EMILIA	2009	1-4	2,813.00	0.00	0.00	2,813.00
16	1/22/2009	2270495	HERNANDEZ, MA. ANTONETTE	2009	1-1	1,715.00	0.00	0.00	1,715.00

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Collection Report

Business Permits and Licensing System

Print Preview									
<div> <div>Date Printed: 2/11/2009 8:33:58 AM</div> <div>Page No: 1</div> </div>									
<div> <div>Republic of the Philippines</div> <div>City of Calapan</div> <div>Business Permit and License Section</div> <div>BUSINESS TAX SYSTEM</div> <div>Business Listing</div> </div>									
<div> <div>Title:</div> <div>Sub Title:</div> </div>									
#	BCN	Name	Owner	Nature of Business	Location	Type	Status	Retire-Remarks	Tax Year Captizn/Gross
1	00009121	JOYA JUNKSHOP	AUGUSTIN, JOYA	WHOLESALE/RETAIL/DEALER (NE)	CANLIML	JUNKSHOP			0 0.00
2	00100049	BALUTIST A RICEMILL	BALUTISTA, FERMIN	RICE OPERATORS	BALINGAYAN	RICEMILL			2009 85,000.00
3	00101481	EMILIAS SARI SARI STORE	DE TORRES, EMILIA	RETAILER (ESSENTIAL)	BALINGAYAN	SARI SARI STORE			2008 70,000.00
4	00103320	MANBO RICEMILL	MANBO SIMPLICIO	RETAILER (ESSENTIAL)	BALINGAYAN	RICEMILL			2009 50,000.00
5	00109087	DALUSAY'S RICE & PALAY DEALER	DALUSAY, GUILLERMO	RETAILER (ESSENTIAL)	BALINGAYAN	RICE AND PALAY DEALER			2009 60,000.00
6	00109480	EAST WEST SEED CO., INC.	EAST WEST SEED CO., INC.	WHOLESALE/RETAIL/DEALER	BALINGAYAN	DISTRIBUTOR			0 0.00

Business Permits & Licensing System

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Republic of the Philippines
CITY OF CALAPAN
Business Permit and License Section

TAX DUE LISTING FOR THE YEAR 2009

Location: Year: 2009

BCN	Owner	Business Name	Permit No.	Gross Sales	NB Location	Type of Business	Otrs Due	Business Tax	Surcharge	Penalty	Other Fees	Total Tax Due
1	00100049	BAUTISTA, FERMIN		85,000.00	RC	001 RCEMILL						
2	00103520	MANIBO SIMPLICIO		50,000.00	RD	001 RCEMILL						
3	00109037	DALSAY, GUILLERMO		60,000.00	RD	001 RICE AND PALAY DEALER						
4	00200027	VIESCA, JIMMY		230,000.00	HM	002 LODGING HOUSE						
5	00209823	JOELZ, SAPUL		1,100,000.00	HM	028 RESORT	2-4	8,250.00			0.00	8,250.00
6	00300068	MAULON, CIPRIANO		75,250.00	RD	003 RCEMILL						
7	00309081	MAGTIBAY, LORENZA		55,000.00	RC	004 RCEMILL						
8	00309814	MEMORACION VITUALLA		120,000.00	RD	004						
9	00402218	ABAS, ROSELLE		50,000.00	RC	003 RCEMILL	1-4	20,125	12.58	101	1,530.00	1,744.83
10	00500104	MALAPOTE TEOFILO		2,200,000.00	WD	005 RCEMILL						
11	00501874	MANIBO, GREGORIA		137,500.00	RD	005 SARI SARI STORE	2-4	2,062.50			0.00	2,062.50
12	00501886	CHAN, EMILY		600,000.00	AM	005 DISCO PUB						
13	00502888	BACER, FELIX		500,000.00	AM	005 DISCO PUB	1-4	5,000.00	312.50	25.00	2,980.00	8,317.50
14	00504031	BOQUIO, EVELYN		125,000.00	RD	005 VULCANIZING SHOP						
15	00509000	NEIRA, ROLAND		2,200,000.00	WD	005 HARDWARE	2-4	10,725.00			0.00	10,725.00
16	00509108	CANETE, MISAEL		1,400,000.00	AM	005 DISCO PUB						
17	00509663	TAN, JENNIFER		9,000,000.00	WD	005 CONSTRUCTION SUPPLY	2-4	48,875.00			0.00	48,875.00
18	00600038	VILLARICA, LORNA		150,000.00	OC	048 INTERNET CAFE	1-4	3,036.00	189.75	15.18	2,100.00	5,340.93
19	00600088	MENDOZA, MACARIA		180,000.00	RD	006 RCEMILL						
20	00600120	BAUTISTA, ROSALIE		0.00	EC	048 SCHOOL						
21	00600121	PEDRAZA, LEONARDO		300,000.00	OC	021 BOOKING OFFICE						
22	00600291	PREILA, RENATO JOSE DR.		0.00	EC	049 MEDICAL CLINIC						
23	00600432	APASAN, MARIA CRISTIA		250,000.00	RD	047 GENERAL MERCHANDISE						
24	00600511	VANGUARDIA, RHEA A.		50,000.00	RD	027 ENTERPRISES	1-4	1,000.00	62.50	500	780.00	1,842.50
25	00600660	GREG REYANO		400,000.00	OC	056 DATA PROCESSING						
26	00600663	RIVERA, RODRIGO		1,121,708.59	BF	040 PAWNSHOP						
27	00600667	FR. JIMSON H. RUGA		0.00000	OC	023 NGO						
28	00600615	MARAMOT, BERNARDINO M		200,000.00	OC	053 CONTRACTOR	2-4	3,130.88			0.00	3,130.88

Tax Due Listing Report



Republic of the Philippines
CITY OF CALAPAN
OFFICE OF THE CITY MAYOR
MAYOR'S PERMIT



Pursuant to the provision of City Tax Ordinance Number 18, Series of 2011 as amended, otherwise known as the Revised Revenue Code of Calapan, Oriental Mindoro, after payment of taxes and charges, etc. and compliance with existing requirements, permit is here granted to herein taxpayer.

P= 17,728.35

TAXPAYER'S NAME SOYEN CORPORATION		BUSINESS I.D. 0120155	MODE OF PAYMENT Quarterly	DATE BILLED 1/20/2014	KIND OF BUSINESS RETAIL	OTHER OTHER	STATUS R
NAME OF BUSINESS BENCH			LOCATION OF BUSINESS LUMANGBAYAN			MAYOR'S PERMIT NUMBER 1-1	
KIND OF FEE / TAX	TAX BASE	TAX AMOUNT	SUR/INT	TOTAL	PERIOD	<p>Payment for 1-1</p> <p>Notes:</p> <p>1. This Permit will expire on April 20, 2014</p> <p>2. This Mayor's Permit, together with the official receipt, shall at all times be displayed or posted for public view in a conspicuous place within the place of business or undertaking.</p> <p>Check Check number _____ Bank _____</p> <p>Cash 5410858 O.R. Number 1/20/2014 Date _____</p> <p>Payment received by: _____</p>	
BUSINESS TAX		11,808.35	0.00	1,808.35			
MAYOR'S PERMIT		3,050.00		3,050.00			
MAYORS PERMIT FEE		1,500.00					
EDUC'L SPECIAL PROGR		150.00					
DRAINAGE MAINTENANCE		150.00					
GARBAGE FEE		600.00					
SANITARY FEE		300.00					
FIRE AND SAFETY INSP		350.00					
MEDICAL FEE		700.00		700.00			
ANNUAL INSPECTION FEE		200.00		200.00			
BUSINESS STICKER		300.00		300.00			
SITE INSPECTION FEE		50.00		50.00			
OCCUPATIONAL FEE		1,540.00		1,540.00			
TAX CLEARANCE		30.00		30.00			
APP.&RENEWAL OF BUS.FEE		50.00		50.00			
ENCODER _____		TOTALS 17,728.35					

ASSESSMENT REVIEWED BY:

RECOMMENDING APPROVAL:

APPROVED BY:

ELENITA A. RAMIREZ

License Officer II

In-charge of the Permits and License Section
Office of the City Mayor

ARNAN C. PANALIGAN
City Mayor

Non-compliance with the applicable provision's of National Building (PD 1069) Code of Sanitation (PD 856), FIRE Code (RA 9514), and other existing laws, issuances, regulations and ordinances shall be a valid grounds for the immediate cancellation/revocation of this PERMIT.



Major Features

Data Entry and Maintenance support for:

Types of Regulatory Fees

List of Locations or Barangay

List of Fix Taxes

Businesses and Other Information

Table for Payments and its Details

Business Year Gross Table

Natures of Business

Formula for Gross Rates



One Window Search, Process, Print for Billing and Collections

Automatic Computation of Tax due just by selecting/pointing to a business

Fast searching based on Business Code/Number, Business Name, Business Owner

Advance Sorting based on major keys
By Location Display

Display/Edit Tax Years and Gross Sales for a Business

Display/Edit of Receipts

A hand is shown using a computer mouse. The background is a blurred image of a computer keyboard and mouse, overlaid with a pattern of binary code (0s and 1s) in a light blue/purple hue.

Pre-Assessment Module

Computes a pre-assessment based in historical records for speedy final assessment

Fix and Secure Computation of Business Tax

Un-Authorized users cannot change or alter a computer generated Business Tax based in formula and LGU Ordinances.

A Final Assessment can never be altered by unauthorized users



Business Tax Assessment Module

Assessors Friendly Assessment Tools for various adjustments in additional other Fees during pre-assessment.

Collections Module

Automatic Computation for Tax Dues upon changes on Quarters to pay
Automatic Generation of Next OR Number
Automatic Sum-up of Regulatory Fees and Mayors Permit Fees
Automatic computation of Surcharge and Penalties
With Button's for Statement of Account, Receipt Printing and Mayor's Permit Printing



Advanced Query Module

Searching for group of records based on Users criteria

User's can query

List of Wholesalers in the Market selling Car Accessories

List of Retailers in Brgy. Lubay engage in Rice Retailing



Major Reports Generated

Statement of Account/Assessment Record

Form 51 Original Receipt

Mayors Permit

Business Listing with Option for Titles and Current Tax Year Or
Previous Years display

Tax Dues Listing/Reports of Collectibles with Option for Titles

Collection Report with Option for Titles

Abstract of Collection with Option for Titles

Collection Report by Nature and Type with Option for Titles

Businesses by Nature with Option for Titles

Years Delinquent Report



Security and Backup

Application Login users with password

Automatic Login Users record audit

Very Secure MYSQL Server Advantage

Daily, weekly and Monthly database backup window

Executive Window

Summary of Daily Collections

Summary of Collectibles by Location

Collections by Nature and Type of Business



Data Migration/Conversion (Optional)

Data Conversion from dbf or xls format to MySQL.

Training Operations for BTS 2009

Basic Computer Operations

Basic Training in Computer Networking

MyBTax 2009 Operators Training

MyBTax 2009 Advance Administrators Training



Benefits/

Advantages of the System



Oracle e-Governance

Communicating employees - Citizen and business

Benefits/Advantages:

- * **Reduce transaction time**
- * **Eradicate underassessment of taxes and fees**
- * **Automatic generation of various reports**
- * **Facilitates the monitoring of compliance to said taxes and fees by accurately identifying the registered business**
- * **Information generated can assist the lgu to establish the compliance or payment to facilitate enforcement.**



**Comparative Report of
Business Tax Collection
CY 2011 to CY 2013**

SOURCE	YEAR	TARGET	ACTUAL	%
BUSINESS TAX	2011	19,000,000.00	24,207,980.74	127%
	2012	24,050,000.00	30,490,646.98	104%
	2013	27,700,000.00	37,015,426.52	134%

Source: 2013 Quarterly Report of Collections-CTD

2014 1st QUARTER INVESTMENTS

Php. 189, 905, 625.00

"Hindi na sapat na tayong matino lamang. Hindi rin sapat na tayong mahusay lamang. Hindi lahat ng matino ay mahusay, at lalo namang hindi lahat ng mahusay ay matino. Ang dapat ay matino at mahusay upang karapat-dapat tayong pagkatiwalaan ng pera ng bayan."
- Jesse Robredo

Thank you