

WELCOME

Business Permits and Licensing System Signing Ceremony

30 August 2016, 09:30 a.m. | 6F, AVR, Board of Investment Bldg., Makati City



NATIONAL
COMPETITIVENESS
COUNCIL | PHILIPPINES



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF INFORMATION AND
COMMUNICATIONS TECHNOLOGY

OVERVIEW

GUILLERMO M. LUZ

Co-Chairman, National Competitiveness Council

MESSAGE

RAMON M. LOPEZ

Secretary | Department of Trade and Industry



MESSAGE

RODOLFO A. SALALIMA

Secretary | Department of Information and
Communications Technology

MESSAGE

ISMAEL D. SUENO

Secretary | Department of the Interior and
Local Government

STATEMENT OF POLICIES

- Recap of relevant laws and issuances
 - ▣ RA 9485 (Anti-Red Tape Act)
 - ▣ DILG-DTI JMC (2010) on BPLS Standards
 - ▣ DILG MC 2011-15 on Documentary Requirements for Business Permits
- Raising standards
 - ▣ 1,427 out of 1,518 LGUs already compliant with 2010 JMC
 - ▣ ASEAN Economic Integration
- Automation is key
 - ▣ e-BPLS

CURRENT vs. REVISED STANDARDS

JMC 2010

JMC 2016



Processing Time

New : from 10 to 5 days
Renewal : 5 days or less

New : 1 – 2 days
Renewal : 1 day or less



Number of Steps

Max of 5 steps for New and
Renewal of business
registration

Max of 3 steps for New
and Renewal of business
registration



Number of Forms

Unified Form

Unified Form (Print and
Electronic document)



Number of Signatories

Max of 2, Mayor and
Treasurer/BPLO

Max of 2, Mayor and
Treasurer/BPLO with
alternatives

DOCUMENTARY REQUIREMENTS

NEW

1. Proof of business registration, incorporation, or legal personality (i.e. DTI/ SEC/ Cooperative Development Authority (CDA) registration);

Note: In certain cases like Sari-Sari Stores not using any or without business name the requirement of DTI/SEC registration may be dispense with during initial registration (see Act No. 3883).

2. Basis for computing taxes, fees, and charges (e.g. business capitalization);
3. Occupancy Permit, if required by national laws (e.g. Building Code) and local laws;
4. Contract of Lease (if Lessee); and
5. Barangay clearance (for businesses which are not required occupancy permits).

RENEWAL

1. Basis for computing taxes, fees, and charges (e.g. Income Tax Returns); and
2. Barangay clearance

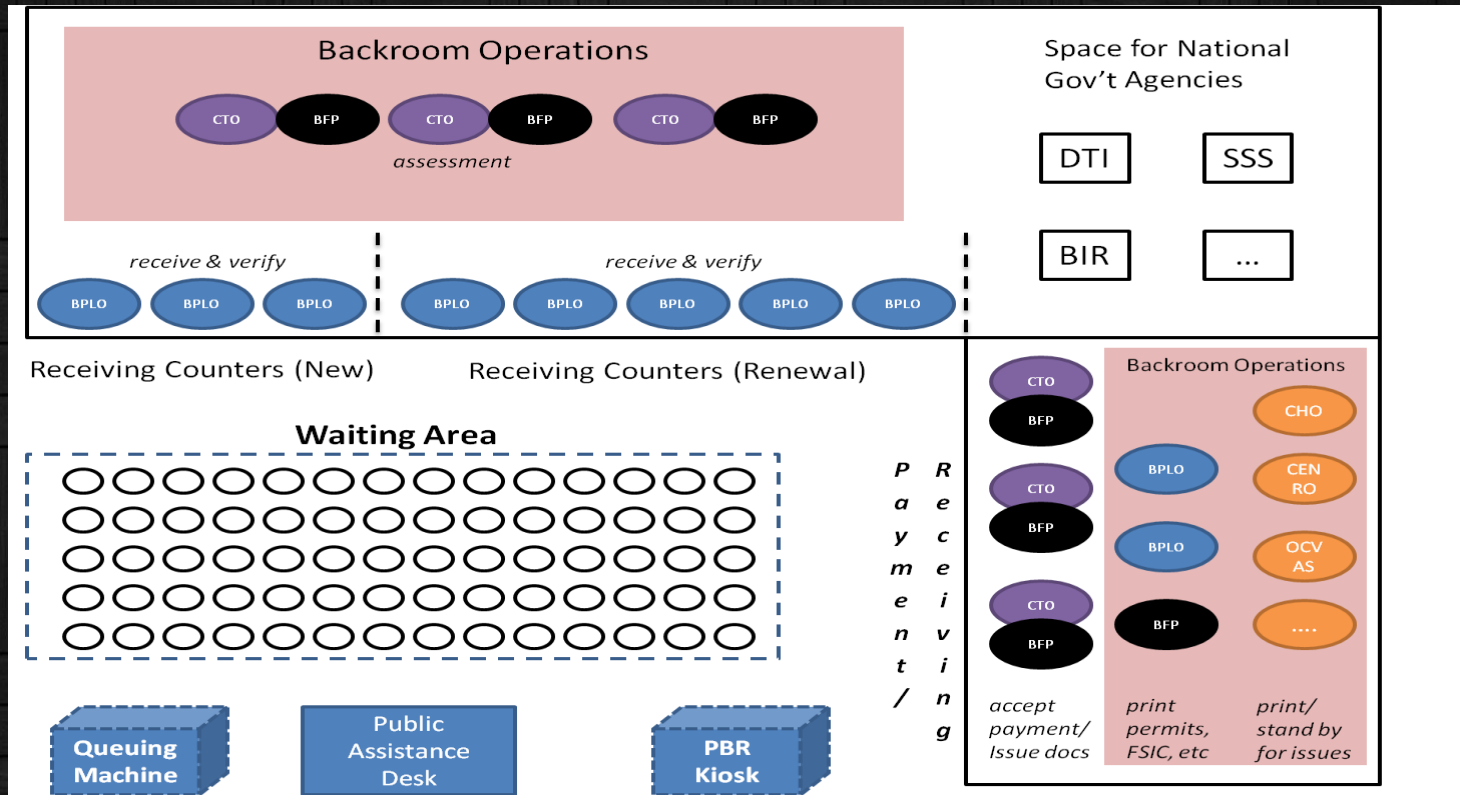
COMPLEMENTARY REFORMS: *Streamlining Fire Safety Inspection Certificate (FSIC) Procedures*

For new business permit application, FSIC issued during Occupancy Permit stage is already sufficient as basis for issuance of the FSIC for business, which is a requirement for the Business permit;

For renewal of business permits, the requirement for the presentation of FSIC to the city/municipality is with the BFP, either thru the copy of the FSIC or the negative list. If the BFP does not provide the city/municipality with the FSIC or does not inform them thru the negative list, it means that the business establishments has a valid FSIC and therefore, the basis for renewing the business permit.

The BFP is strongly encouraged to develop and adopt an online and other electronic mechanisms in assessing fees, collecting/accepting electronic payments and sharing/exchange of other relevant data on business permit processing.

COMPLEMENTARY REFORMS: Setting up of Business One Stop-Shop

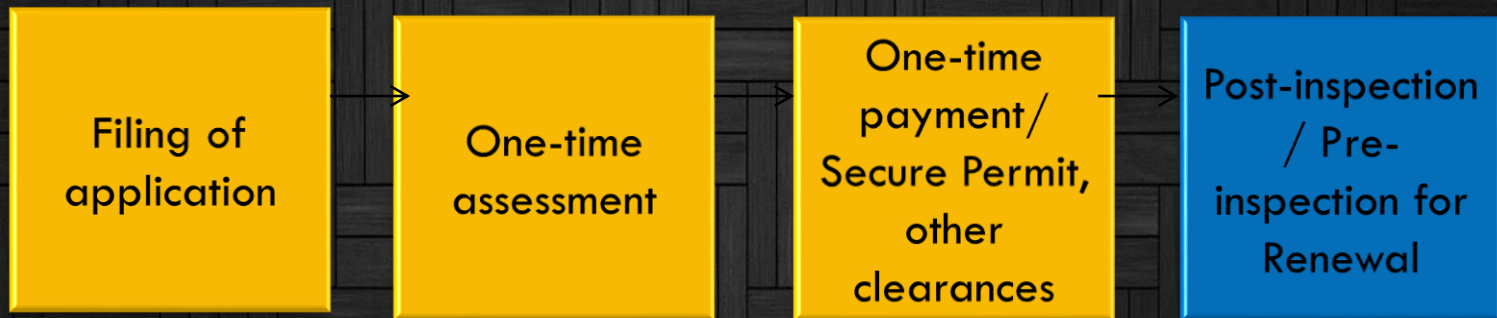


The co-location system shall be year round for all cities and during the business permit renewal period for all municipalities. The BFP shall designate a Fire Code Fees Assessor and Fire Code Fees Collecting Agent in the BPLO. The BFP shall coordinate with the Local Chief Executive and BPLO for the accommodation of their personnel.

COMPLEMENTARY REFORMS:

Joint Inspections Team (JITs)

- For faster processing time, limit inspections to pre and post



- Post-permit inspections serve as basis for renewal eligibility
- Organize/ Create Joint Inspection Teams (JITs) for greater efficiency and reduction in client burden
 - Can create 2 post-inspection joint teams (Disclosure Verification/ Safety)
 - Encourage joint inspections for pre-registration phase (Building/ Occupancy Permit stages)

COMPLEMENTARY REFORMS:

Computerization & Automation

DICT has produced the following on BPLS Automation, available on its website :

1. BPLS Planning and Implementation Guide : Computerizing Business Permits and Licensing Systems in the Philippines
2. BPLS Automation and Baseline Design Guide : Automation System Flows and Baseline Design.

Features :

- a) Retrieval of previously submitted information to minimize required forms or fields;
- b) Consolidation and retrieval of negative lists/positive findings for one-time verification;
- c) Assessment of business taxes, charges and fees;
- d) Printing of tax order of payment, and;
- e) Printing of business permit and other permits and clearances.

Other reforms that need to be explored and considered

1. **Integration of barangay clearance in business permit process.** Barangay clearance related to doing business may be issued at city or municipality provided that collections are remitted weekly to the concerned barangay.
2. **FSIC for non-critical or low risk businesses can be valid for more than 1 year** depending on rules issued by BFP.



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www.competitive.org.ph



admin@competitive.org.ph



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