eFILING SYSTEMS

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eFILING PLATFORMS OF BIR IN FILING TAX RETURNS

eFPS

(Electronic Filing and Payment System)

and

eBIRForms System

An e-service from the Bureau of Internal Revenue that gives taxpayers a **paperless** tax filing experience and convenient payment of tax dues utilizing the power of the **Internet**

System Objectives

- Provide taxpayers the convenience in filing and payment of their tax returns
- Capture returns data at source
- Increase and improve reliability of returns data
- Eliminate/minimize encoding errors
- Enhance and facilitate processing of tax returns and improve security of tax payments
- Reduce costs and paper flow

Features of eFPS

- **Fast**
  - Pre-filled information
  - Automatic calculations
  - Instant filing confirmations
- **Convenient**
  - Available 24 x 7 through the BIR website (www.bir.gov.ph)
  - Anywhere, anytime
  - e-Filing deadlines are staggered per industry group based on RR 26-2002
  - e-Payment due dates are 5 days later than manual filing (for selected returns)
- **Secure**
  - Data transmission is encrypted
  - Employs multi-level access control: username / password and challenge questions
- **Free**
  - No enrollment fee
  - No usage fee
  - No postage / courier expenses
- **Easy**
  - Online guides and FAQs
  - Pop-up messages

e-Filing is data-capture facility that uses BIR-supplied validation and computation rules to efficiently check for completeness and correctness of taxpayer input.

e-Payment is the online payment and confirmation process between the eFPS and the participating banks (through an Internet-enabled Banking system) and/or other mode of payments accessible in the system.

System Functions

- On-line Enrollment for eFPS usage
- Changing user profile information
- e-Filing and e-Payment including eTRA
- Tax Return and Payment Inquiry

Tax Returns Available for e-Filing

#	BIR Form	Withholding Tax Returns	FREQ
1	1600	Monthly Remittance Return of Value - Added Tax and Other Percentage Taxes Withheld	Monthly
2	1600WP	Remittance Return of Percentage Tax on Winnings and Prizes Withheld by Race Track Operators	Monthly
3	1601C	Monthly Remittance Return of income Taxes Withheld on Compensation	Monthly
4	1601E	Monthly Remittance Return of Creditable Income Taxes Withheld (Expanded)	Monthly
5	1601F	Monthly Remittance Return of Final Income Taxes Withheld	Monthly
6	1602	Monthly Remittance Return of Final Income Taxes Withheld On Interest Paid on Deposits and Yield on Deposit Substitutes/Trust/Etc.	Monthly
7	1603	Quarterly Remittance Return of Final Income Taxes Withheld	Quarterly
8	1604CF	Annual Information Return of Income Taxes Withheld on Compensation and Final Withholding Taxes	Annually
9	1604E	Annual Information Return of Creditable Income Taxes Withheld (Expanded)/Income Payments Exempt from Withholding Taxes	Annually

Tax Returns Available for e-Filing

#	BIR Form No	Income Tax Returns	FREQ
10	1700	Annual Income Tax Return	Annually
11	1701	Annual Income Tax Return for Self-Employed, Individuals, Estates and Trusts	Annually
12	1701Q	Quarterly Income Tax Return for Self-Employed Individuals, Estates and Trusts	Quarterly
13	1702	Annual Income Tax Return for Corporation and Partnerships • 1702-RT (Regular) • 1702-MX (Mixed) • 1702-EX (Exempt)	Annually
14	1702Q	Quarterly income Tax Return for Corporations and Partnerships	Quarterly
15	1704	Improperly Accumulated Earnings Tax Return for Corporations	Annually

#	BIR Form No	DocumentaryTax Return	FREQ
16	2000	Documentary Stamp Tax Declaration/Return	5th of Month

Tax Returns Available for e-Filing

#	BIR Form No	Excise Tax Returns	FREQ
17	2200A	Excise Tax Return for Alcohol Products	Before removal
18	2200P	Excise Tax Return for Petroleum Products	Before removal
19	2200T	Excise Tax Return for Tobacco Products	Before removal
20	2200M	Excise Tax Return for Mineral Products	Before removal
21	2200AN	Excise Tax Return for Automobiles and Non-Essential Goods	Upon removal

Tax Returns Available for e-Filing

#	BIR Form No	Value-Added Tax Returns / Percentage Tax Returns / Payment Form	FREQ
22	2550M	Monthly Value-Added Tax Declaration	Monthly
23	2550Q	Quarterly Value-Added Tax Return	Quarterly
24	2551	Quarterly Percentage Tax Return	Quarterly
25	2551M	Monthly Percentage Tax Return	Monthly
26	2552	Percentage Tax Return (for stock transactions)	Quarterly
27	2553	Return of Percentage Tax Payable under Special Laws	Quarterly
28	0605	Payment Form	Annually, as the need arise

User Requirements

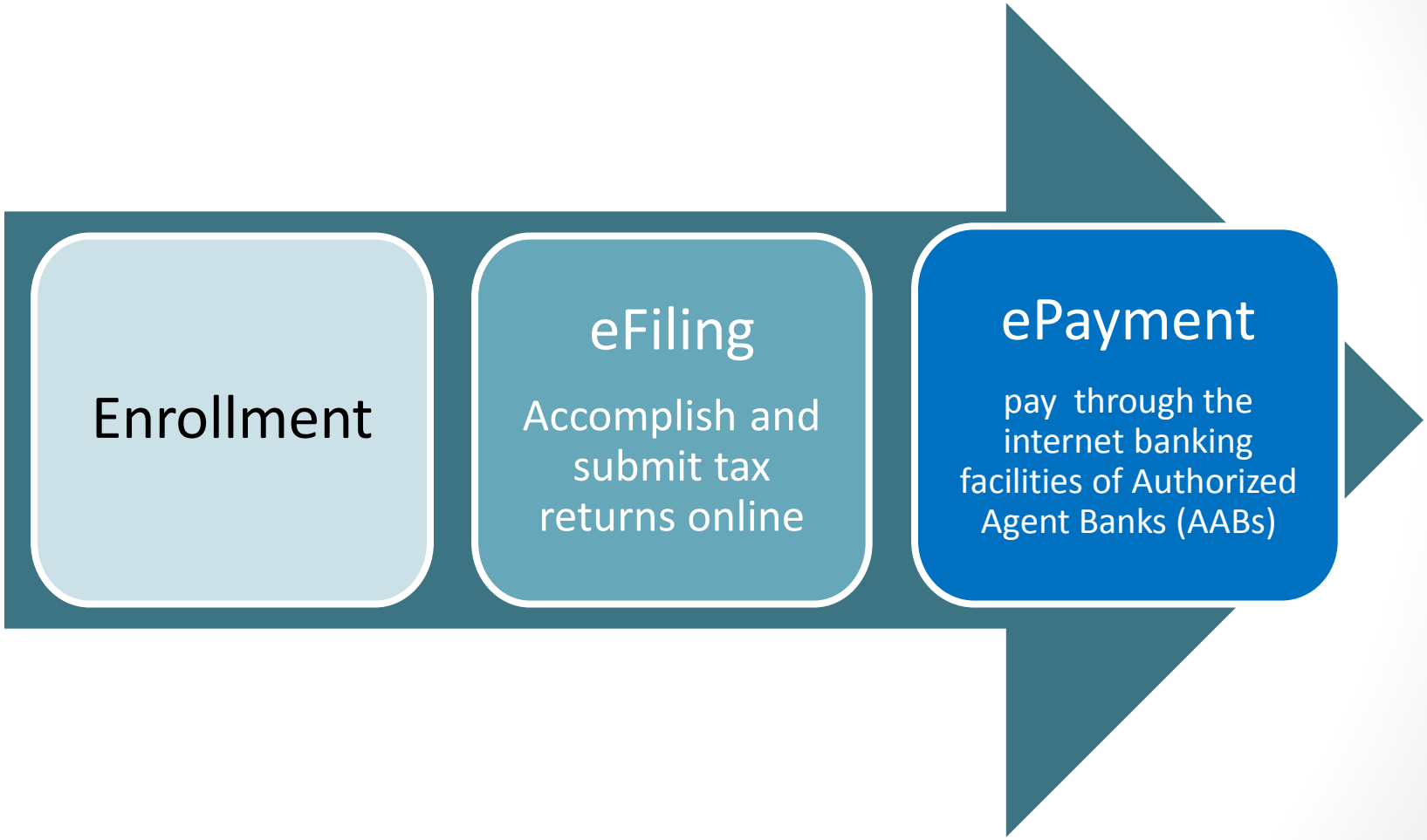
- Computer with internet connection
  - *connectivity provided by an Internet Service Provider (ISP)*
- Internet browser
  - *Microsoft Internet Explorer version 6 or higher*
  - *Mozilla Firefox version 2 or higher*
  - *Google Chrome, etc.*
- Valid e-mail account
- WinZip (for attachment)

Pre-requisites for Availment

- Registered with BIR
- If corporation, certification authorizing any of the three (3) officers designated to file the return under Section 52 (A) of the Tax Code (President or representative and Treasurer or Asst. Treasurer of the Corporation) who shall enroll for the system usage
- Letter of Intent
- TIN is pre-loaded in eFPS database
- Enrollment to eFPS (Filing)
- Enrollment to chosen Authorized Agent Banks' e-payment system (Payment)

List of eFPS Accredited Agent Banks

eFPS TAX FILING AND PAYMENT PROCESS



Electronic BIR Forms (eBIRForms)

What is eBIRFORMS?

- Provides taxpayers with an alternative mode of preparing and filing tax returns that is easier and more convenient. The use of eBIRForms by taxpayers will improve the BIR's tax return data capture and storage thereby enhancing efficiency and accuracy in the filing of tax returns.

- Through the use of the downloadable eBIRForms Software Package (also known as the Offline Package), taxpayers and Accredited Tax Agents (ATAs) will be able to fill up tax returns offline and submit it to the BIR through the Online eBIRForms System.

What are the benefits of using the eBIRFORMS?

- Saves time because of automatic computations and auto-populated fields
- Easy to use (makes tax preparation faster)
- Lessens human errors because of the validation feature
- Available even to those without consistent internet connection
- Captures taxpayer data (allows the TP to have a soft copy of the filed return)
- Lessens manual encoding

Coverage

The eBIRForms is a package application covering thirty-seven (37) BIR Forms comprised of:

- Income Tax Returns;
- Excise Tax Forms;
- VAT Forms;
- Withholding Tax Forms;
- Documentary Stamp Tax Forms;
- Percentage Tax Forms;
- ONETT Forms and
- Payment Form

System Requirements

Browser Settings:

- For Internet Explorer users: at least version 9 or higher with Active X Component enabled
- For Google Chrome users: at least version 23
- For Mozilla Firefox users: at least version 17

Memory Settings:

- 2GB RAM (recommended)

Operating System:

- Windows Vista, Windows 7, Windows 8, Windows 10

Download the eBIRForms package from any of the following website:

- www.bir.gov.ph
- www.knowyourtaxes.ph
- www.dof.gov.ph
- Dropbox

eBIRFOMS TAX FILING AND PAYMENT PROCESS

Preparation

Download and install the offline eBIRForms Package

Fill up form using the offline eBIRForms Package

Filing

eBIRForms

Submit tax returns ONLINE

Payment

ELECTRONIC

GLOBE GCASH

Pay through mobile phone via GCash

MANUAL

[With payment] Proceed to AAB and present to teller the hard copies of the eBIRForms.

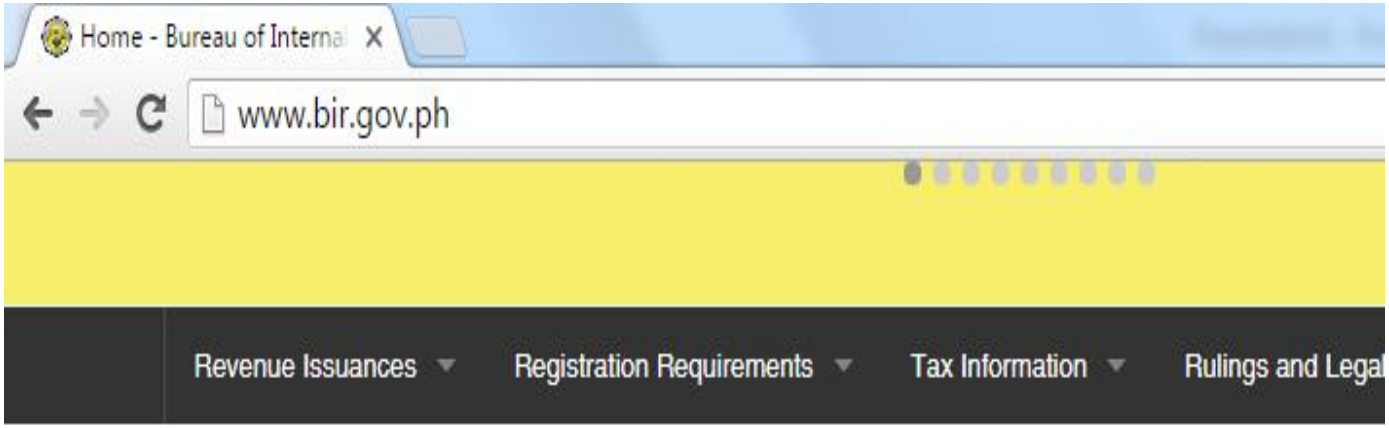
Who are those mandated to use eFPS and eBIRFORMS?

eBIRForms Mandated to File and Pay	eFPS Mandated to file and pay
Accredited Tax Agents / Tax Practitioners and All its Client Taxpayers (RR No. 6-2014)	Tax Account Management Program (TAMP Taxpayers) (RR No. 10-2014)
Accredited Printers and Supplemental Receipts/Invoices (RR No. 6-2014)	Accredited Importers and Prospective Importers required to Secure BIR ICC and BIR BCC (RR No. 10-2014)
One Time Transactions (ONETT) Taxpayers (RR No. 6-2014)	National Government Agencies (RR No. 1-2013)
Those who shall file with "No Payment" (RR No. 6-2014)	All licensed local contractors / Government Bidders (RR No. 10-2012)
Government Owned or Controlled Corporations (RR No. 6-2014)	Enterprises enjoying Fiscal Incentives (PEZA, BOI, Various Zone Authorities, Etc.) (RR No. 1-2010)
Local Government Units except Barangays (RR No. 6-2014)	Top 5,000 Individual Taxpayers (RR No. 6-2009)
Cooperatives registered with National Electrification Administration (NEA) and Local Water Utilities Administration (LWUA) (RR No. 6-2014)	Corporations with Paid Up Capital Stock of 10 Million and above (RR No. 10-2007)
	Corporations with complete Computerized System (RR No. 10-2007)
	Procuring Government Agencies with respect to Withholding of VAT and Percentage Taxes (RR No. 3-2005)
	Large Taxpayers (RR No. 2-2002 as amended)
	Top 20,000 Corporations (RR No. 2-98 as amended)

How to Use the eBIRForms Package

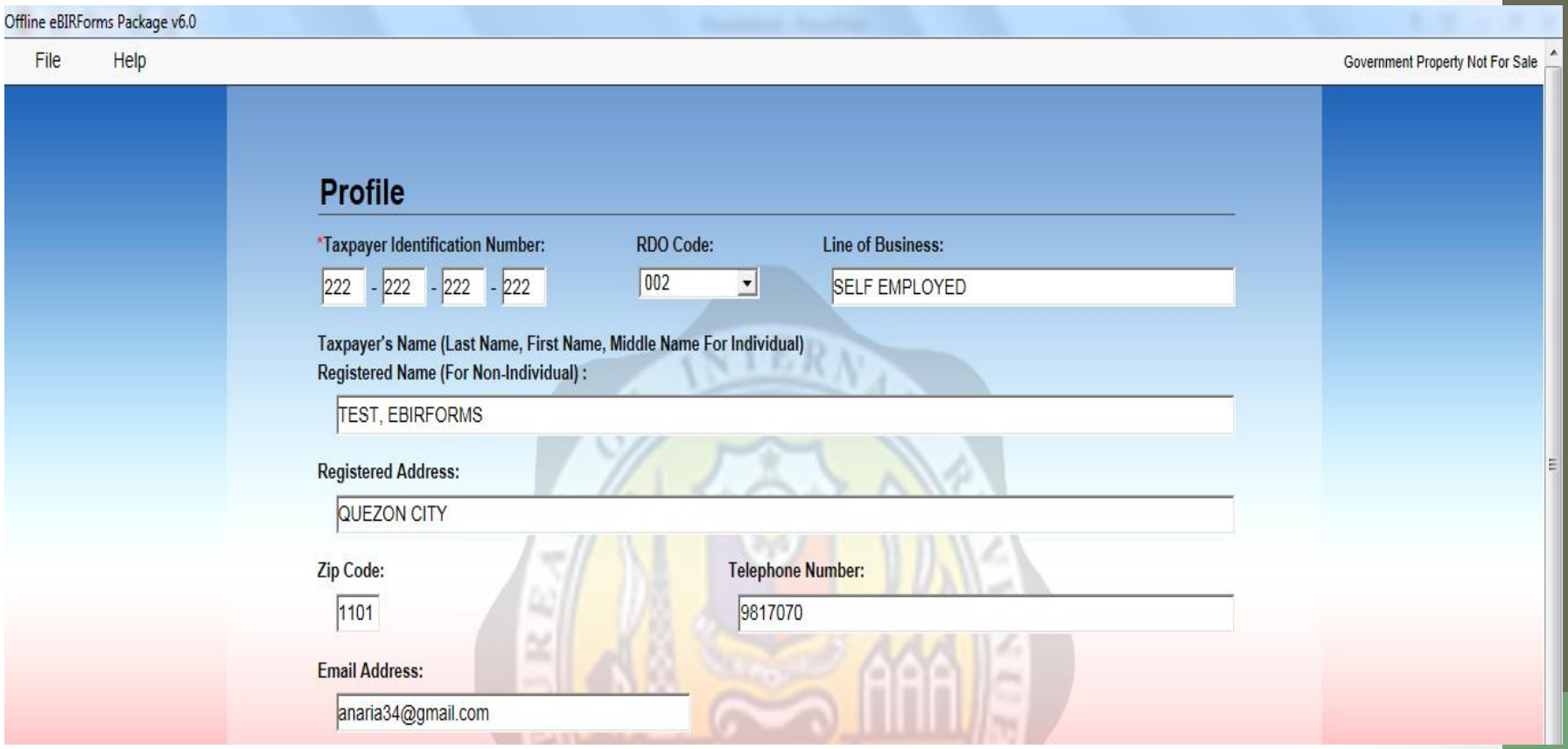
Step 1:

DOWNLOAD, INSTALL AND RUN eBIRFORMS PACKAGE Version 6.0



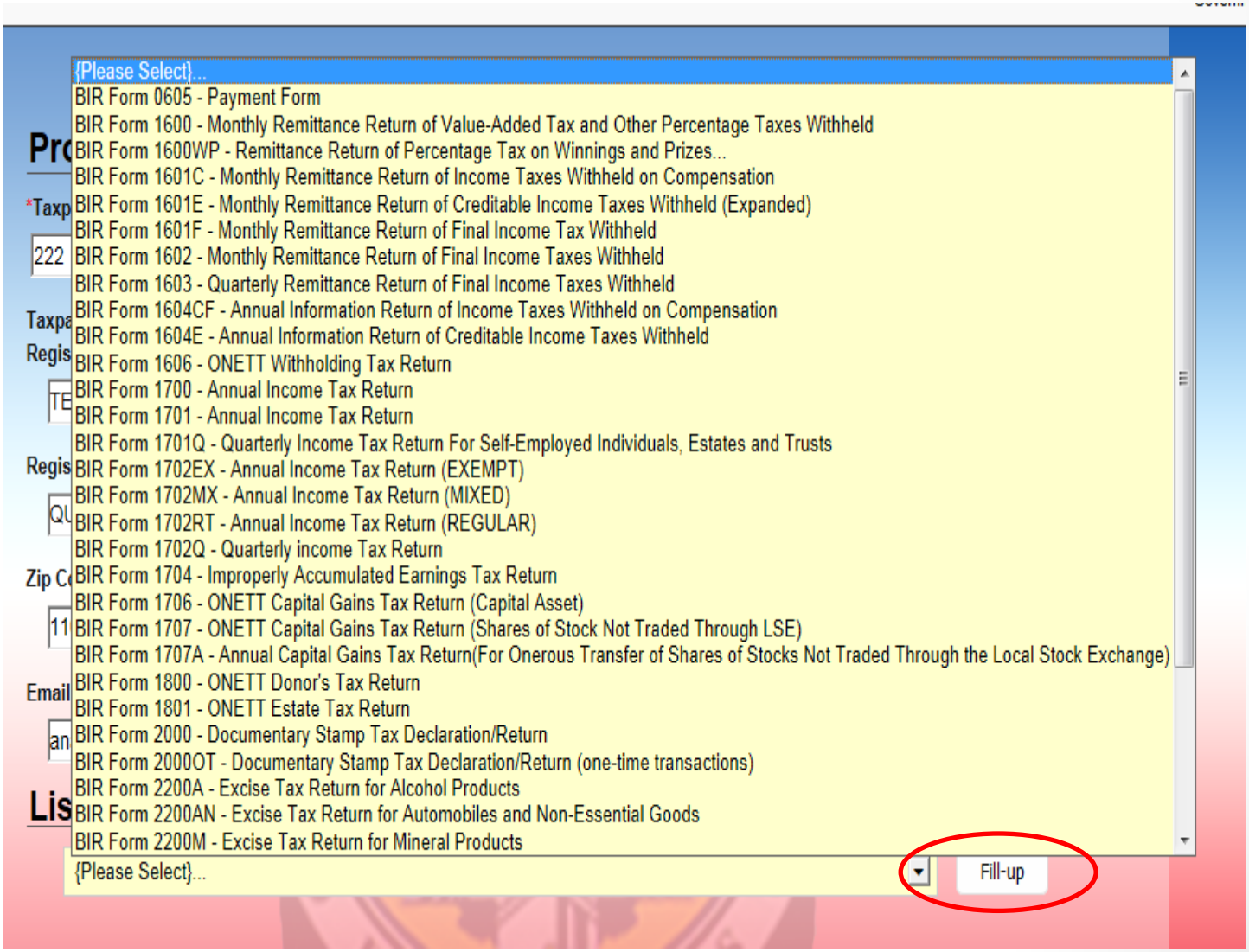
Step 2:

CREATE *A PROFILE*

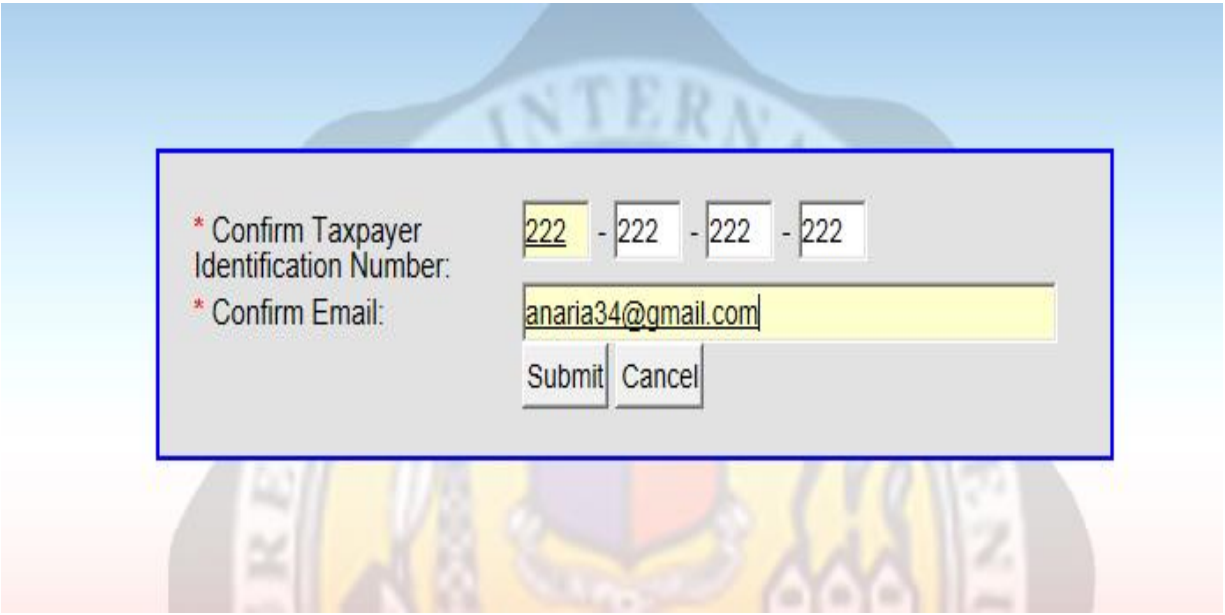


Step 3:

CHOOSE FROM THE LIST OF BIR FORMS, THEN CLICK **FILL UP**



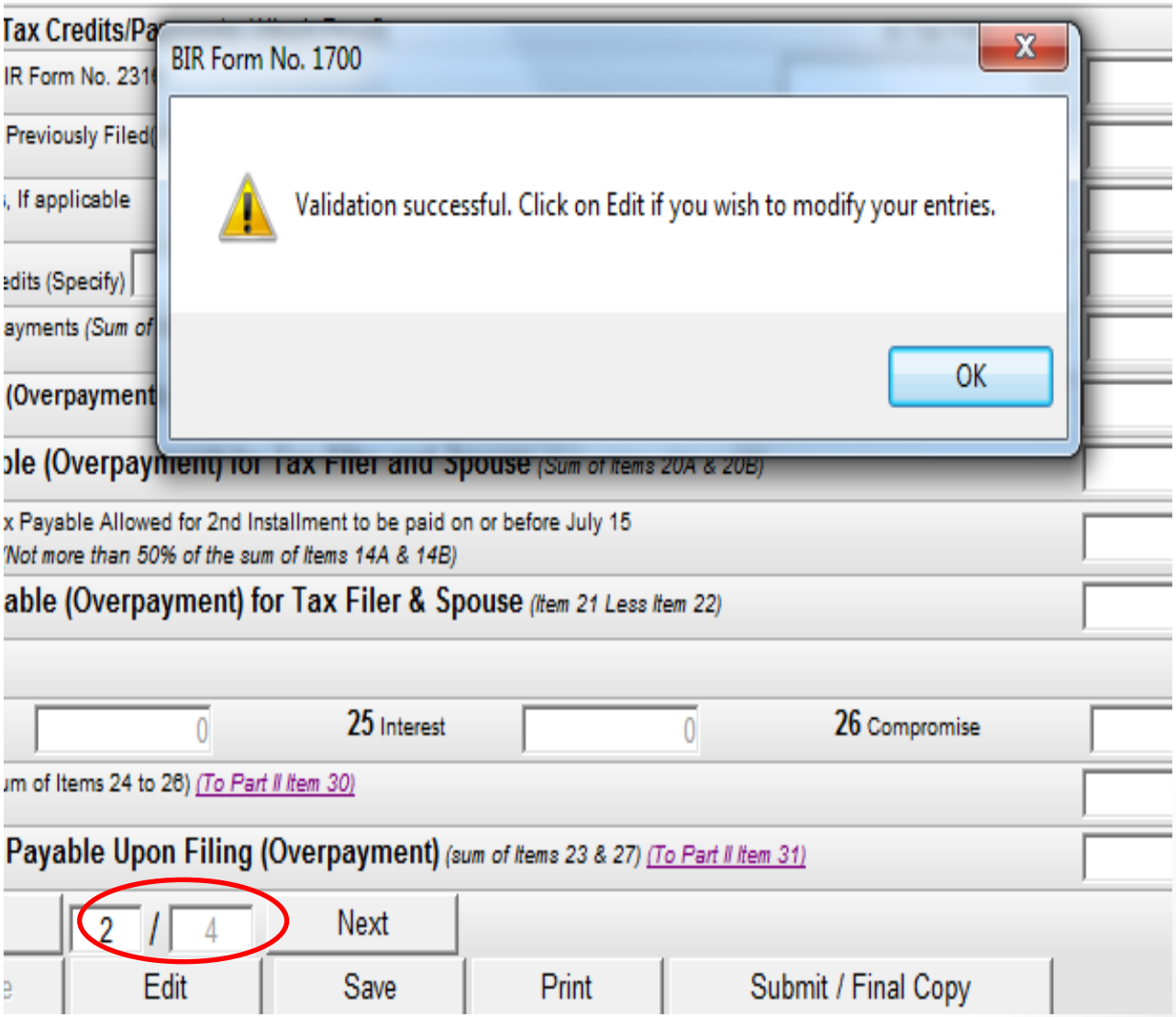
RE-ENTER TIN AND E-MAIL ADDRESS TO CONFIRM THAT PROVIDED INFORMATION ARE CORRECT



Step 4:

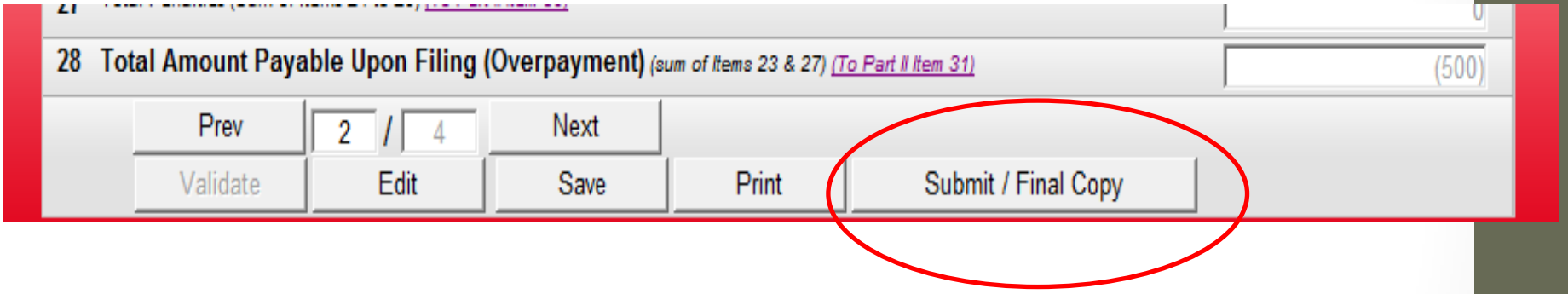
ACCOMPLISH THE SELECTED FORM AND CLICK VALIDATE

IF THERE ARE CHANGES TO MAKE, CLICK **EDIT** THEN **VALIDATE**

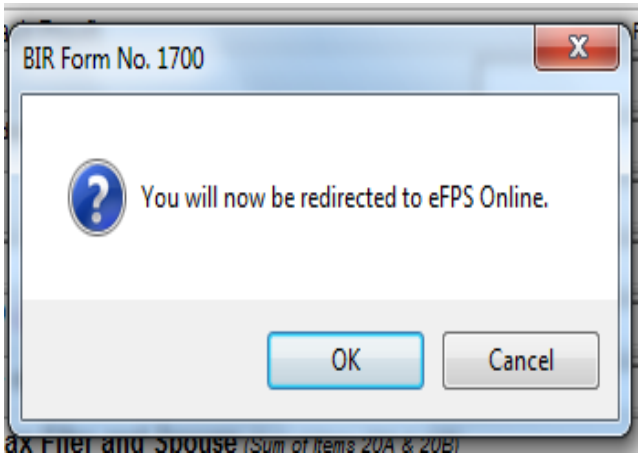


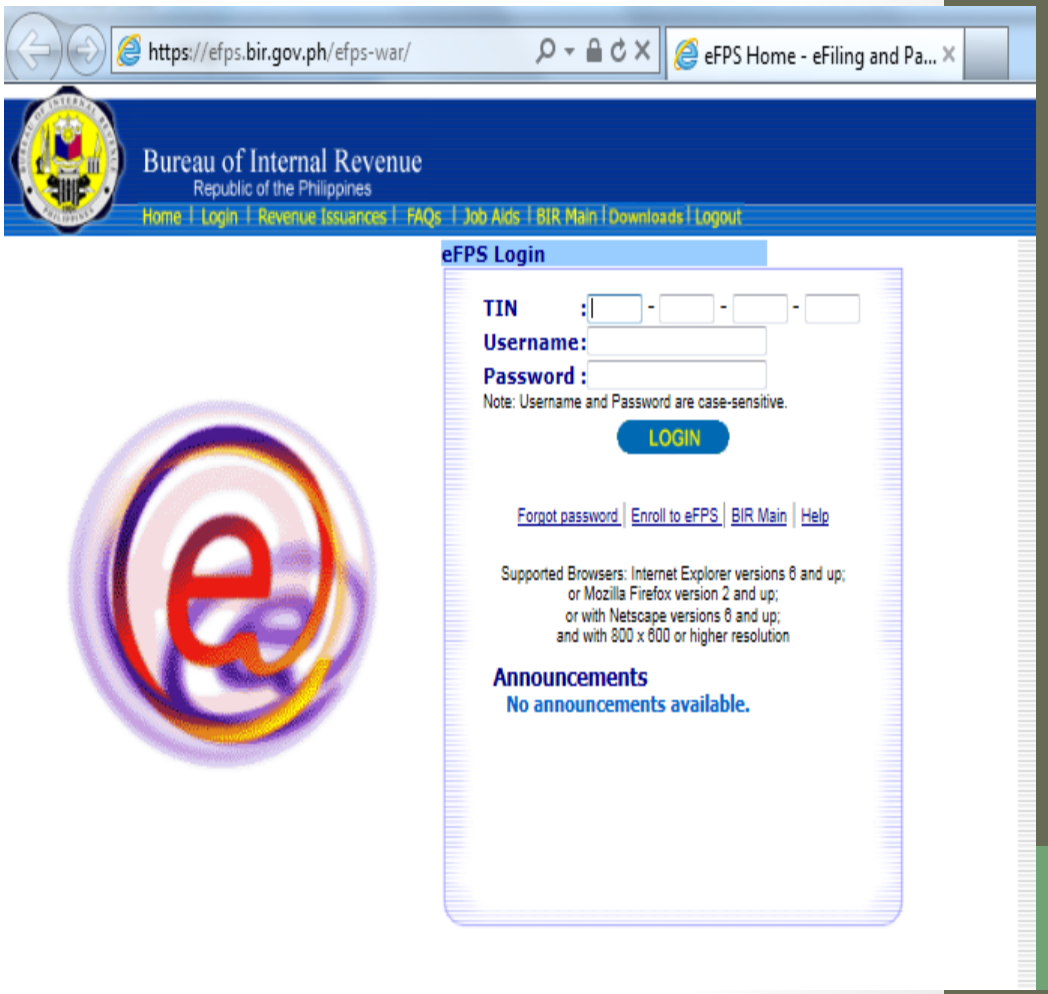
Step 5:

CLICK SUBMIT/FINAL COPY



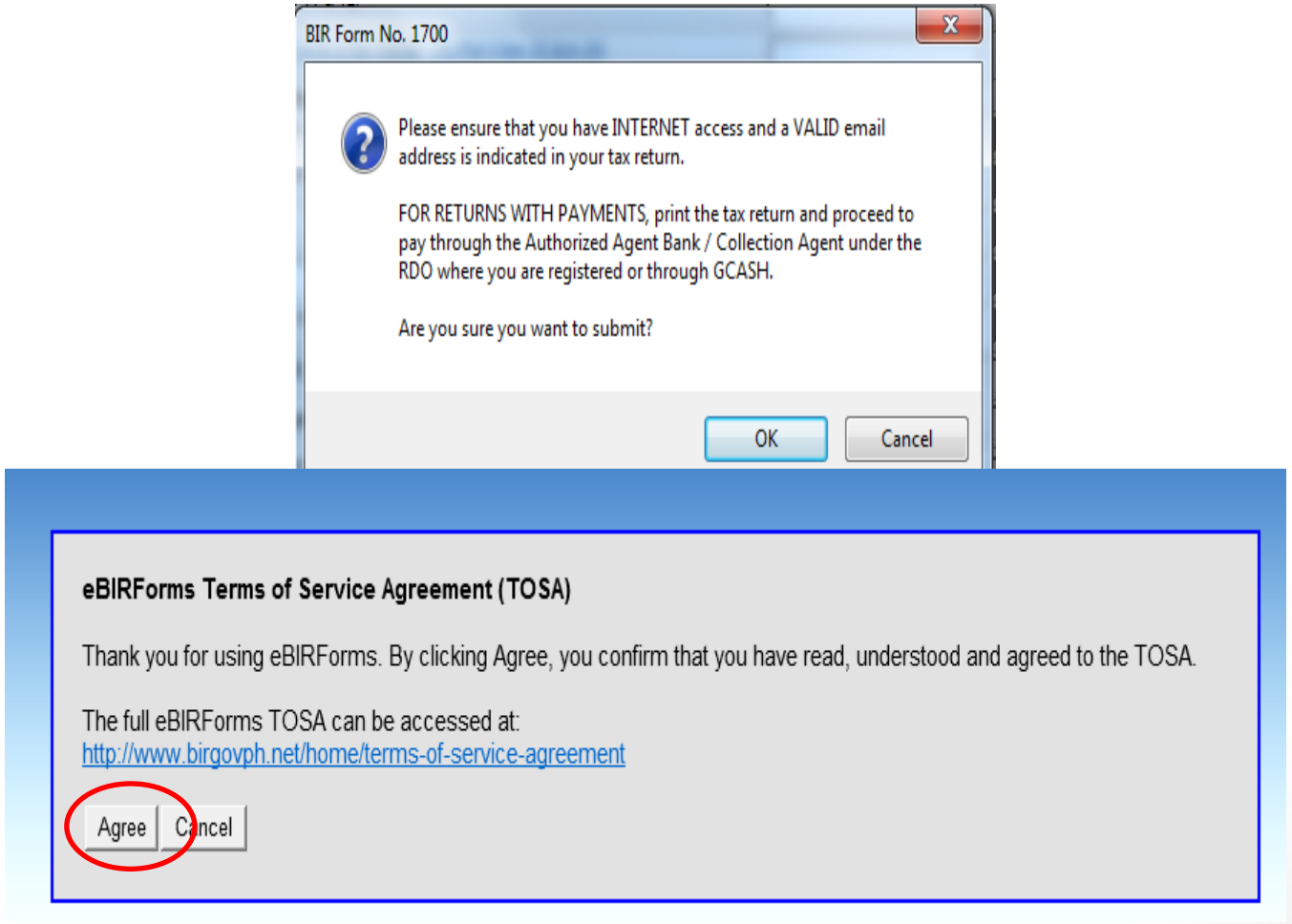
IF eFPS TAXPAYERS, HE/SHE/IT WILL BE **REDIRECTED TO eFPS**



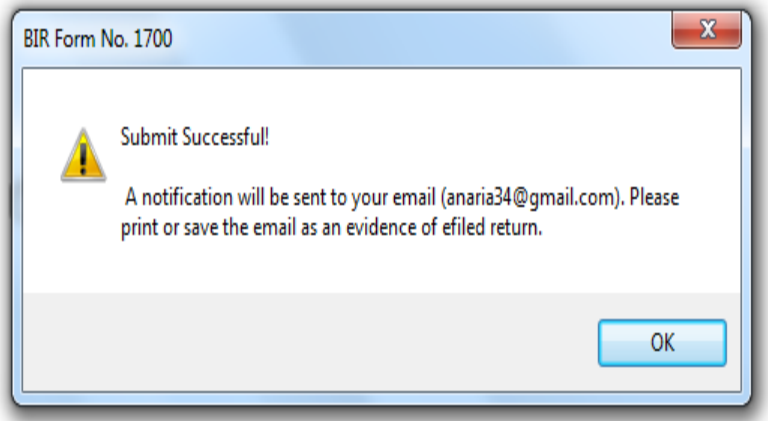


Note: Applicable only for Annual Income Tax Returns and Excise Tax Returns

IF eBIRFORMS MANDATED TAXPAYERS, REQUIRED TO **AGREE** TO TERMS OF SERVICE AGREEMENT (TOSA)



The system will **submit the accomplished tax return form to BIR. AN EMAIL WILL ALSO BE SENT TO THE TAXPAYER.**



Tax Return Receipt Confirmation Inbox x

ebirforms-noreply@bir.gov.ph 6:23 PM (17 minutes ago)

to me

This confirms receipt of your submission with the following details subject to validation by BIR:
File name: 253265936000-1700-15.xml
Date received by BIR: 22 March 2016
Time received by BIR: 06:12 PM
Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.

FOR RETURNS WITH PAYMENT
Please print this e-mail together with the RETURN and proceed to pay through the Authorized Agent Bank / Collection Agent / GCASH or use other payment options.

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

PAYMENT

- For mobile payment taxpayers may use GCash or
- Proceed to AAB and present to teller hard copies of eBIRForms

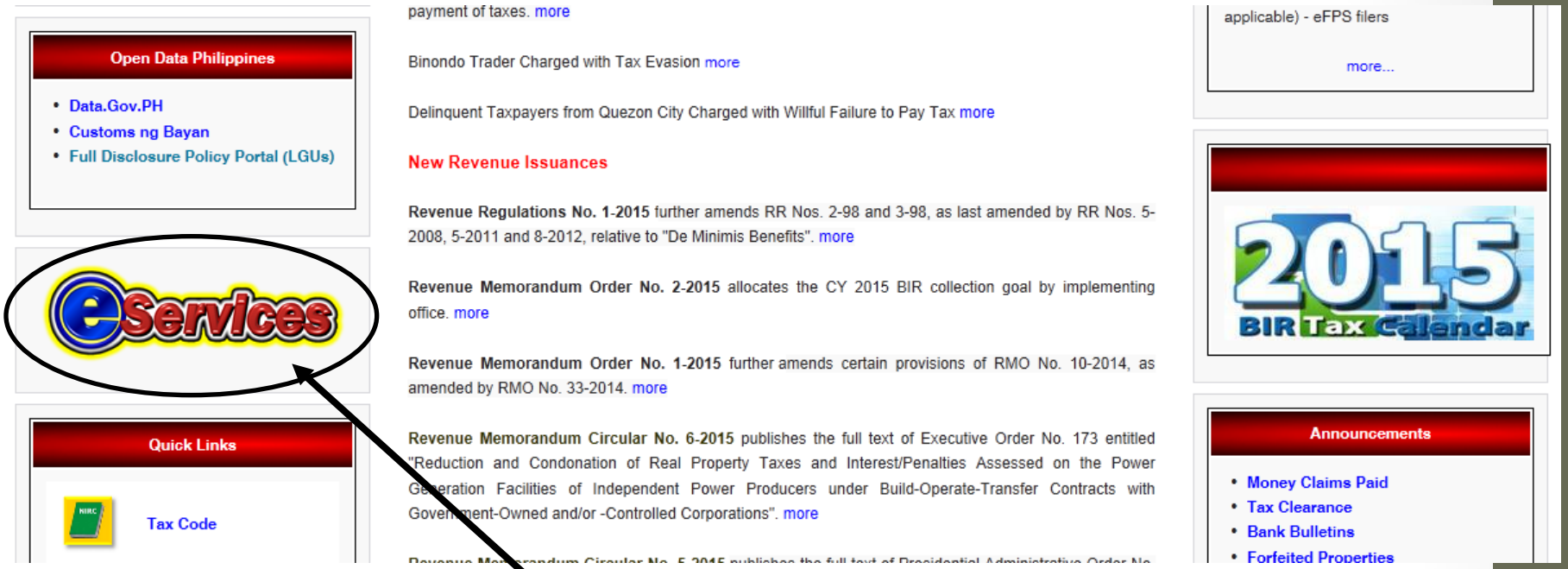
electronic filing and payment system

Accessing the eFPS

Enrollment Procedures

Access the BIR Website by typing in "**http://www.bir.gov.ph**" in the address bar of your browser and press the enter key

Accessing the eFPS

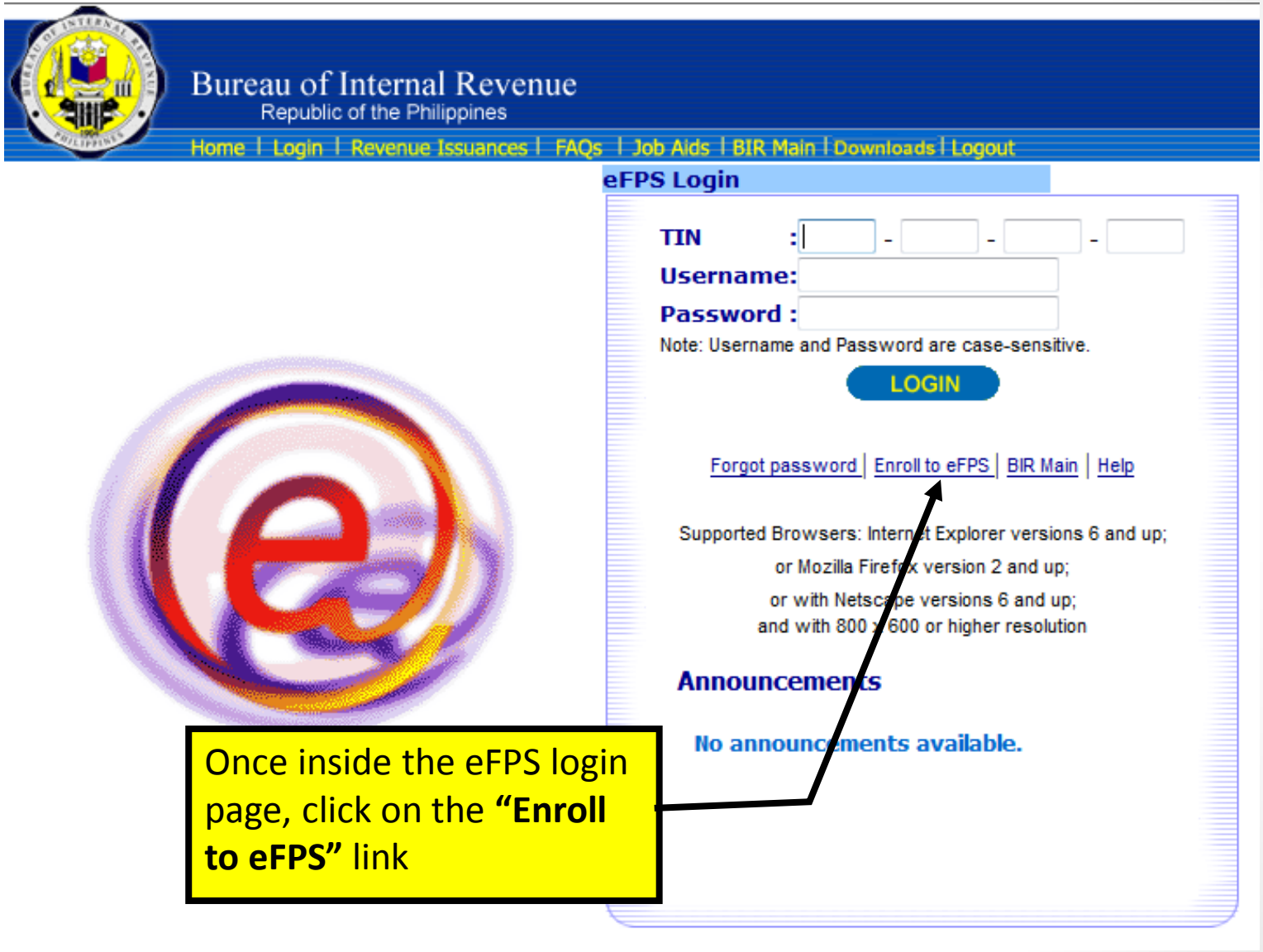


The eFPS link is available on the BIR website (www.bir.gov.ph). Once inside the web site, just click on the **"eServices"** icon

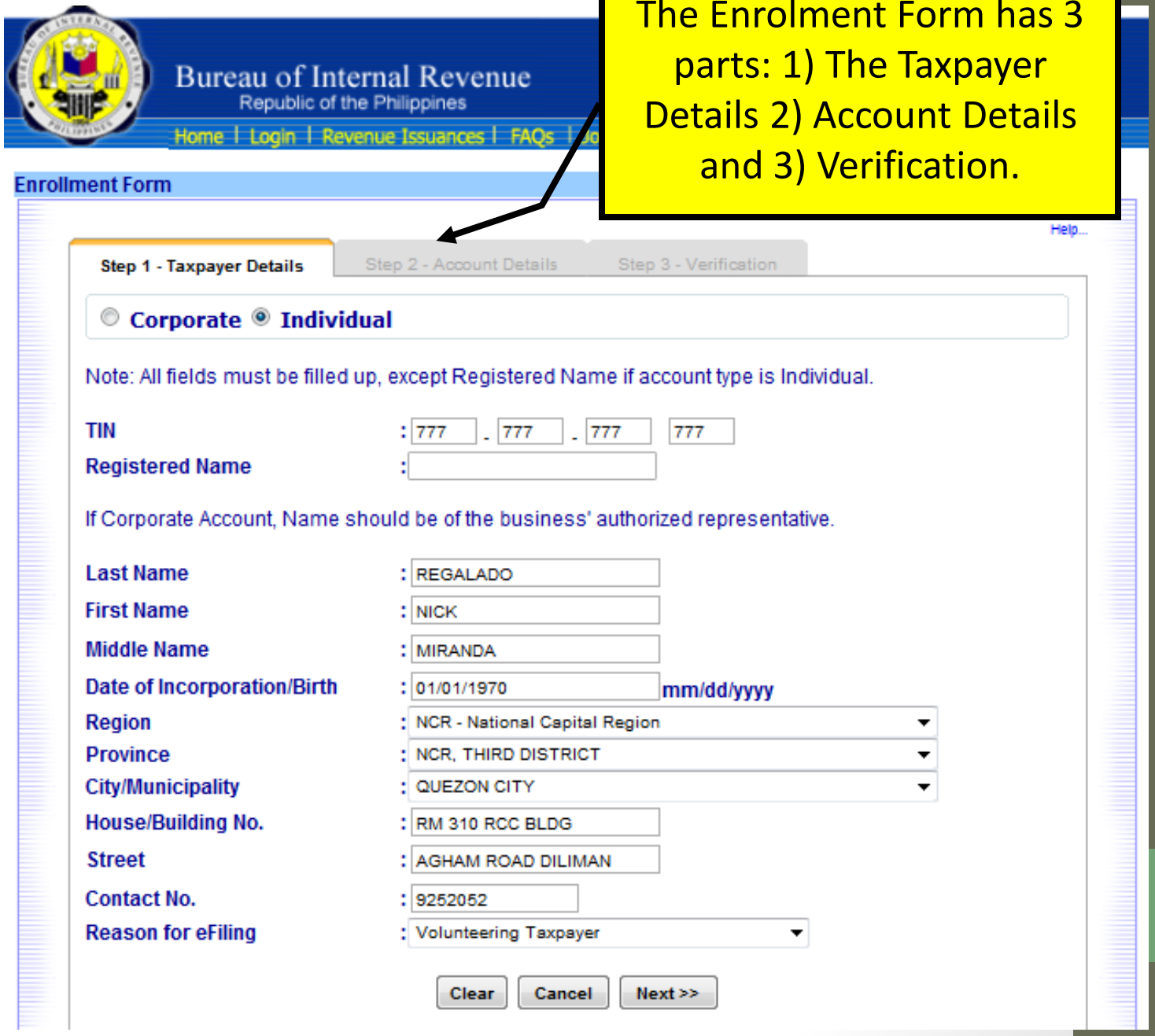
Accessing the eFPS

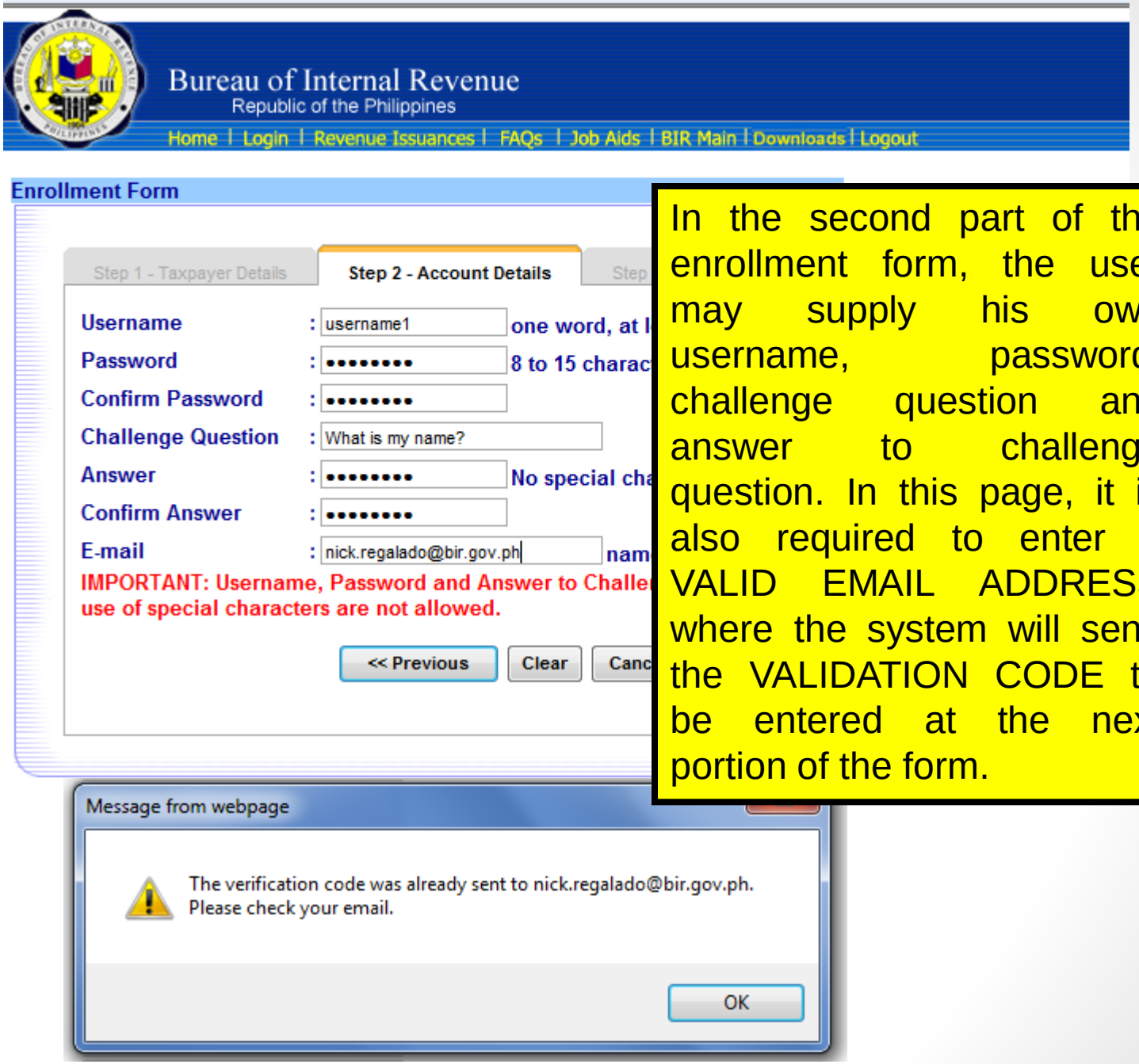
Once inside the eServices Page, just click on the **"eFPS"** icon

Enrollment Procedures

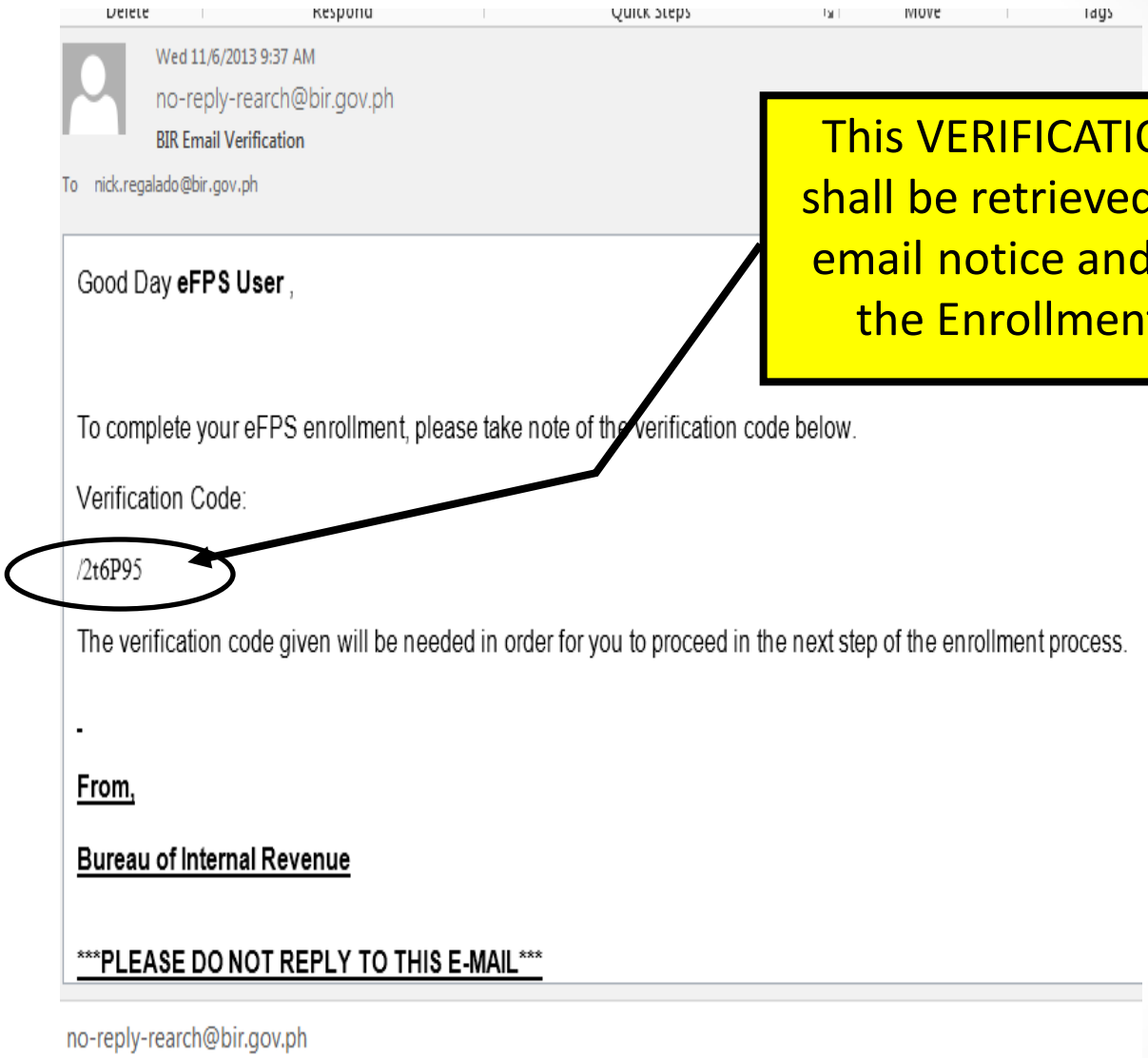


The Enrolment Form has 3 parts: 1) The Taxpayer Details 2) Account Details and 3) Verification.



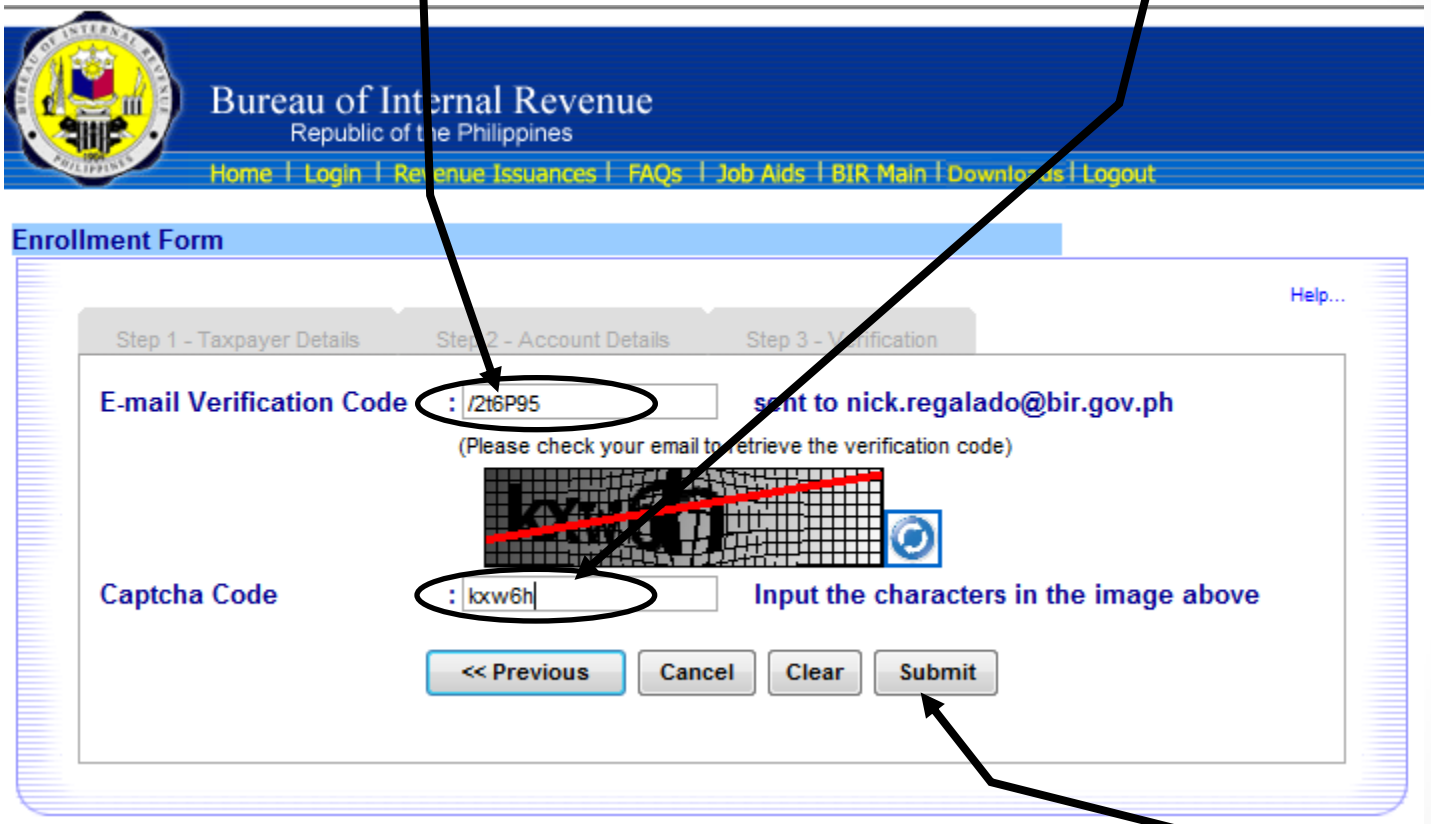


In the second part of the enrollment form, the user may supply his own username, password, challenge question and answer to challenge question. In this page, it is also required to enter a VALID EMAIL ADDRESS where the system will send the VALIDATION CODE to be entered at the next portion of the form.


Delete
Respond
Quick Steps
Move
Tags
Wed 11/6/2013 9:37 AM
no-reply-rearch@bir.gov.ph
BIR Email Verification
To nick.regalado@bir.gov.ph
Good Day eFPS User ,
To complete your eFPS enrollment, please take note of the verification code below.
Verification Code:
/2t6P95
The verification code given will be needed in order for you to proceed in the next step of the enrollment process.
-
From,
Bureau of Internal Revenue
PLEASE DO NOT REPLY TO THIS E-MAIL
no-reply-rearch@bir.gov.ph
This VERIFICATION CODE shall be retrieved from the email notice and input on the Enrollment Form.

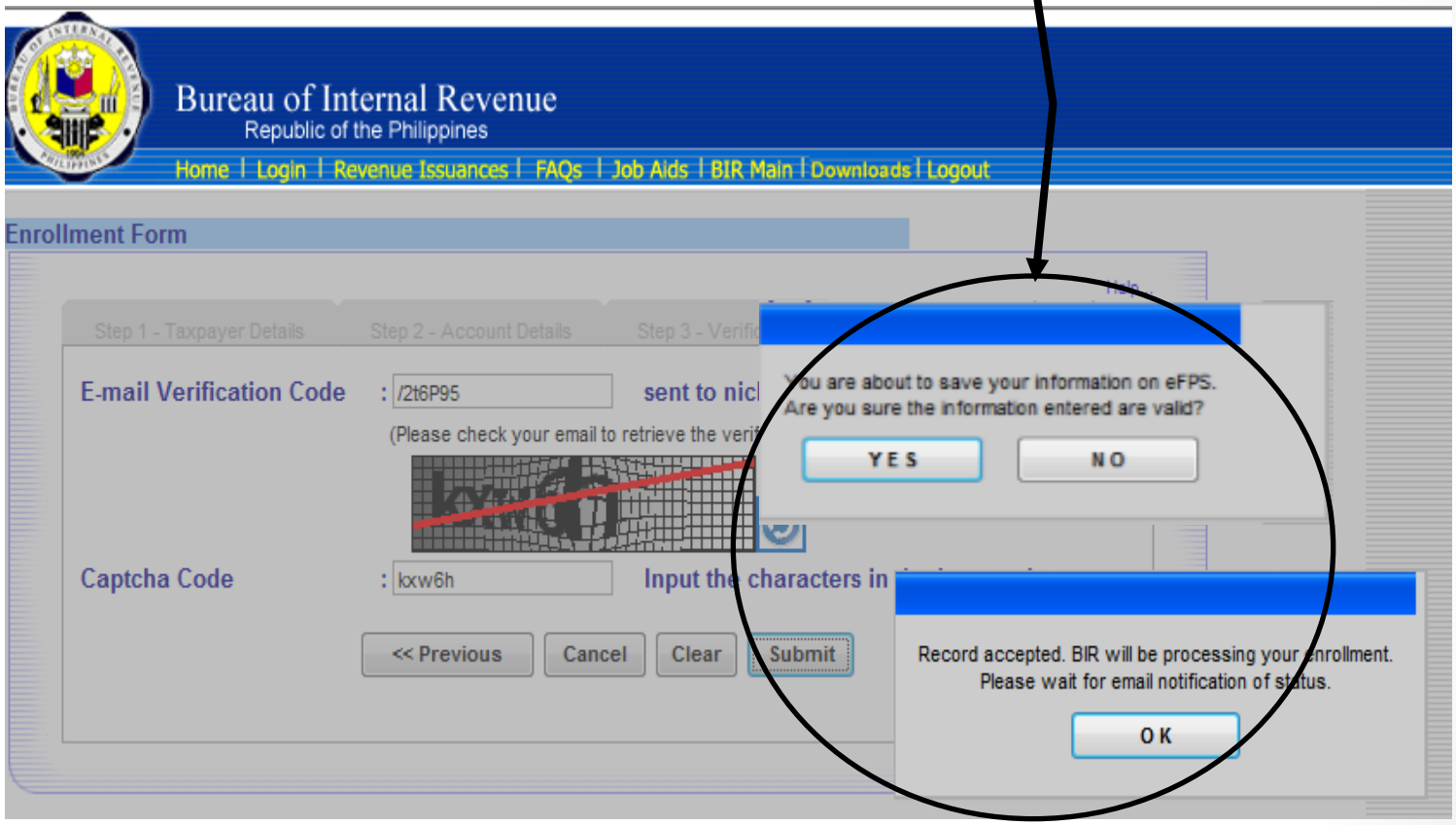
The last part of the Enrollment Form requires you to enter the EMAIL VERIFICATION CODE

….and the CAPTCHA CODE



Once enrollment form is accomplished, click **“SUBMIT”**

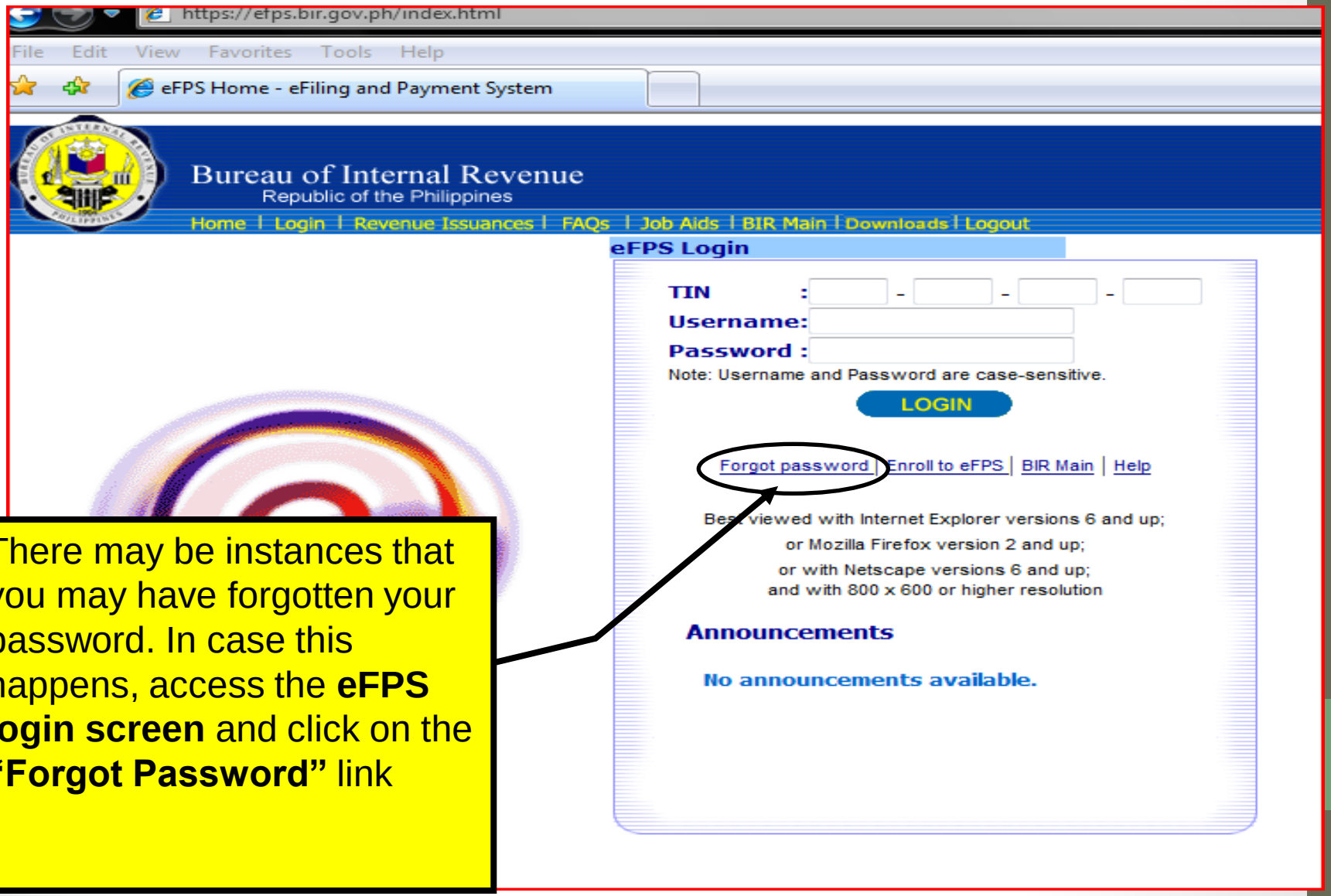
Read the Pop-Up Messages and Click on the “YES” button and “OK” button, respectively.



After Enrollment

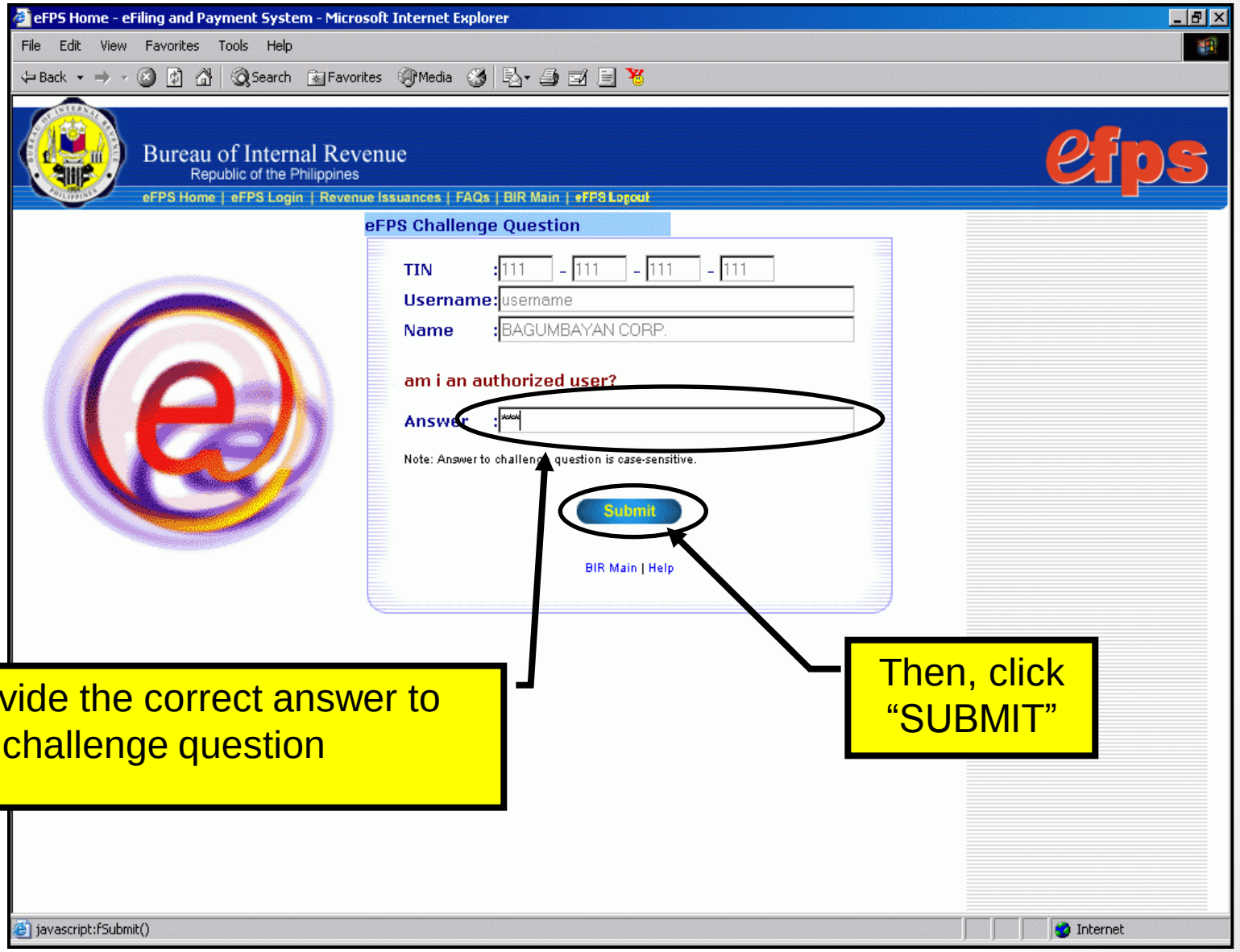
- After submitting the accomplished enrollment form, the application is verified and processed by BIR personnel.
- BIR then sends an e-mail to the enrollee (within 3 to 5 days) indicating the status of his application: whether the application has been activated or
  - rejected (not match with ITS or invalid email)
  - on-hold (incomplete documentary requirements or un-updated ITS).
- Activated enrollees may begin to logon to eFPS using their TIN, Username, Password and Answer to Challenge Question supplied in the Enrollment Form to proceed to eFiling/Pay.

Forgot Password

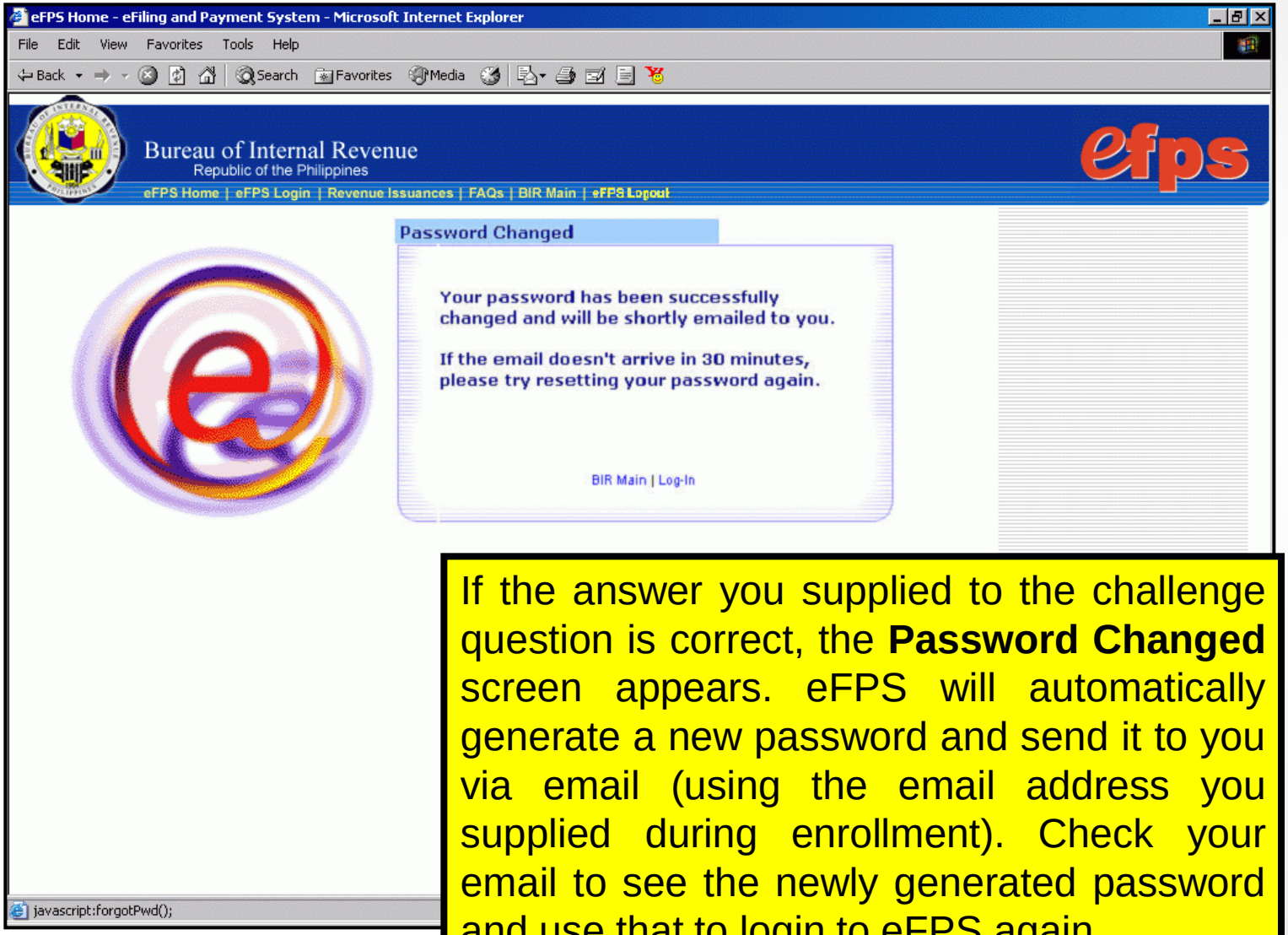


There may be instances that you may have forgotten your password. In case this happens, access the **eFPS login screen** and click on the **"Forgot Password"** link

Forgot Password



Forgot Password



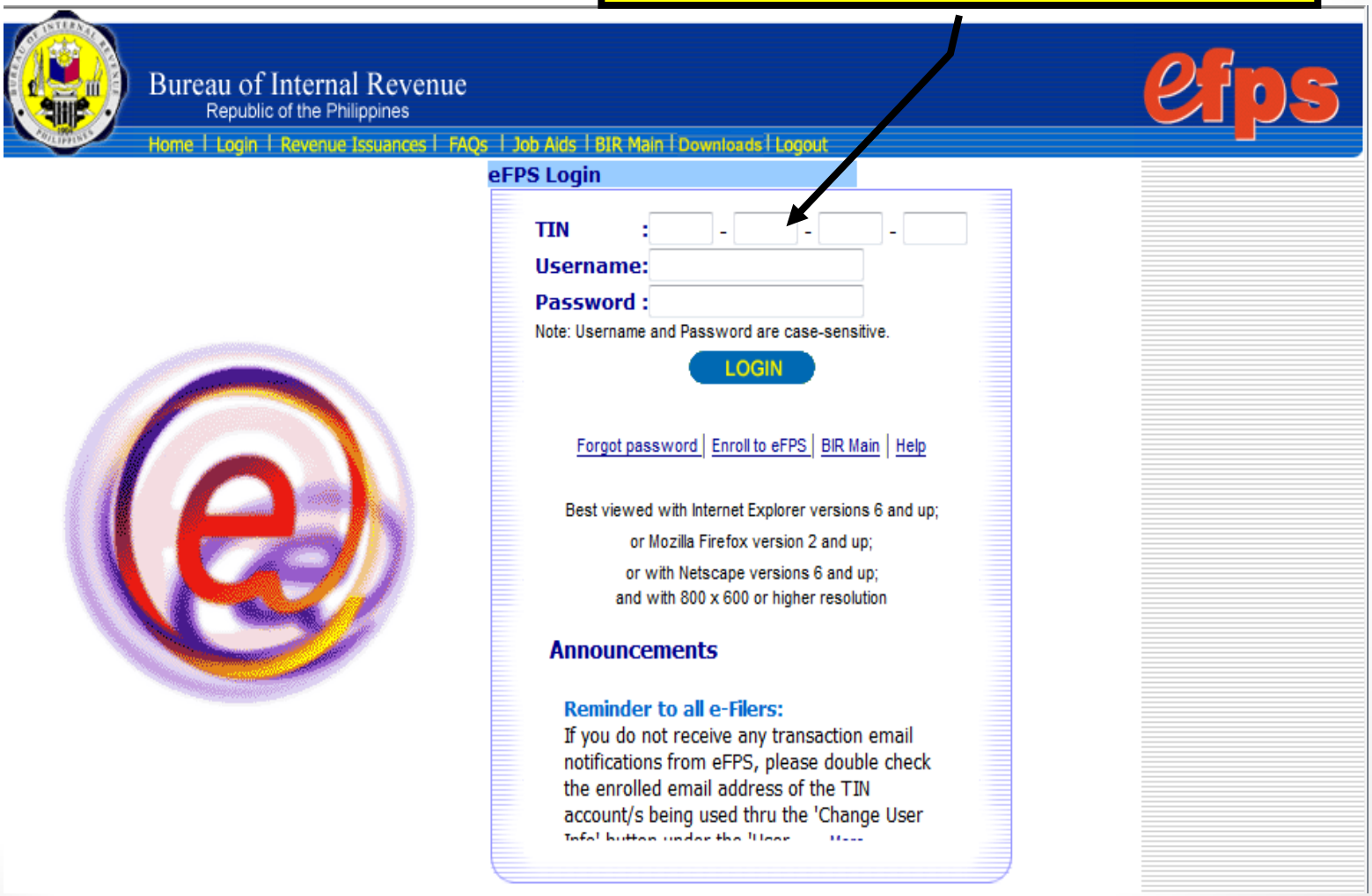
If the answer you supplied to the challenge question is correct, the **Password Changed** screen appears. eFPS will automatically generate a new password and send it to you via email (using the email address you supplied during enrollment). Check your email to see the newly generated password and use that to login to eFPS again.

electronic filing and payment system

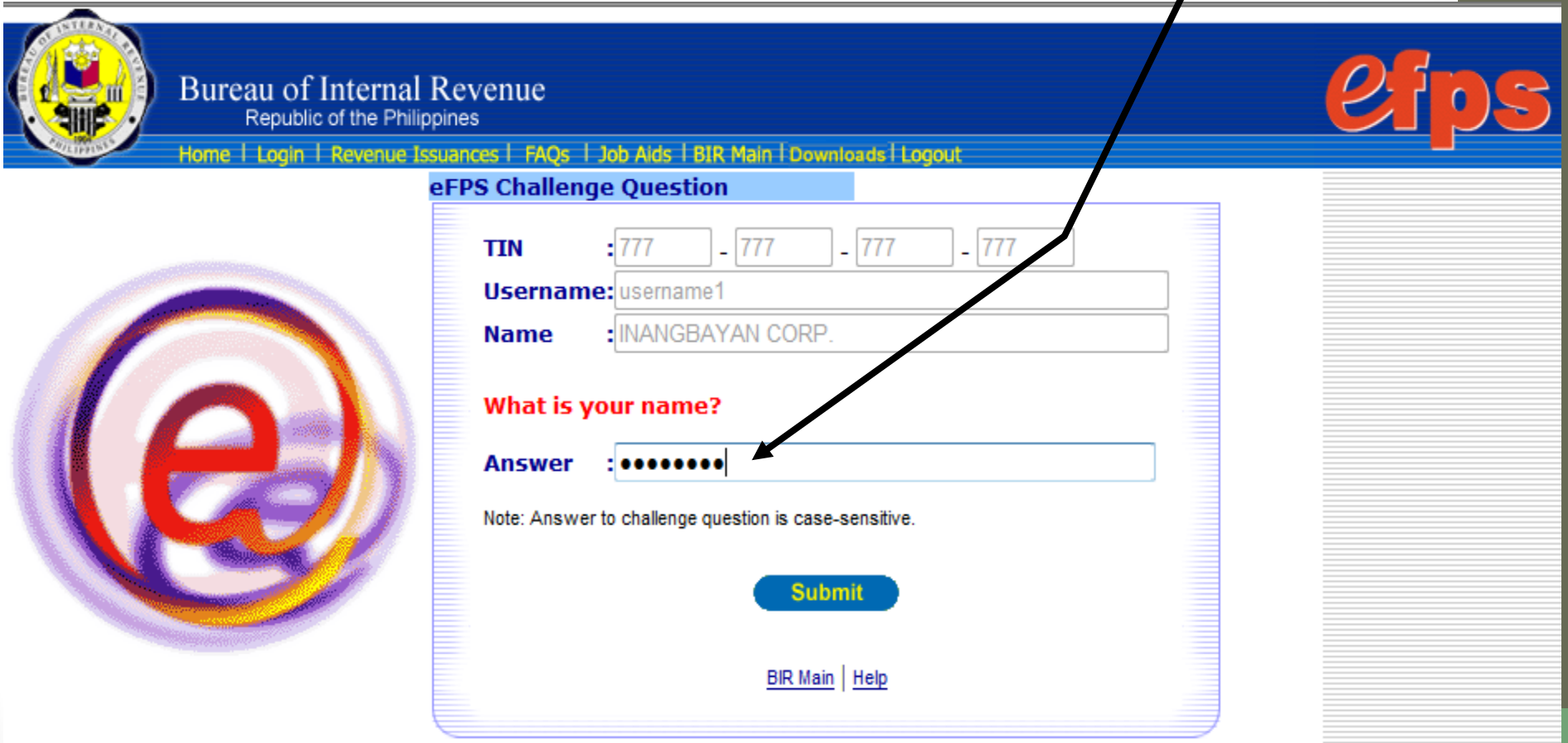
e-Filing

The Login Page

Input your TIN, Username and Password.

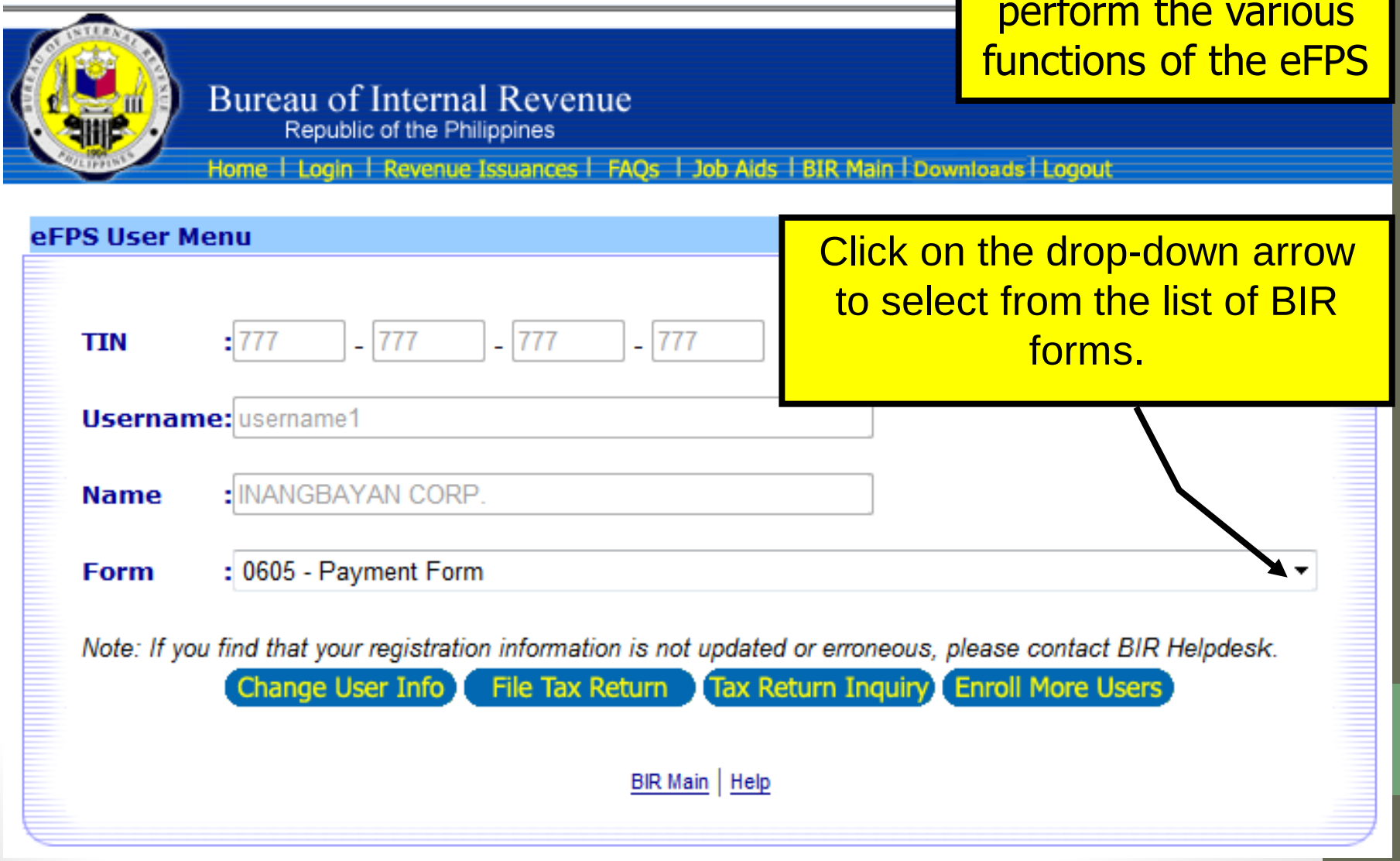


Input your ANSWER to the challenge question.



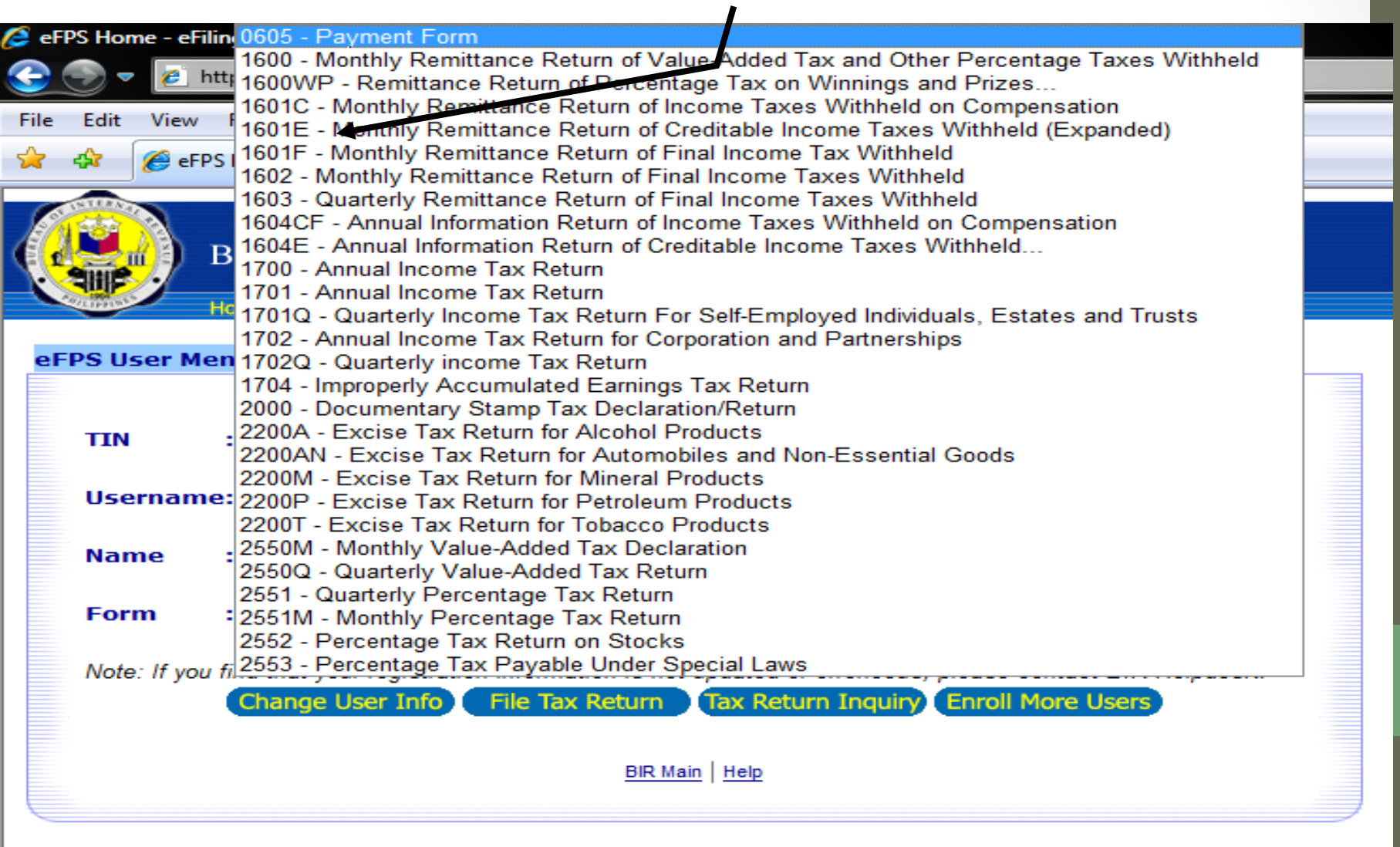
If your username, password and answer to the challenge question are all correct…

The **eFPS User Menu** appears, this is where you can now perform the various functions of the eFPS

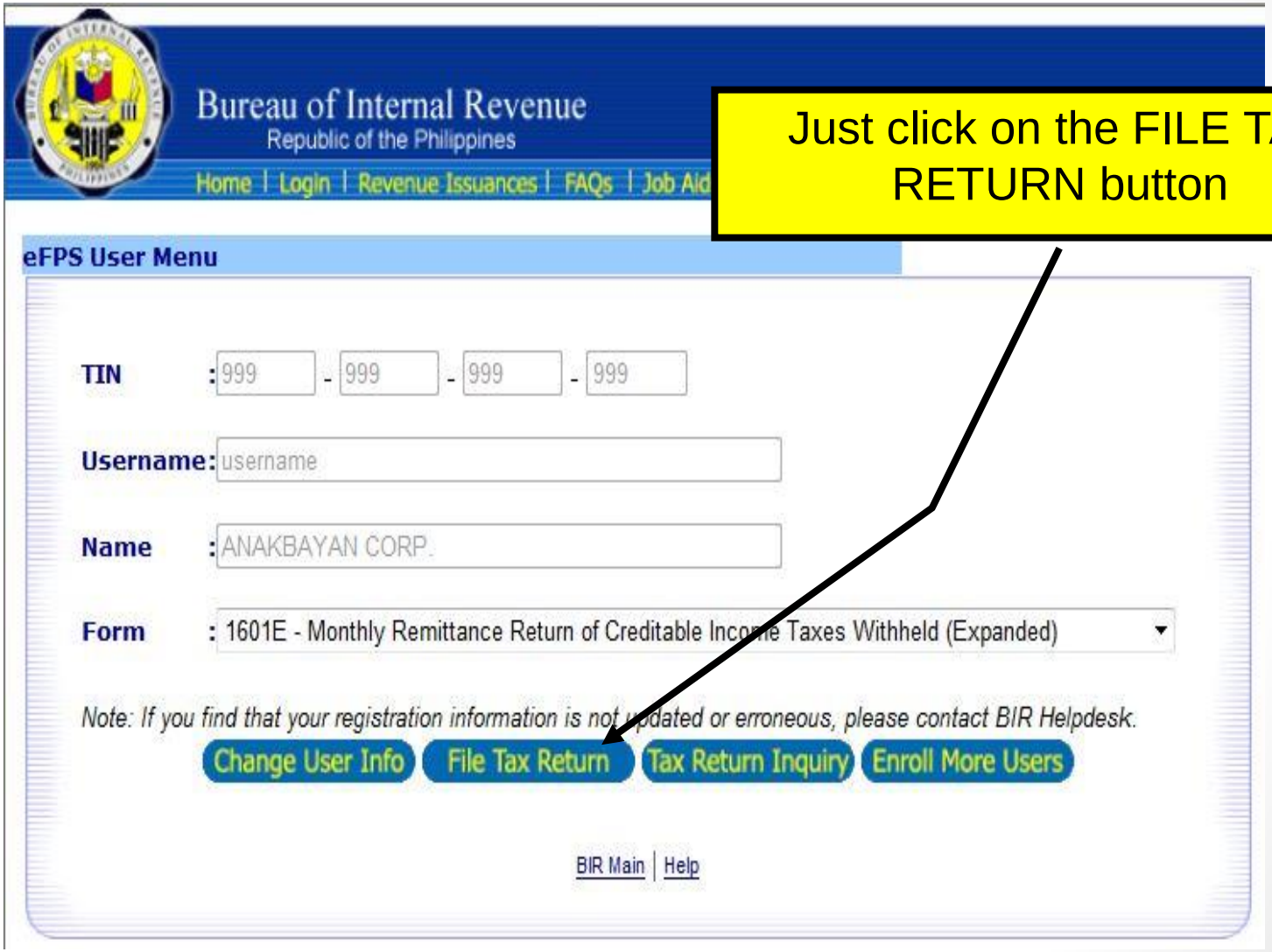


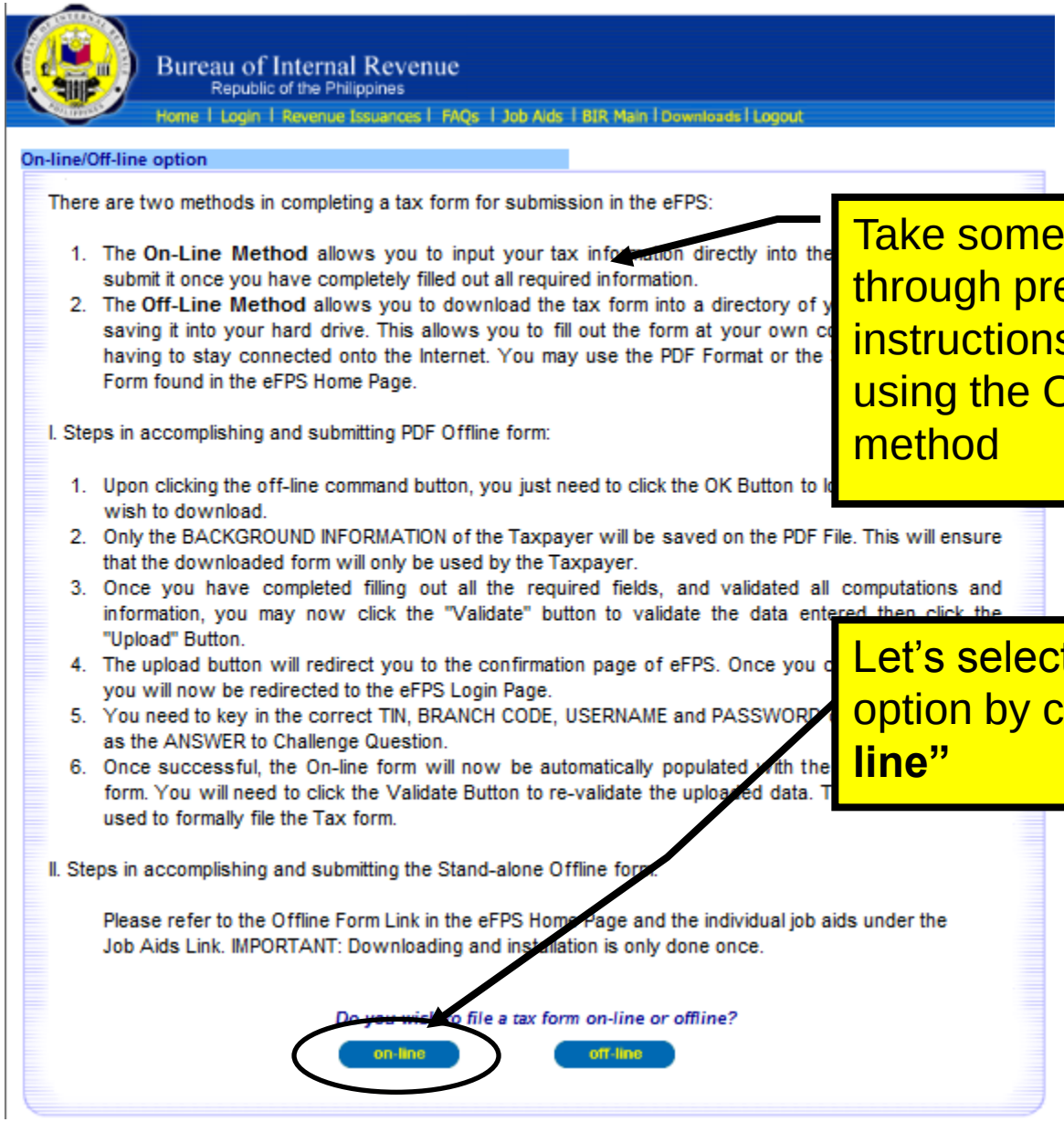
Click on the drop-down arrow to select from the list of BIR forms.

The List of Forms displayed in this Menu represents the TAX TYPES wherein the Taxpayer is registered. The system will not display BIR Form 1601-E for a taxpayer not registered as a withholding agent for Expanded Withholding Taxes.



The User Menu





Take some time to read through preliminary instructions on how to file using the Online or Offline method

Let's select the online option by clicking **"On-line"**

Select the return period of the form that you wish to file.

Bureau of Internal Revenue
Republic of the Philippines

Home | Login | Revenue Issuances | FAQs | Job Aids | BIR Main | Downloads | Logout

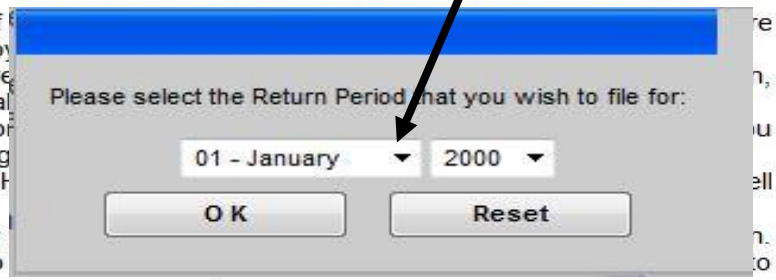
On-line/Off-line option

There are two methods in completing a tax form for submission in the eFPS:

1. The **On-Line Method** allows you to input your tax information directly into the web page and to submit it once you have completely filled out all required information.
2. The **Off-Line Method** allows you to download the tax form into a directory of your choosing, thus saving it into your hard drive. This allows you to fill out the form at your own convenience without having to stay connected onto the Internet. You may use the PDF Format or the Stand-alone Offline Form found in the eFPS Home Page.

I. Steps in accomplishing and submitting PDF Offline form:

1. Upon clicking the off-line command button, you just need to click the OK Button to load the PDF file you wish to download.
2. Only the BACKGROUND INFORMATION of
that the downloaded form will only be used by
3. Once you have completed filling out all the re
you may now click the "Validate" button to val
4. The upload button will redirect you to the co
will now be redirected to the eFPS Login Pag
5. You need to key in the **correct** TIN, BRANCH
as the ANSWER to Challenge Question.
6. Once successful, the On-line form will now
You will need to click the Validate Button to
formally file the Tax form.



II. Steps in accomplishing and submitting the Stand-alone Offline form:

Please refer to the Offline Form Link in the eFPS Home Page and the individual job aids under the Job Aids Link. IMPORTANT: Downloading and installation is only done once.

Do you wish to file a tax form on-line or offline?

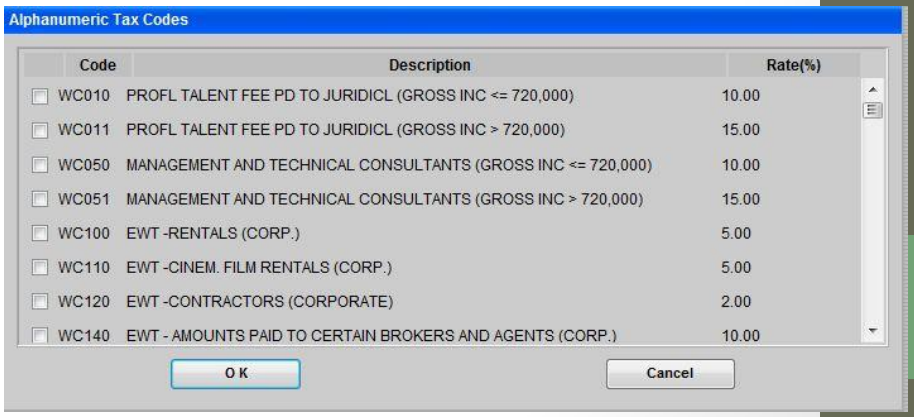
on-line off-line

The **selected tax form** now appears on screen

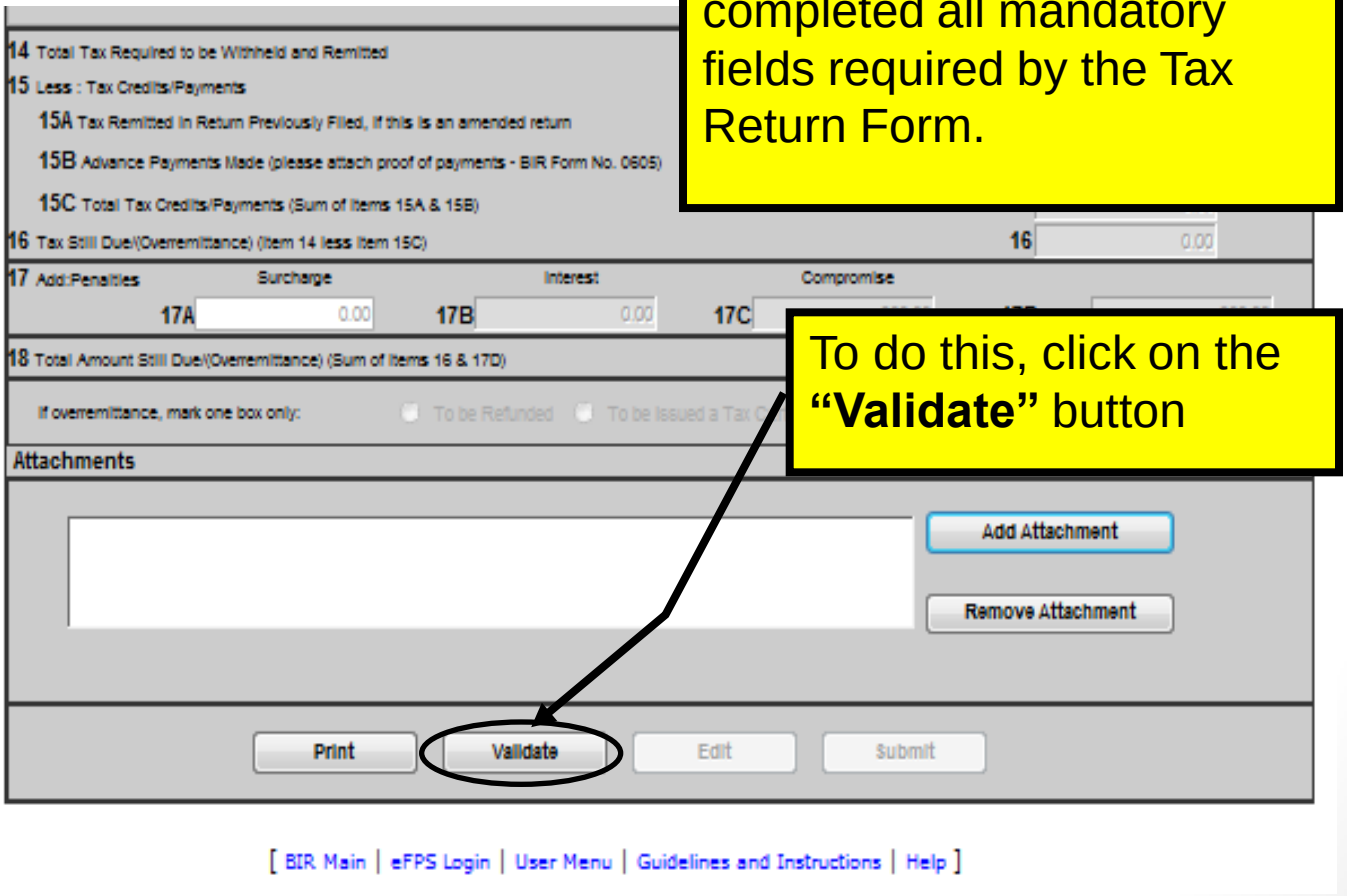
Note that there are fields on the online form that are grayed-out and already pre-filled.

However, the rest of the fields either need to be filled up, or can be automatically computed.

Click on the ATC link to display the list of ATCs and their description then select the applicable transaction/s

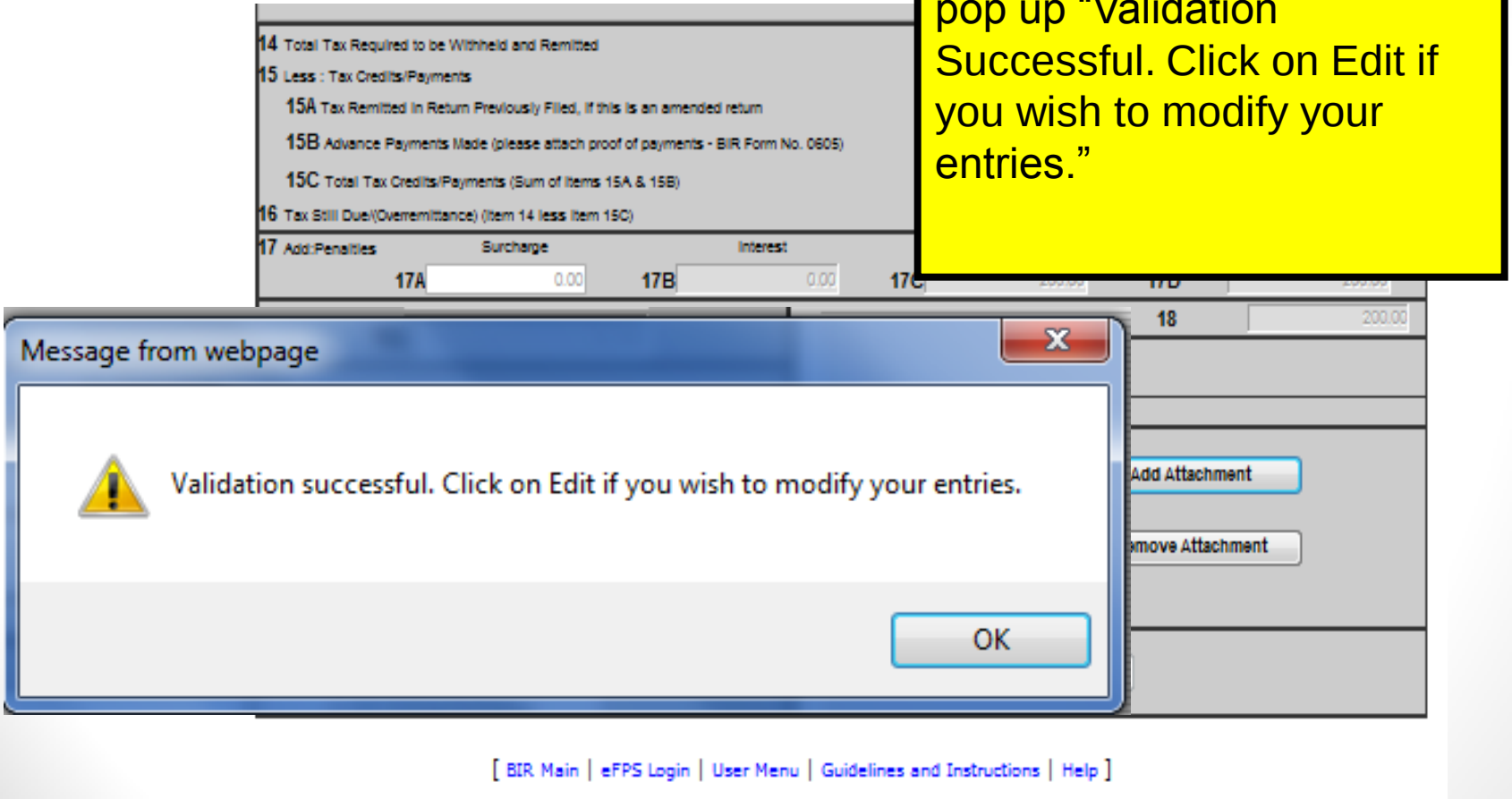


Validating the Tax Return Form is necessary before the taxpayer submits the form. Validation computes and validates entries in the form after the taxpayer has completed all mandatory fields required by the Tax Return Form.

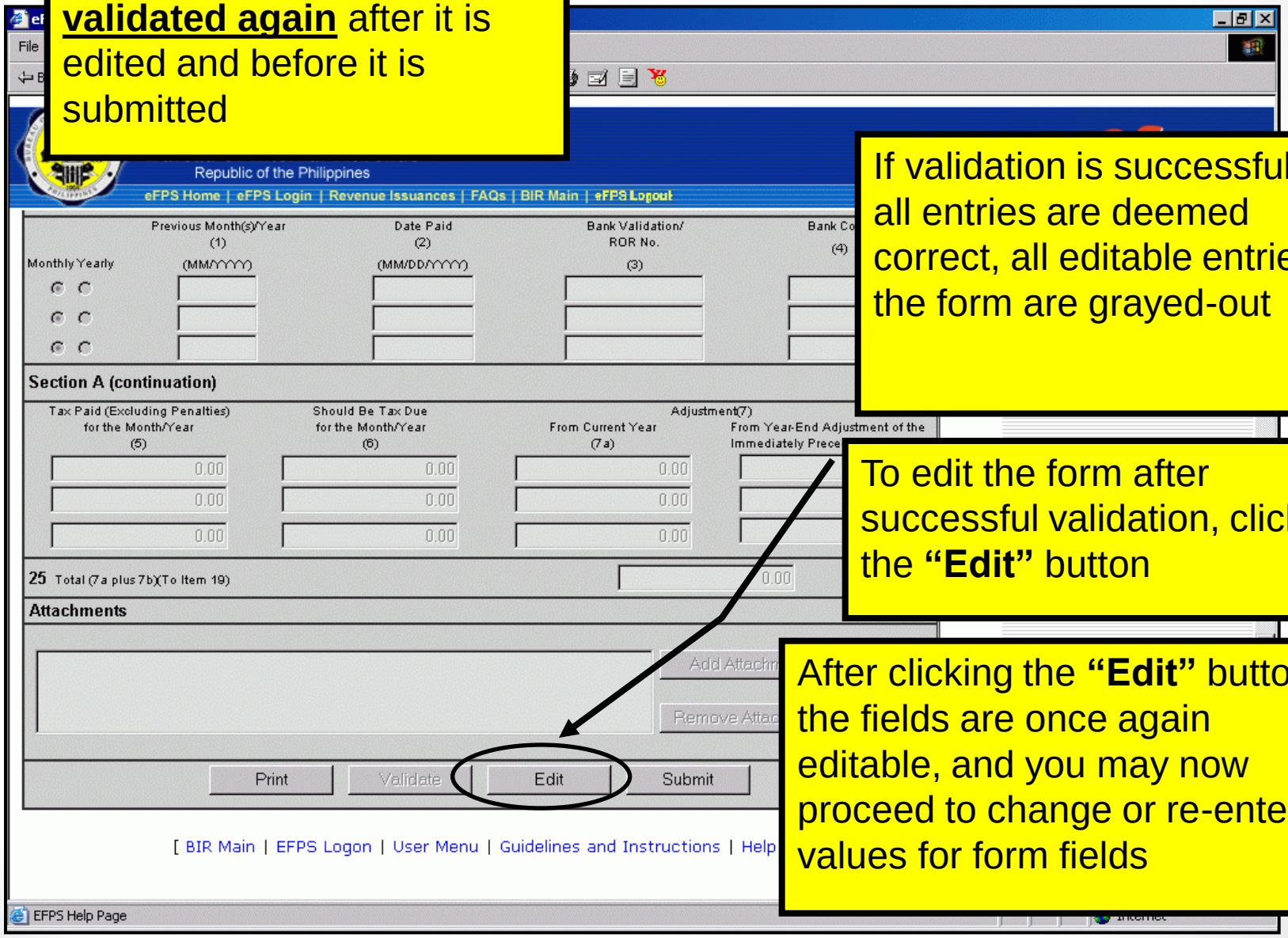


To do this, click on the **"Validate"** button

After clicking on **“Validate”** messages will appear to prompt you of erroneous or invalid entries on the form. Once validation is successful, a window with the following message will pop up “Validation Successful. Click on Edit if you wish to modify your entries.”



REMEMBER:
A form needs to be **validated again** after it is edited and before it is submitted

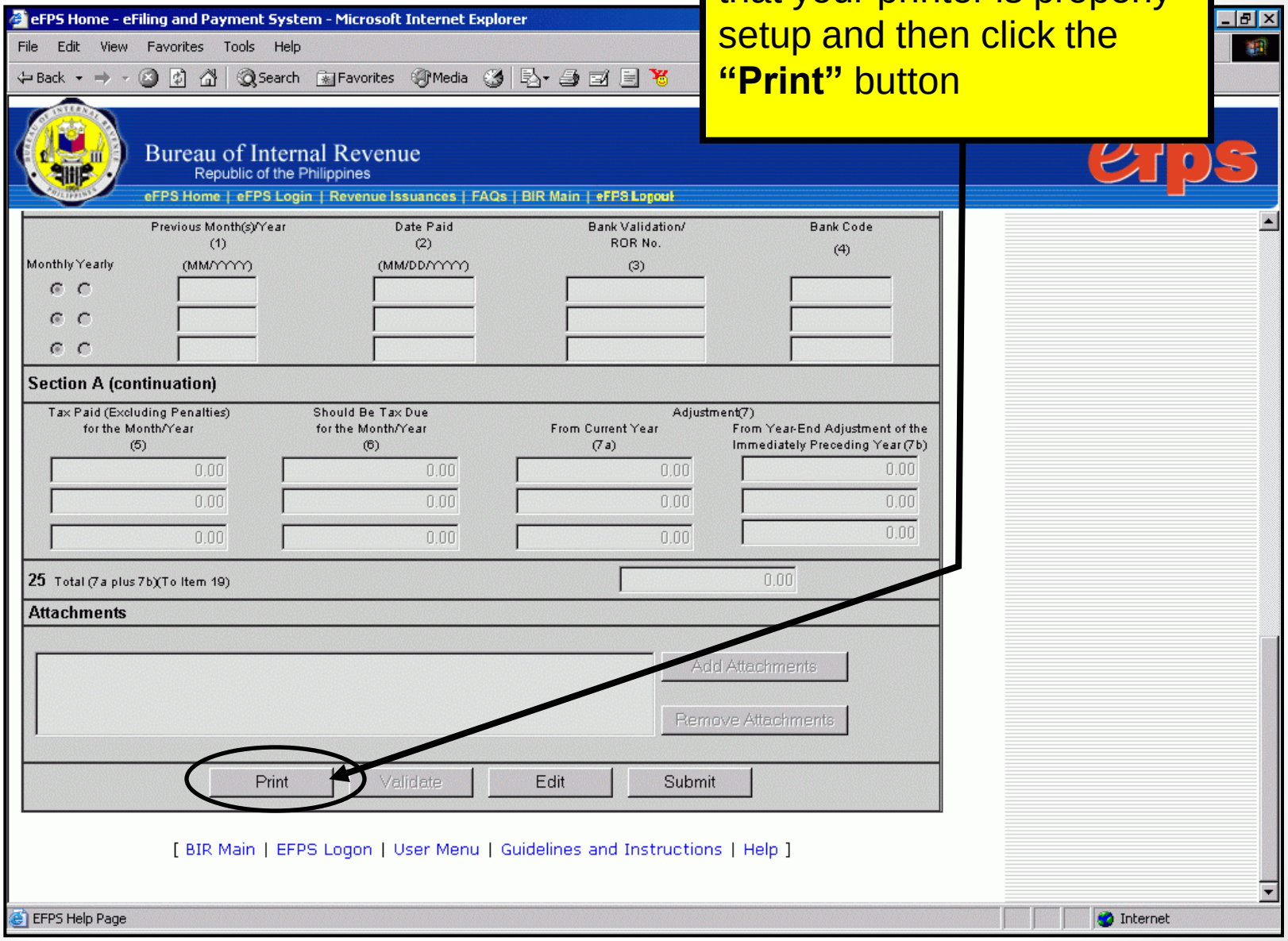


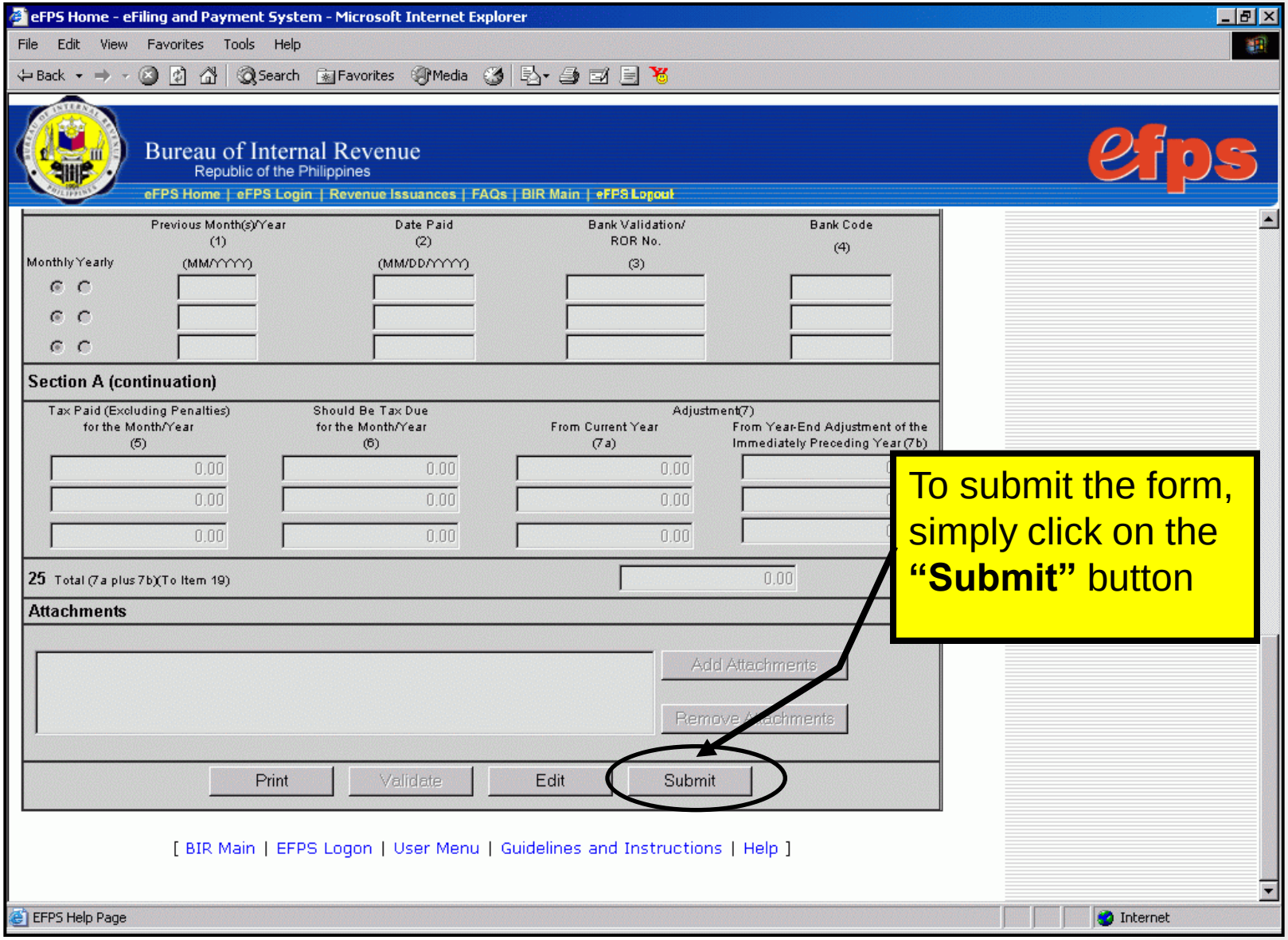
If validation is successful for all entries are deemed correct, all editable entries in the form are grayed-out

To edit the form after successful validation, click on the **"Edit"** button

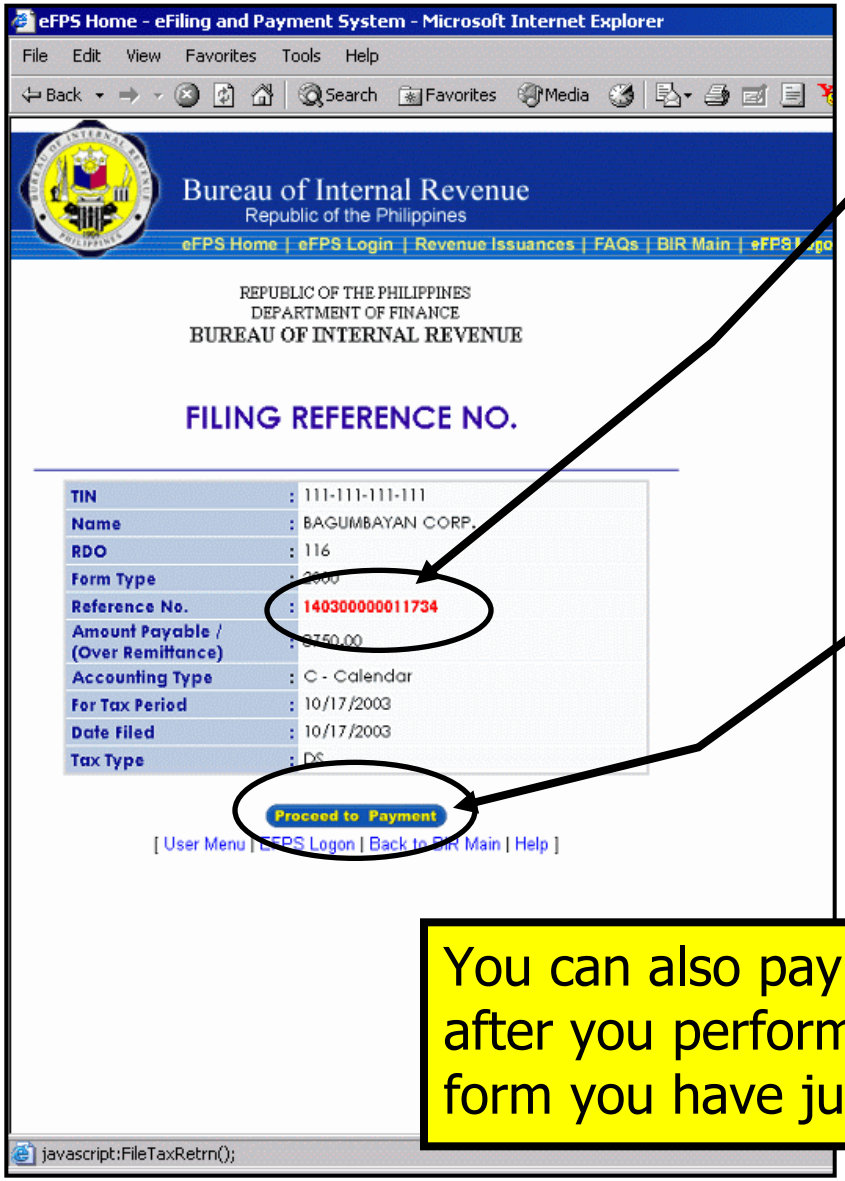
After clicking the **"Edit"** button, the fields are once again editable, and you may now proceed to change or re-enter values for form fields

To print the form, make sure that your printer is properly setup and then click the **"Print"** button





To submit the form, simply click on the **"Submit"** button

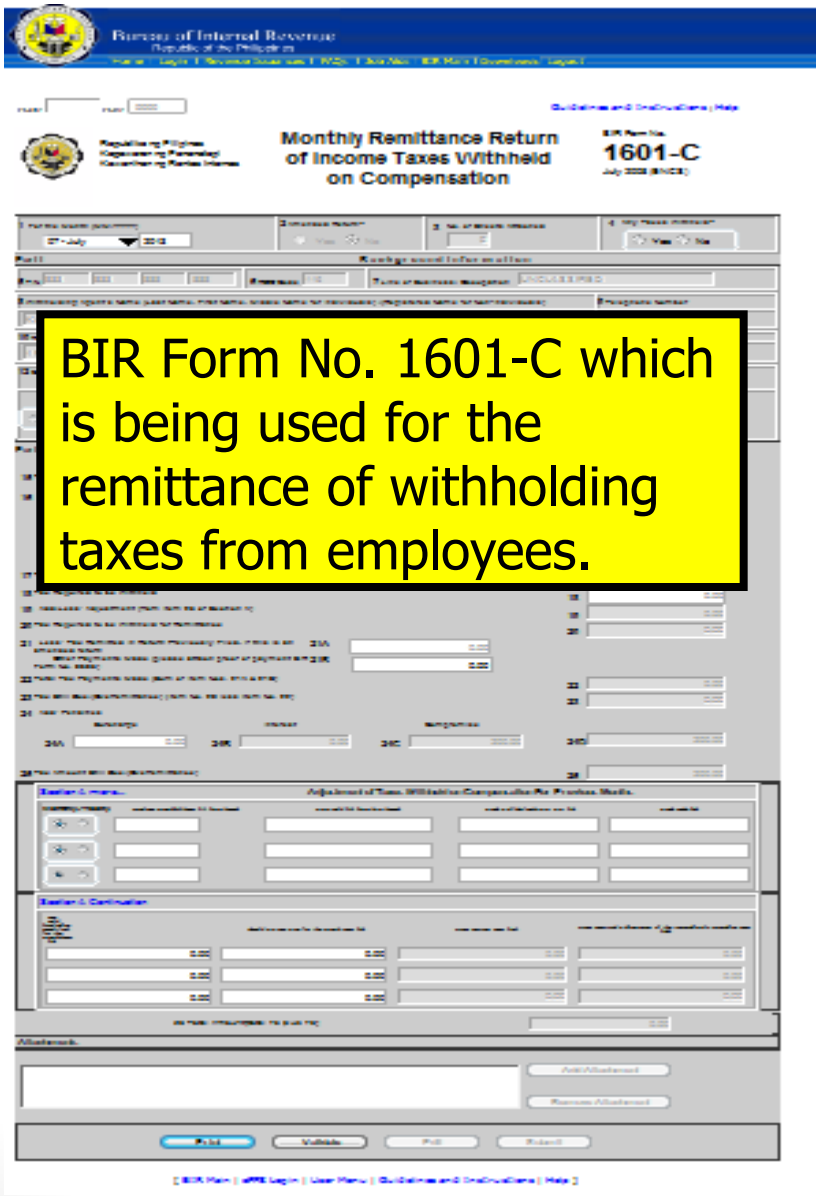


A **filing reference number** is generated by eFPS. This means that the form has been successfully submitted and received by eFPS

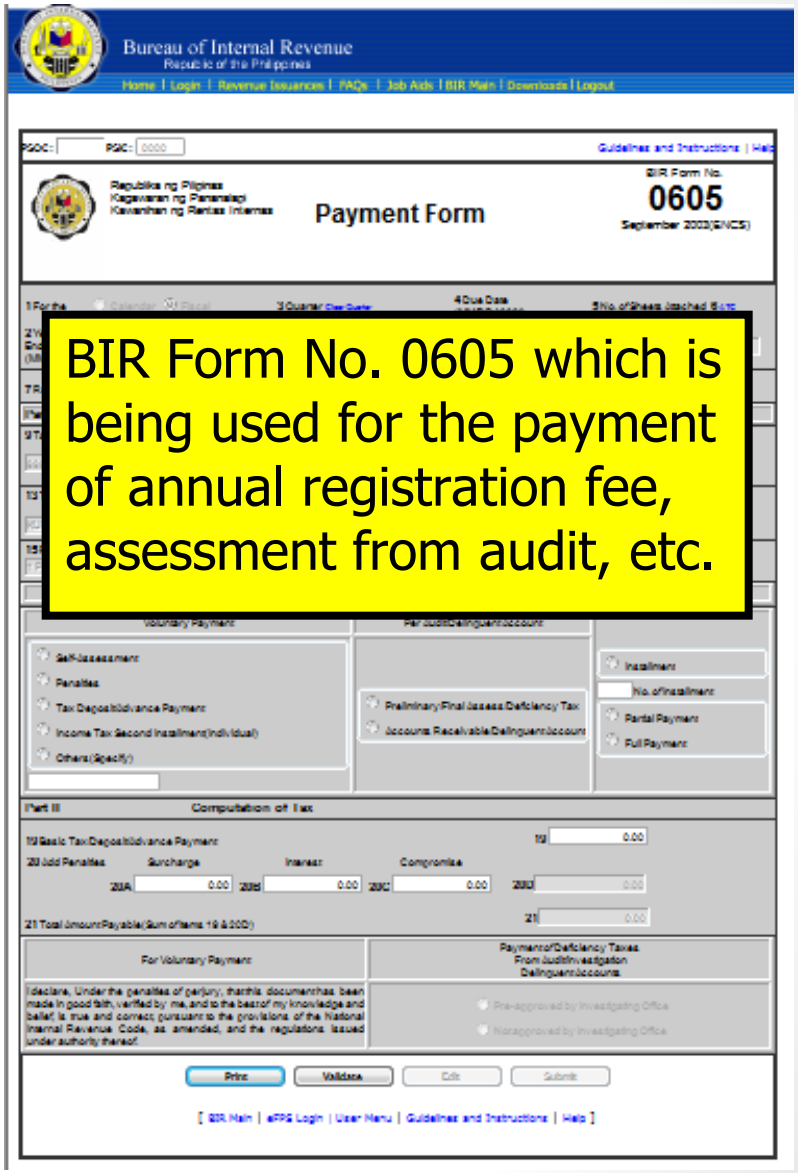
To immediately proceed to paying the tax dues after successful submission of the Tax Return Form, click on **"Proceed to Payment"**

You can also pay for your tax dues later after you perform a later inquiry for the form you have just filed

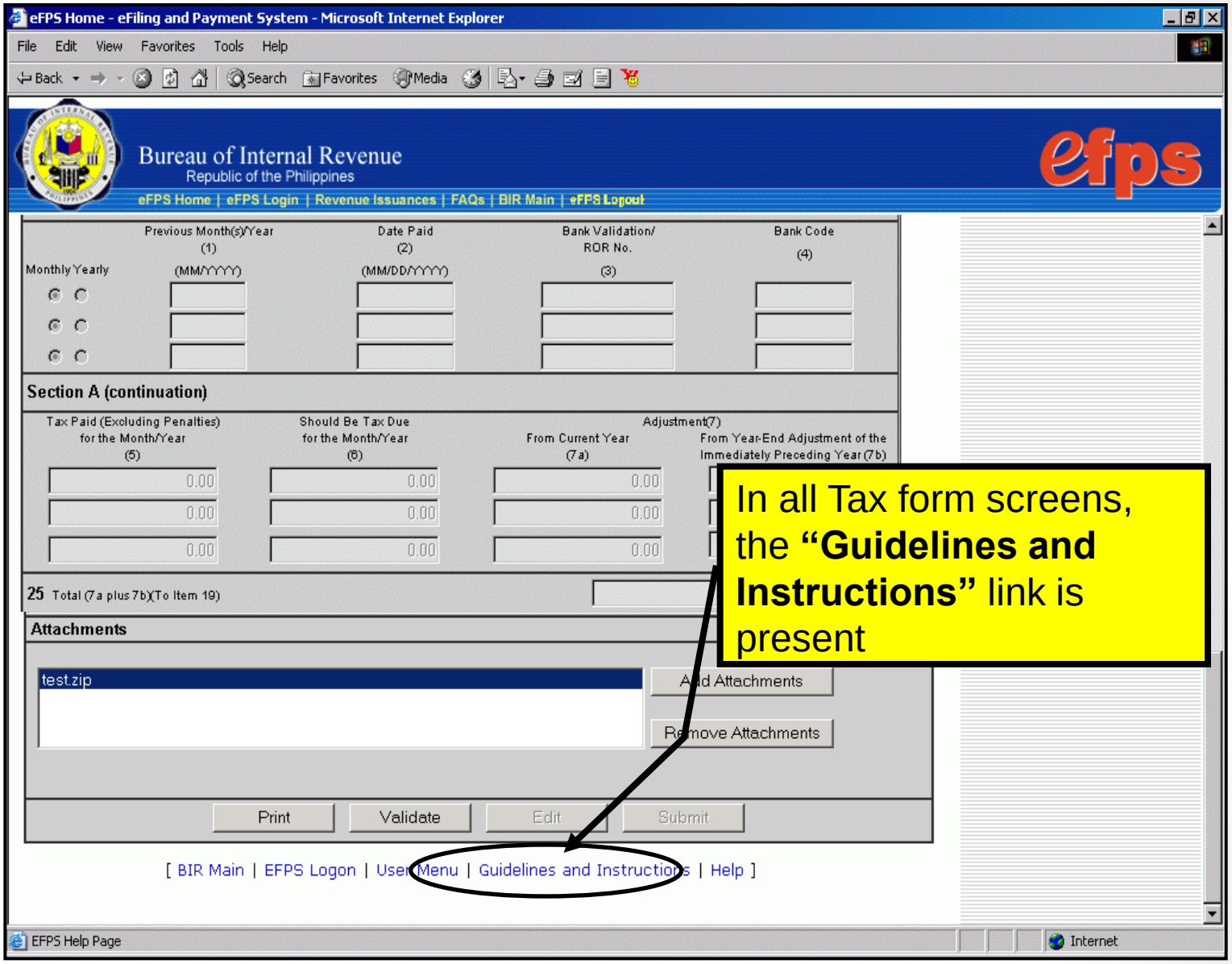
Screenshots of Selected eFPS Forms



BIR Form No. 1601-C which is being used for the remittance of withholding taxes from employees.



BIR Form No. 0605 which is being used for the payment of annual registration fee, assessment from audit, etc.



In all Tax form screens, the **"Guidelines and Instructions"** link is present

Clicking the “Guidelines and Instructions” link will display the Guidelines and Instructions of the current form on screen

BIR Form … Expanded)

Who Shall File … ons

This return sha… account for, and remit any withholding agent (WA)/pa… venue Code or who willfully individual, required to deduct and withhold taxes on income fails to withheld such tax, or account for and remit such tax, or payments to Expanded/Creditable Withholding Taxes. aids or abets in any manner to evade any such tax or the payment thereof, shall, in addition to other penalties provided for under this Law, be liable upon conviction to a penalty equal to the total amount of the tax not withheld, or not accounted for and remitted.

If the Government of the Philippines, its political subdivisions or any Agency or Instrumentality, as well as government-owned or controlled corporation is the withholding agent/payor, the return may be made by the officer or employee having control of the disbursement of income payment or other officer or employee appropriately designated for the purpose.

If the person required to withhold and pay the tax is a corporation, the return shall be made in the name of the corporation and shall be signed and verified by the president, vice-president, or any authorized officer and countersigned by the treasurer or assistant treasurer.

With respect to a fiduciary, the returns shall be made in the name of the individual, estate or trust for which such fiduciary acts and shall be signed and verified by such fiduciary. In case of two or more joint fiduciaries, the return shall be signed and verified by one of such fiduciaries.

When and Where to File and Remit

The return shall be filed and tax paid on or before the tenth (10th) day of the month following the month in which withholding was made except for taxes withheld for December which shall be filed/paid on or before January 25 of the succeeding year. Provided, that large taxpayers as determined by the Commissioner shall file/pay on or before the twenty fifth (25th) day of the following month.

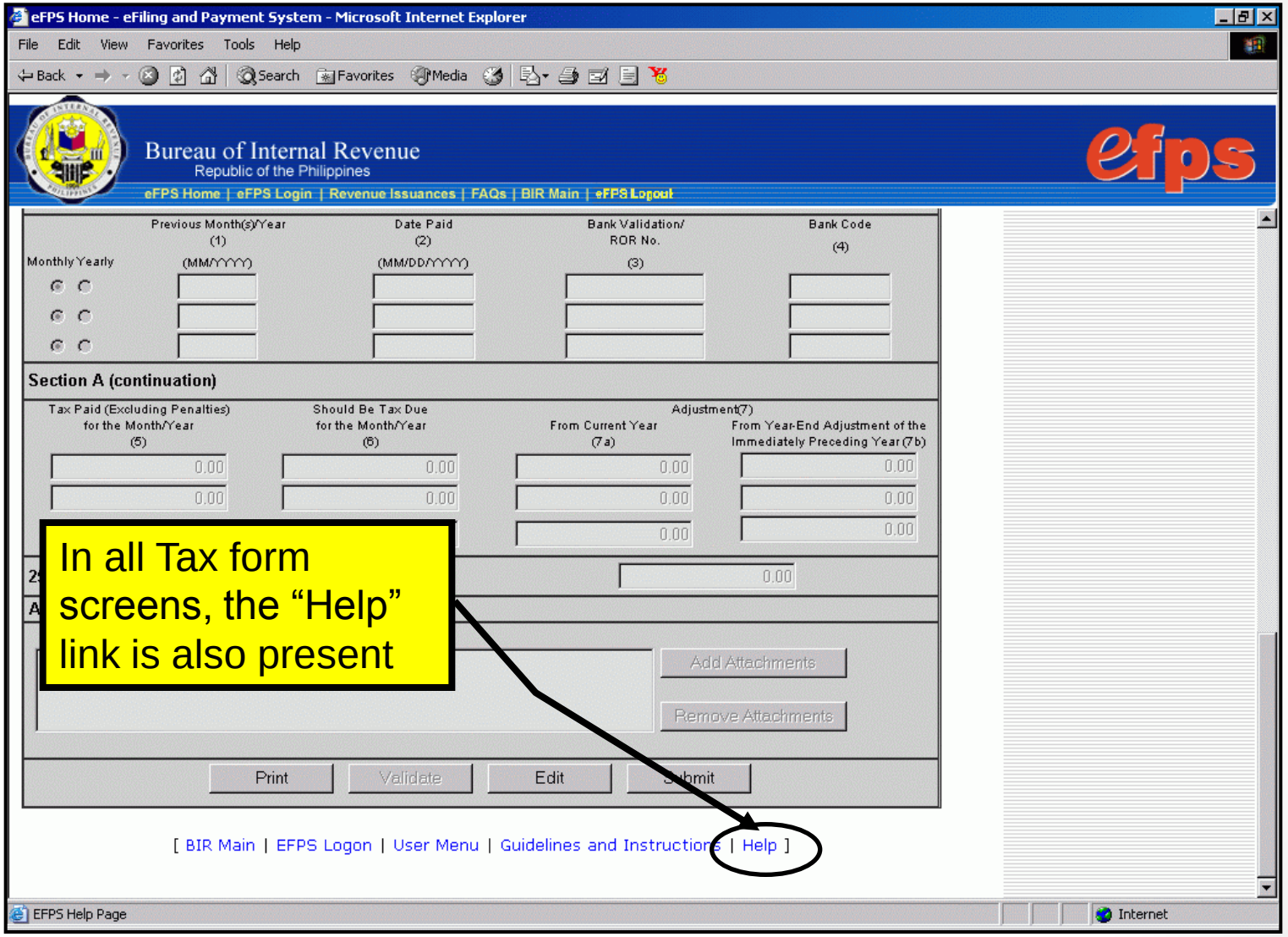
The return shall be filed and the tax paid with the Authorized Agent Bank (AAB) of the Revenue District Office having jurisdiction over the withholding agent's place of business/office. In places where there are no Authorized Agent Banks, the return shall be filed and the tax paid with the Revenue Collection Officer or the duly Authorized City or Municipal Treasurer within the Revenue District where the withholding agent's place of business/office is located, who will issue a Revenue Official Receipt (BIR Form No. 2524) therefor.

Any person required under the National Internal Revenue Code or by rules and regulations promulgated thereunder to pay any tax, make a return, keep any record, or supply correct and accurate information, who willfully fails to pay such tax, make such return, keep such record, or supply such correct and accurate information, or withhold or remit taxes withheld, or refund excess taxes withheld on compensation, at the time or times required by law or rules and regulations shall, in addition to the other penalties provided by law, upon conviction thereof, be punished by a fine of not less than ten thousand pesos (P10,000.00) and suffer imprisonment of not less than one (1) year but not more than ten (10) years.

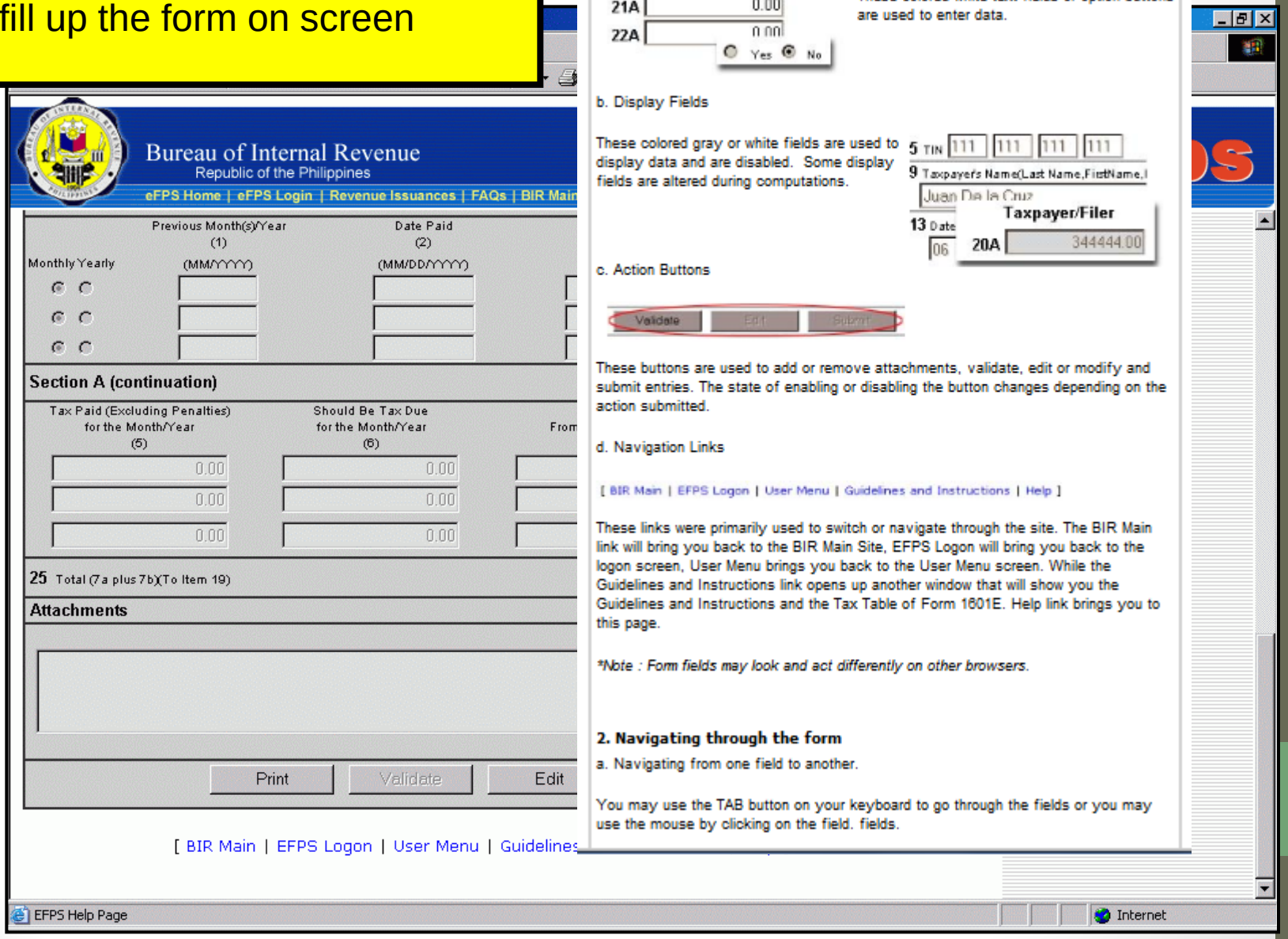
Every officer or employee of the government of the Republic of the Philippines or any of its agencies and instrumentalities, its political subdivisions, as well as government-owned or controlled corporation, including the Bangko Sentral ng Pilipinas, who, under the provisions of the Code, as amended, or regulations promulgated thereunder, is charged with the duty to deduct and withhold any internal revenue tax and to remit the same in accordance with the provisions of the Tax Code, as amended, and other laws shall be guilty of any offense herein-below specified and upon conviction of each act or omission, be fined in a sum not less than five thousand pesos (P5,000) but not more than fifty thousand pesos (P50,000) or imprisoned for a term of not less than six (6) months and one day but not more than two (2) years, or both:

a) Those who fail or cause the failure to deduct and withhold any internal revenue tax under any of the withholding tax laws and implementing regulations;

b) Those who fail or cause the failure to remit taxes deducted and withheld within the time prescribed by law, and implementing regulations; and


eFPS Home - eFiling and Payment System - Microsoft Internet Explorer
File Edit View Favorites Tools Help
Back Search Favorites Media
Bureau of Internal Revenue
Republic of the Philippines
eFPS Home | eFPS Login | Revenue Issuances | FAQs | BIR Main | eFPS Logout
efps
Previous Month(s)/Year (1) (MM/YYYY)
Date Paid (2) (MM/DD/YYYY)
Bank Validation/ ROR No. (3)
Bank Code (4)
Monthly Yearly
Section A (continuation)
Tax Paid (Excluding Penalties) for the Month/Year (5)
Should Be Tax Due for the Month/Year (6)
Adjustment(7)
From Current Year (7a)
From Year-End Adjustment of the Immediately Preceding Year (7b)
0.00
In all Tax form screens, the "Help" link is also present
Add Attachments
Remove Attachments
Print
Validate
Edit
Submit
[BIR Main | EFPS Logon | User Menu | Guidelines and Instructions | Help]
EFPS Help Page
Internet

Clicking on the “Help” link will display the Help file on how to fill up the form on screen



BIR Form No. 1601E Filing Help

1. Familiarization of the form

a. Entry Fields

21A 0.00
22A 0.00
Yes No

These colored white text fields or option buttons are used to enter data.

b. Display Fields

These colored gray or white fields are used to display data and are disabled. Some display fields are altered during computations.

5 TIN 111 111 111 111
9 Taxpayer's Name(Last Name,FirstName,I
Juan De la Cruz
13 Date
06
Taxpayer/Filer
20A 344444.00

c. Action Buttons

Validate Edit Submit

These buttons are used to add or remove attachments, validate, edit or modify and submit entries. The state of enabling or disabling the button changes depending on the action submitted.

d. Navigation Links

[BIR Main | EFPS Logon | User Menu | Guidelines and Instructions | Help]

These links were primarily used to switch or navigate through the site. The BIR Main link will bring you back to the BIR Main Site, EFPS Logon will bring you back to the logon screen, User Menu brings you back to the User Menu screen. While the Guidelines and Instructions link opens up another window that will show you the Guidelines and Instructions and the Tax Table of Form 1601E. Help link brings you to this page.

**Note : Form fields may look and act differently on other browsers.*

2. Navigating through the form

a. Navigating from one field to another.

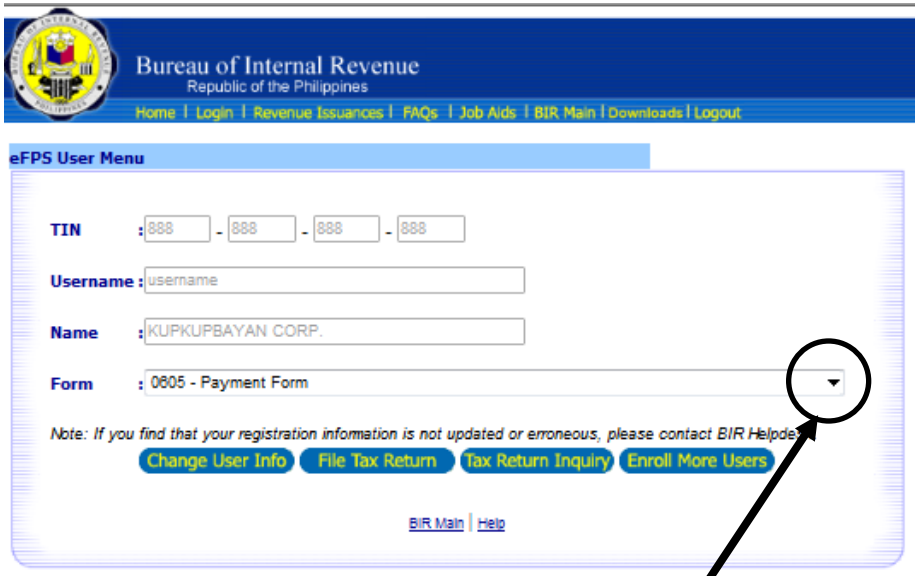
You may use the TAB button on your keyboard to go through the fields or you may use the mouse by clicking on the field. fields.

electronic filing and payment system

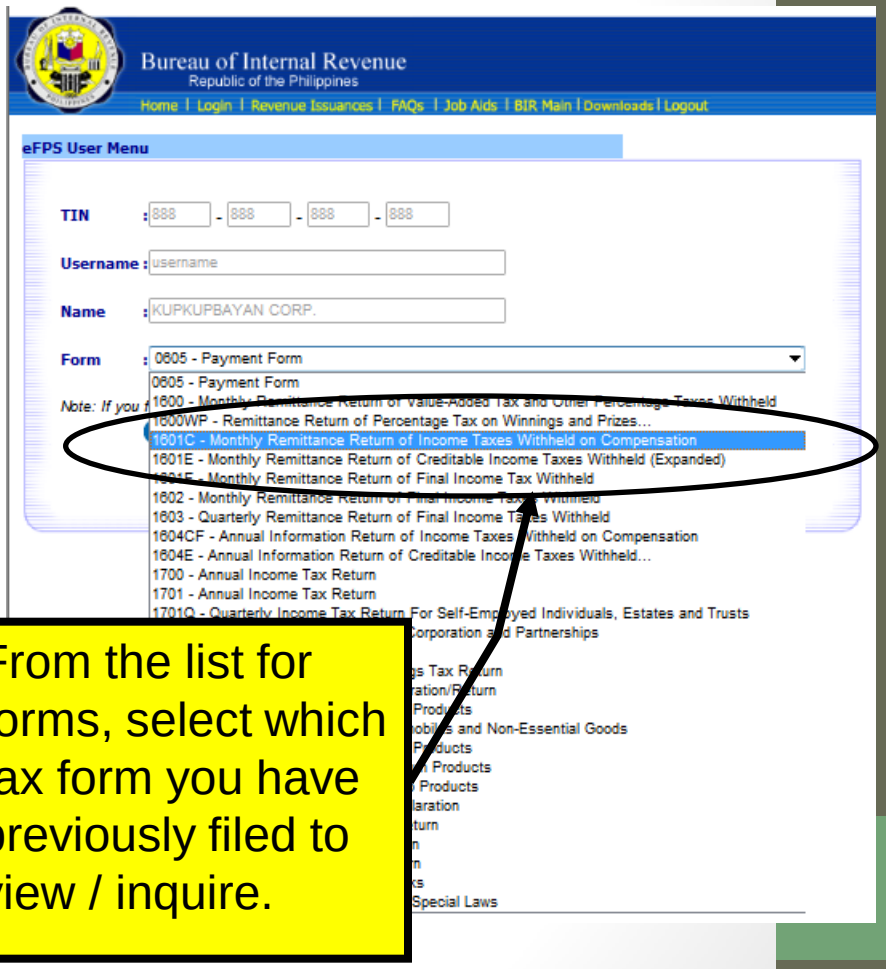
Tax Return Inquiry

Tax Return Inquiry

Access and login to eFPS, to go to eFPS User Menu Screen

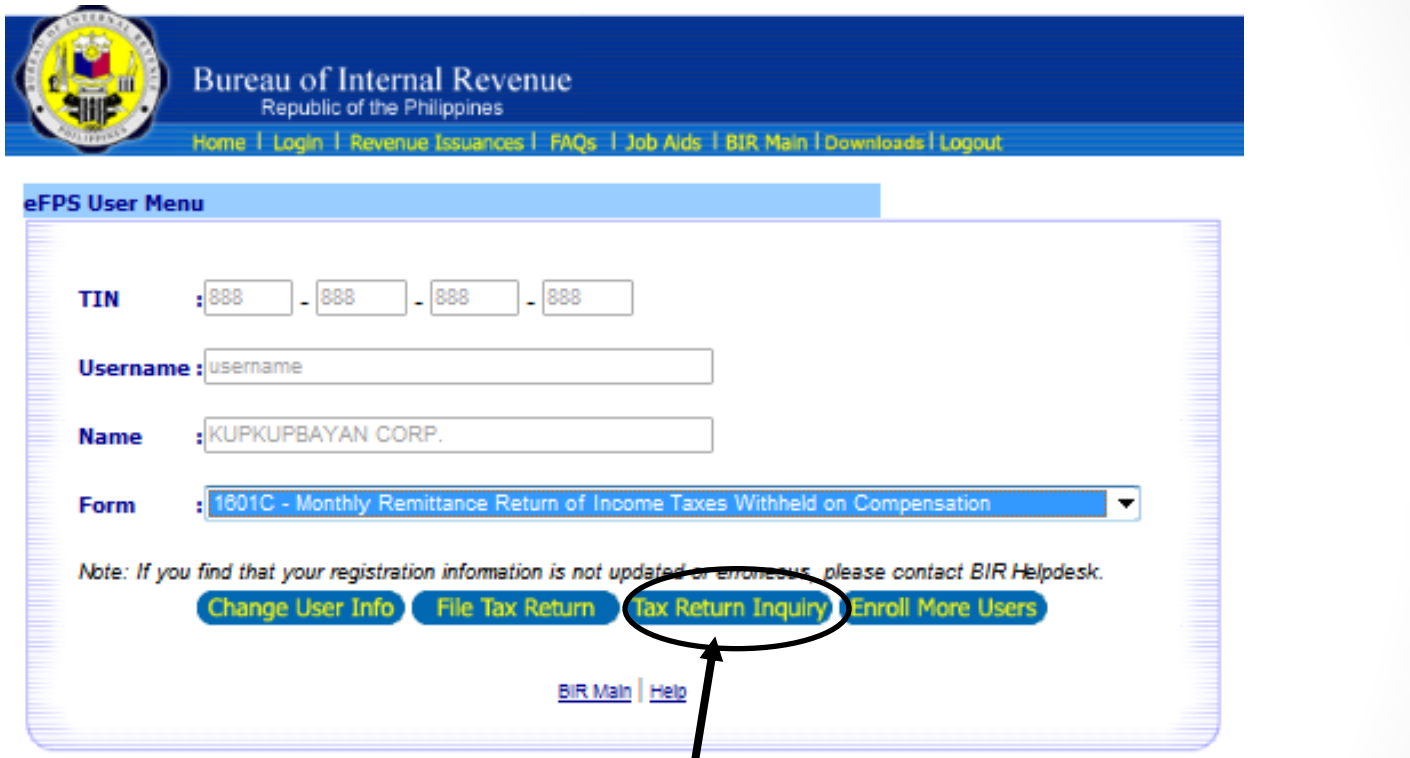


Click on the drop down list to select which tax form you want to inquire



From the list for forms, select which tax form you have previously filed to view / inquire.

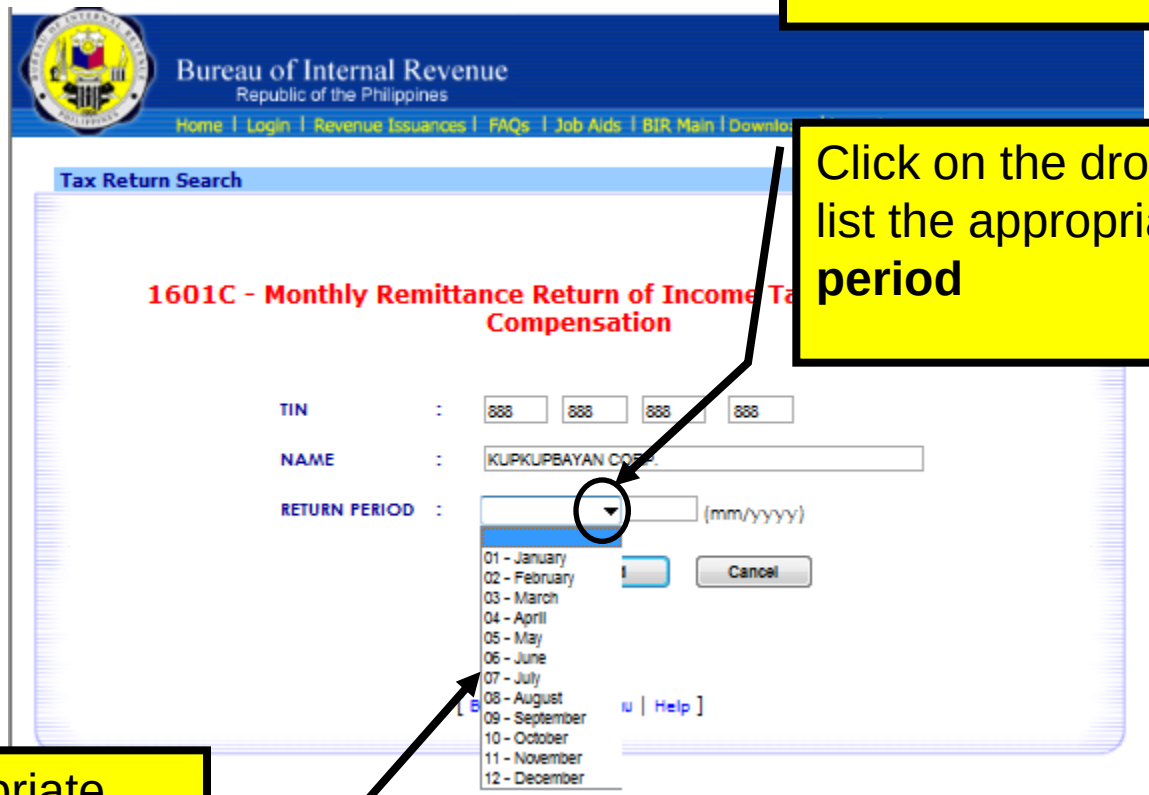
Tax Return Inquiry



After selecting tax form you want to view / inquire, from the list, click **"Tax Return Inquiry"**

Tax Return Inquiry

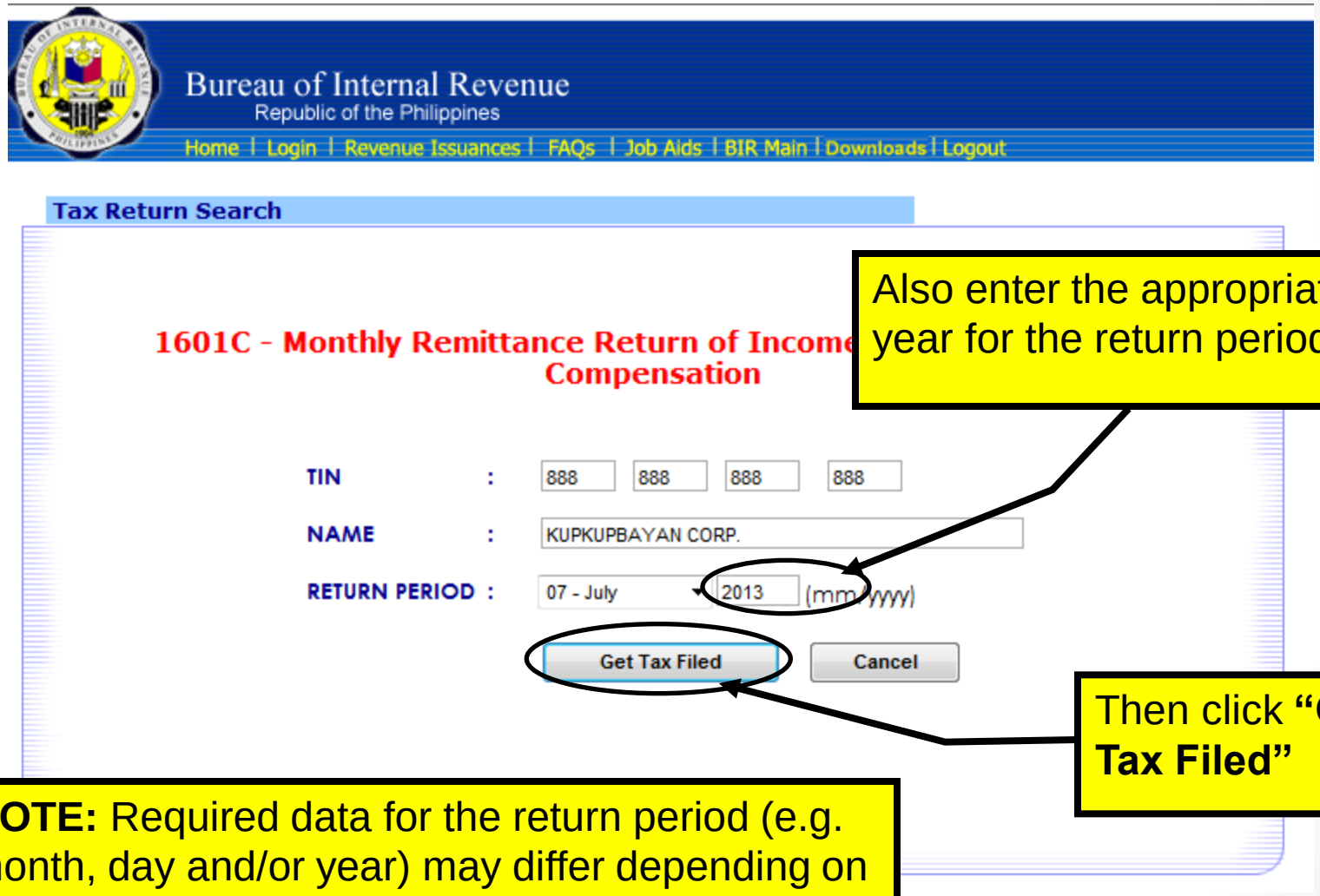
The **"Tax Return Search"** screen appears for the chosen form



Click on the drop down list the appropriate **return period**

Select the appropriate period of the form you are filing from the list

Tax Return Inquiry

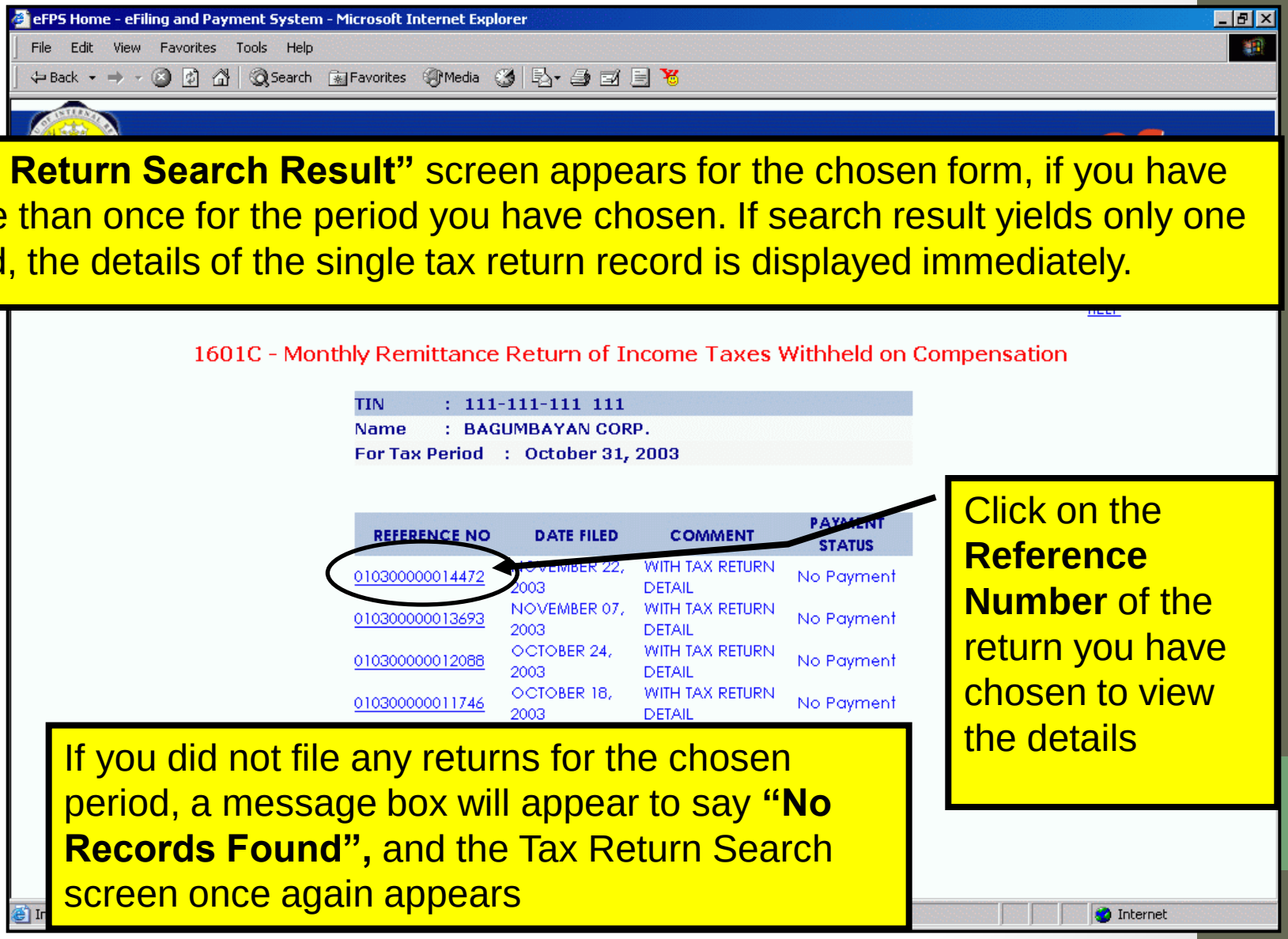


Also enter the appropriate year for the return period

Then click **"Get Tax Filed"**

NOTE: Required data for the return period (e.g. month, day and/or year) may differ depending on the form you are inquiring on

Tax Return Inquiry



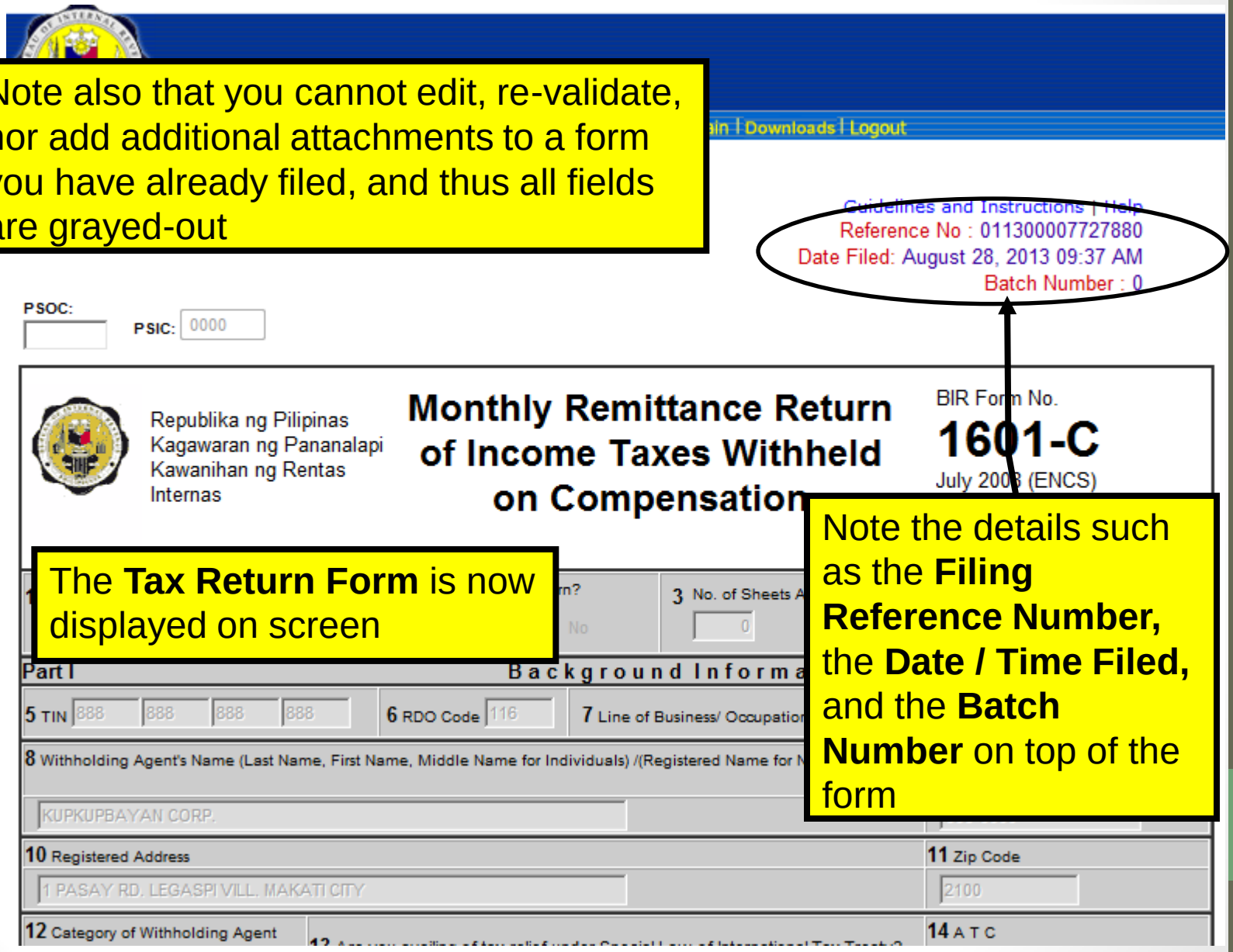
The **"Tax Return Search Result"** screen appears for the chosen form, if you have filed more than once for the period you have chosen. If search result yields only one (1) record, the details of the single tax return record is displayed immediately.

Click on the **Reference Number** of the return you have chosen to view the details

If you did not file any returns for the chosen period, a message box will appear to say **"No Records Found",** and the Tax Return Search screen once again appears

Tax Return Inquiry

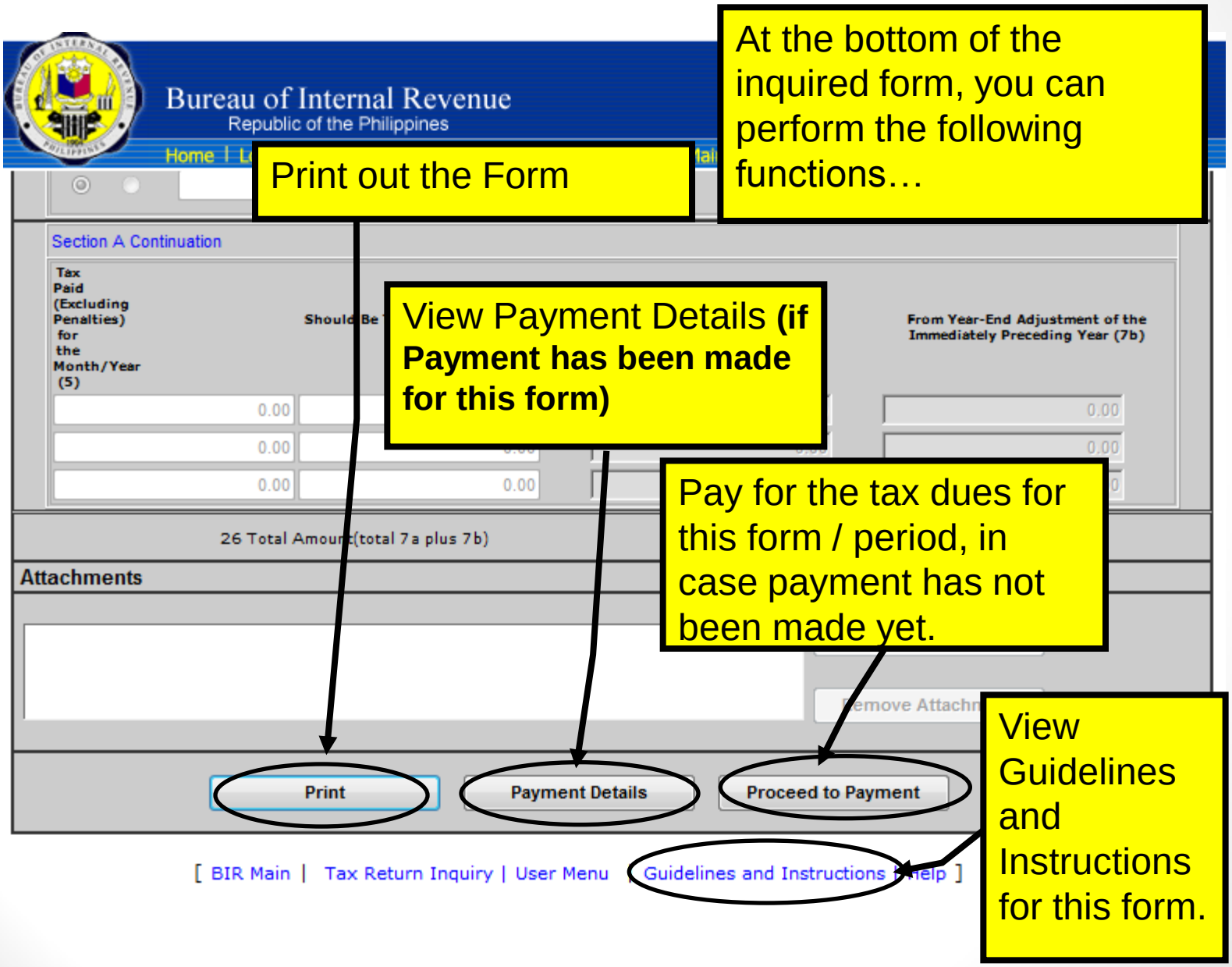
Note also that you cannot edit, re-validate, nor add additional attachments to a form you have already filed, and thus all fields are grayed-out



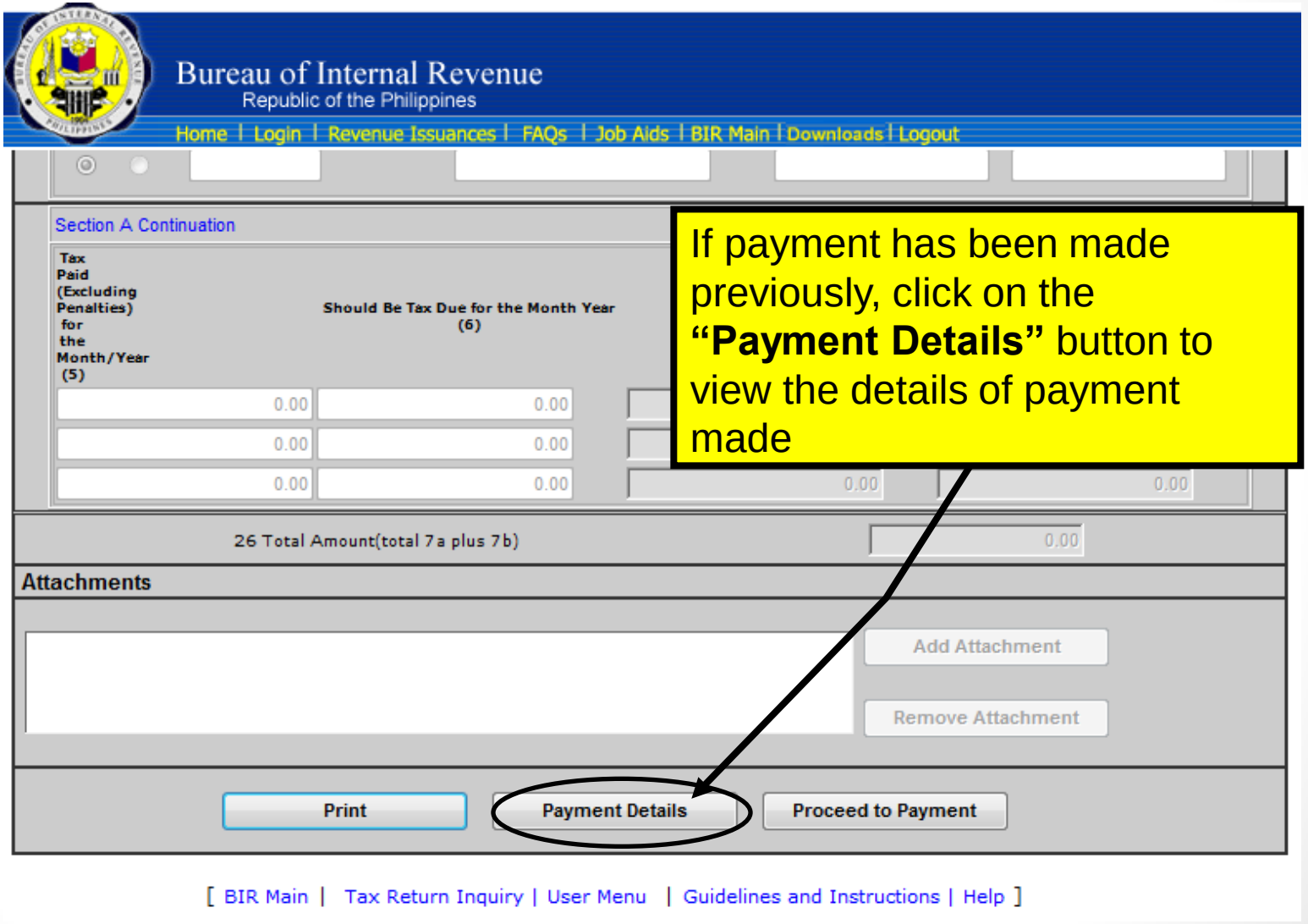
The **Tax Return Form** is now displayed on screen

Note the details such as the **Filing Reference Number,** the **Date / Time Filed,** and the **Batch Number** on top of the form

Tax Return Inquiry

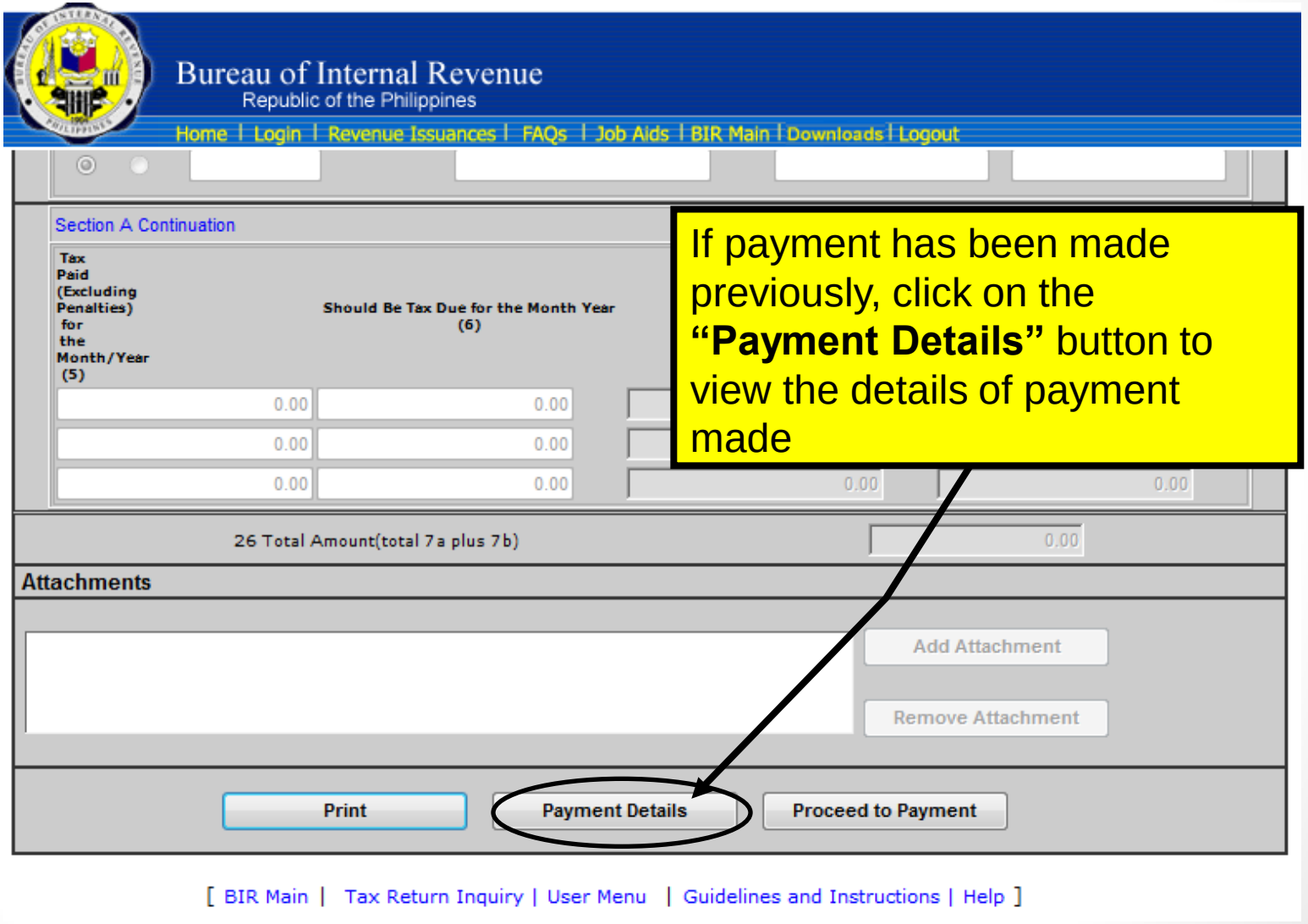


Tax Return Inquiry



If payment has been made previously, click on the **"Payment Details"** button to view the details of payment made

Tax Return Inquiry



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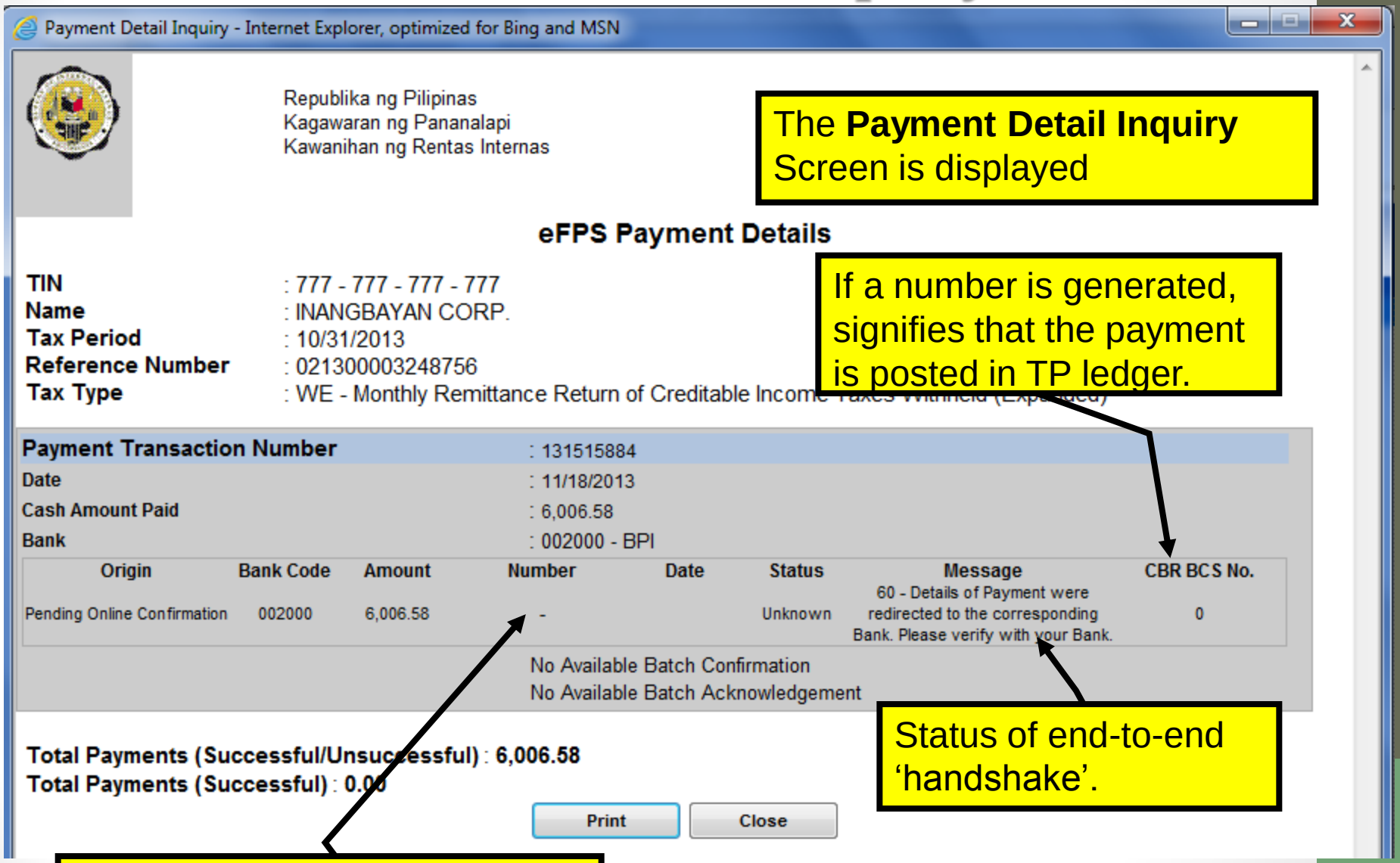
Tax Return Inquiry

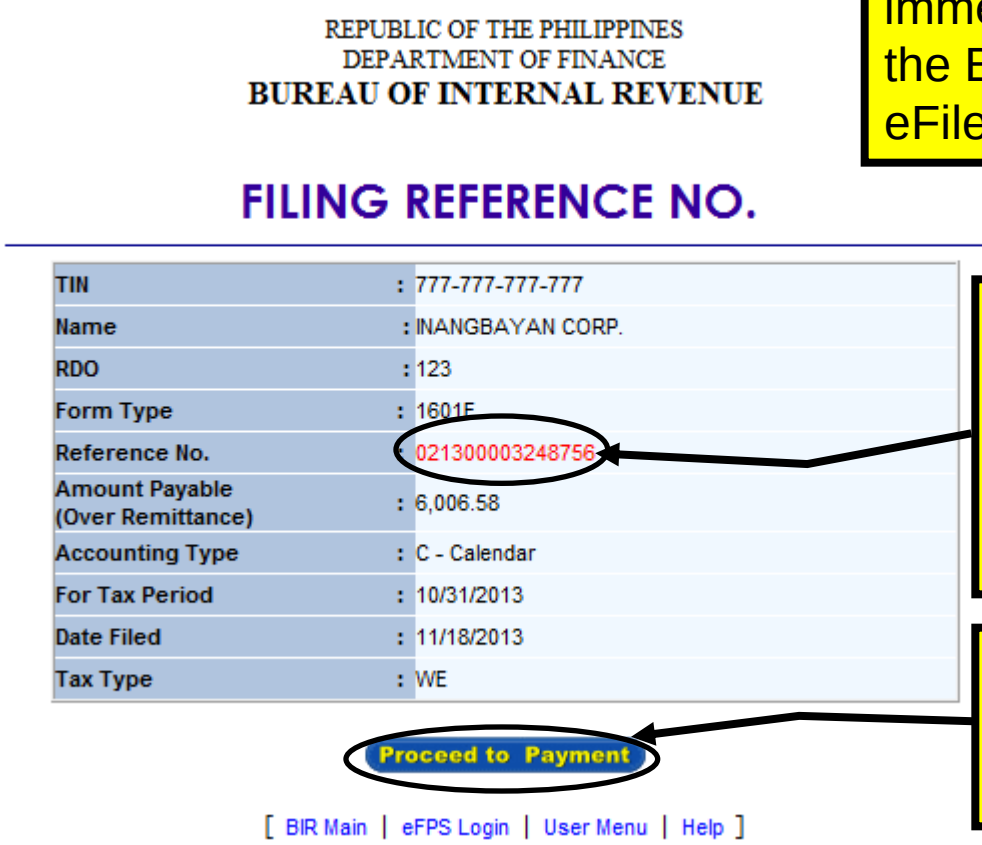


electronic filing and payment system

e-Payment

e-Payment

Remember that eFPS displays the **Filing Reference No Screen** immediately after you clicked 'submit' the BIR Form and eFPS receives an eFiled return.



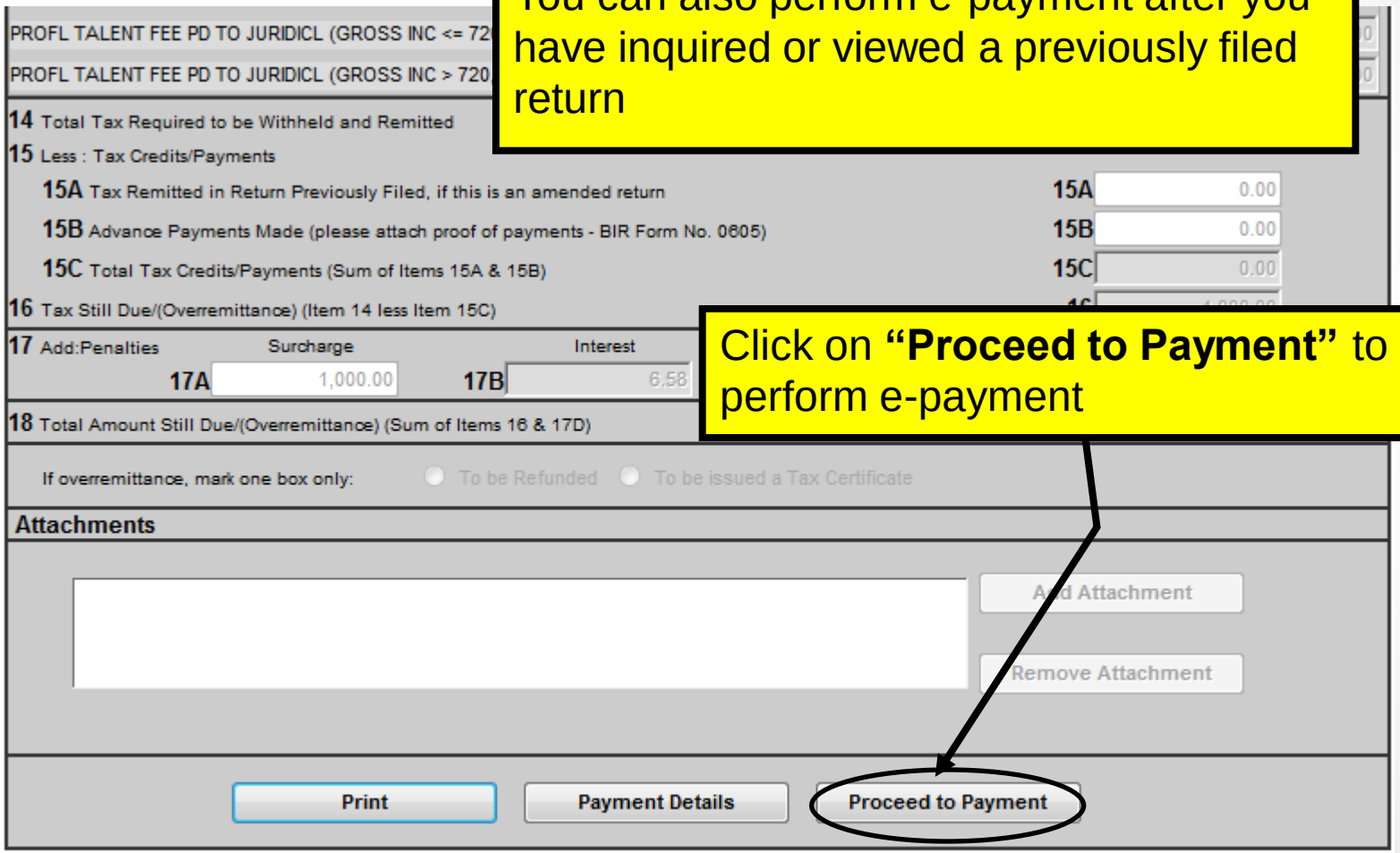
A **filing reference number** is generated by eFPS. This means that the form has been successfully submitted and received by eFPS.

Click on **"Proceed to Payment"** button to perform e-payment.

If the tax amount payable is zero, the 'proceed to payment' button is disabled both from the filing reference no page or tax inquiry page.

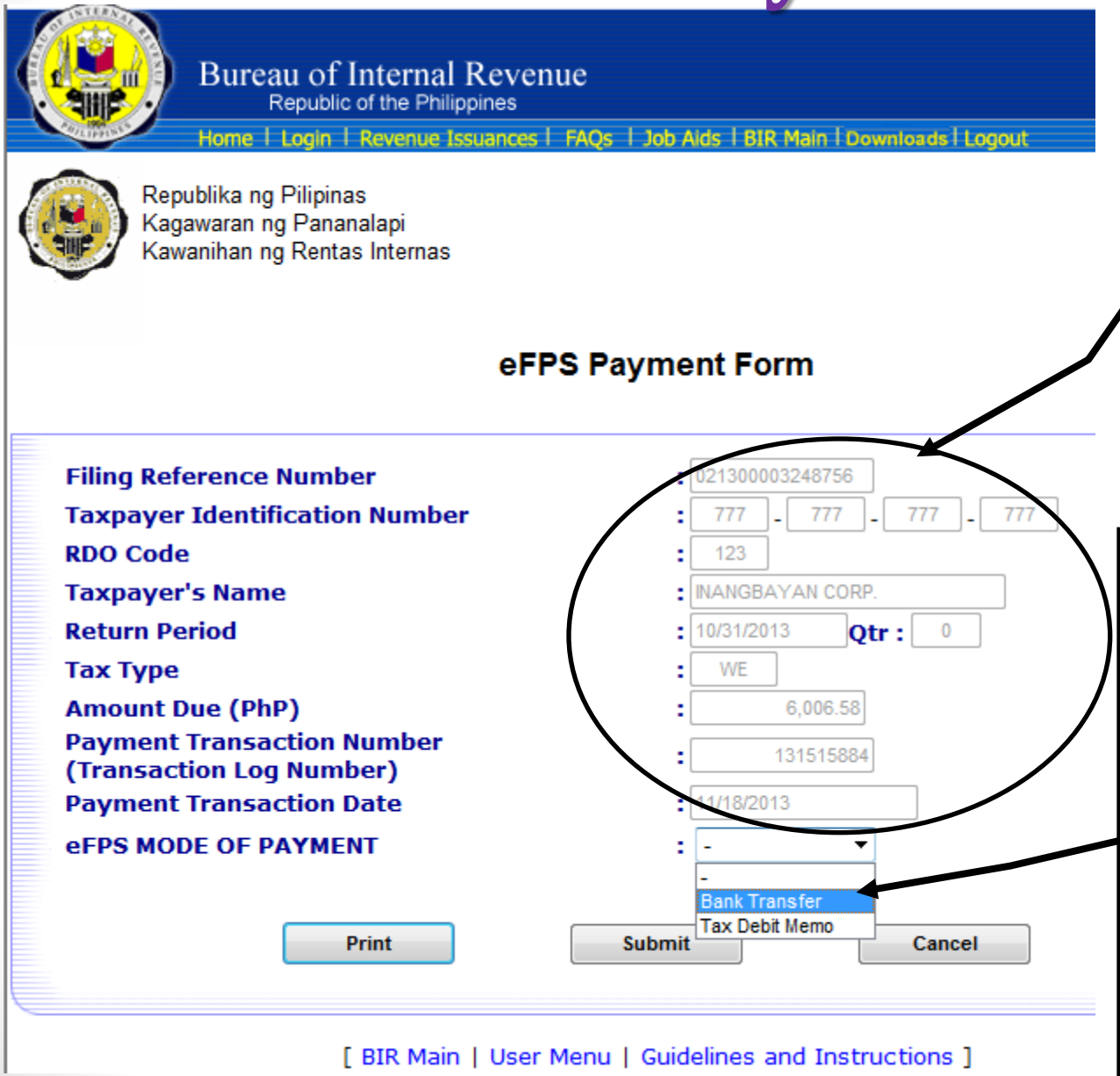
e-Payment

You can also perform e-payment after you have inquired or viewed a previously filed return



Click on **"Proceed to Payment"** to perform e-payment

ePayment

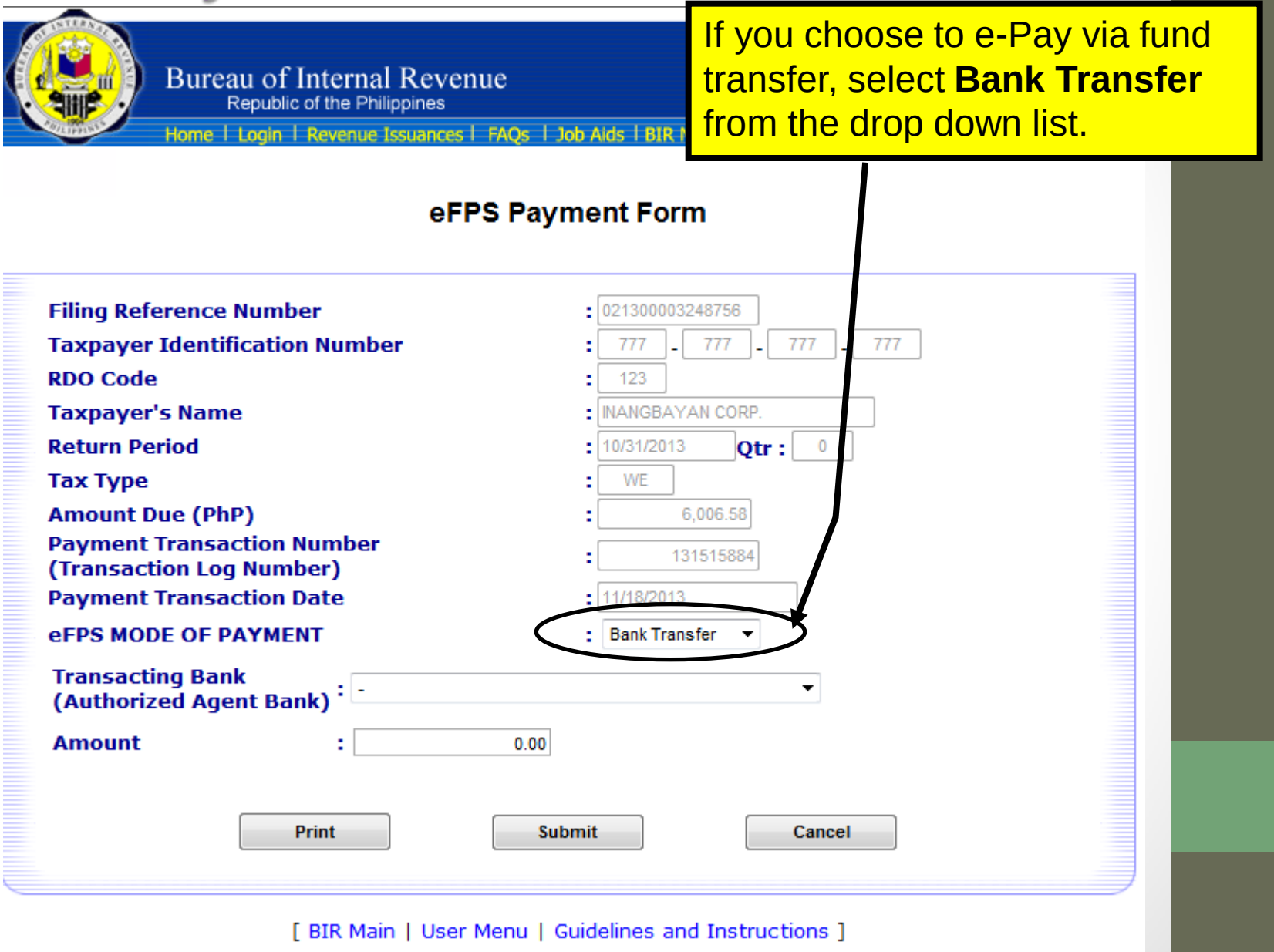


After clicking on "Proceed to Payment" the **eFPS Payment Form** is displayed with default payment information retrieved from the eFiled return. You cannot edit these fields.

There are THREE (3) mode of payments for eFiled returns:

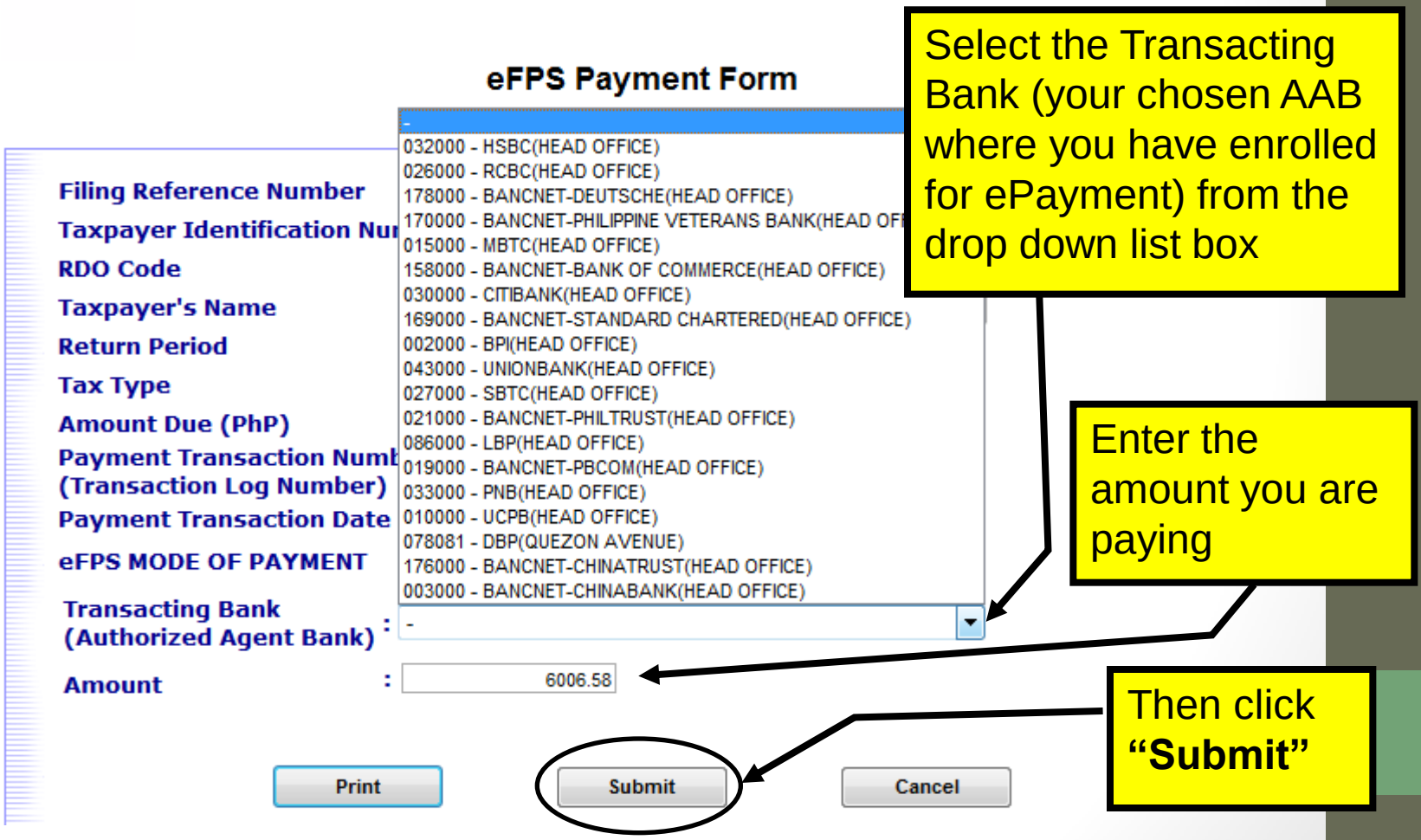
1) **Bank Transfer**,
2) Tax Debit Memo (applicable for certain BIR Forms), or
3) Tax Remittance Advice (applicable only for National Government Agencies).

ePayment via Fund Transfer



ePayment via Fund Transfer

Republika ng Pilipinas
Kagawaran ng Pananalapi
Kawanihan ng Rentas Internas

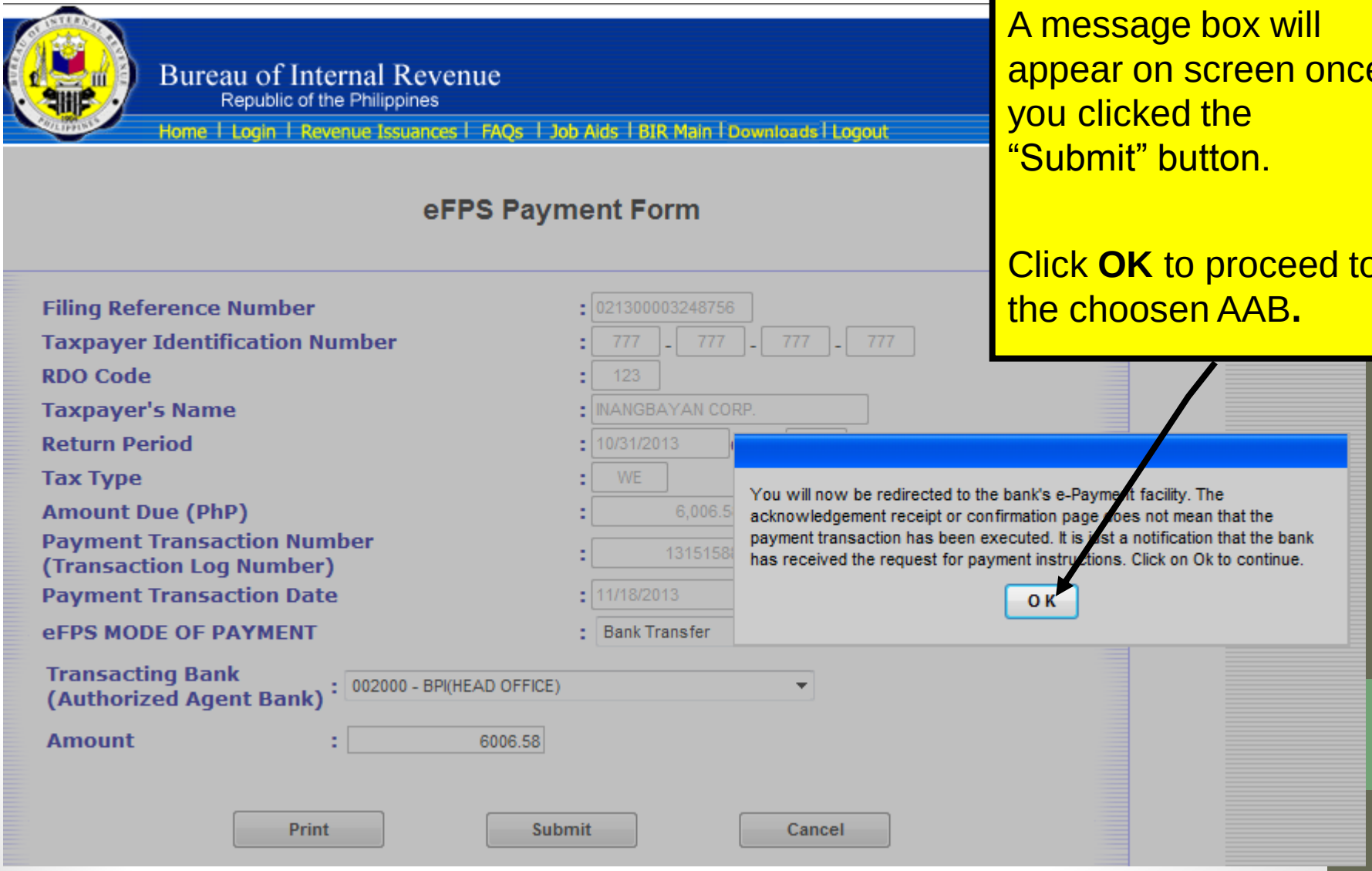


Select the Transacting Bank (your chosen AAB where you have enrolled for ePayment) from the drop down list box

Enter the amount you are paying

Then click **"Submit"**

ePayment via Fund Transfer

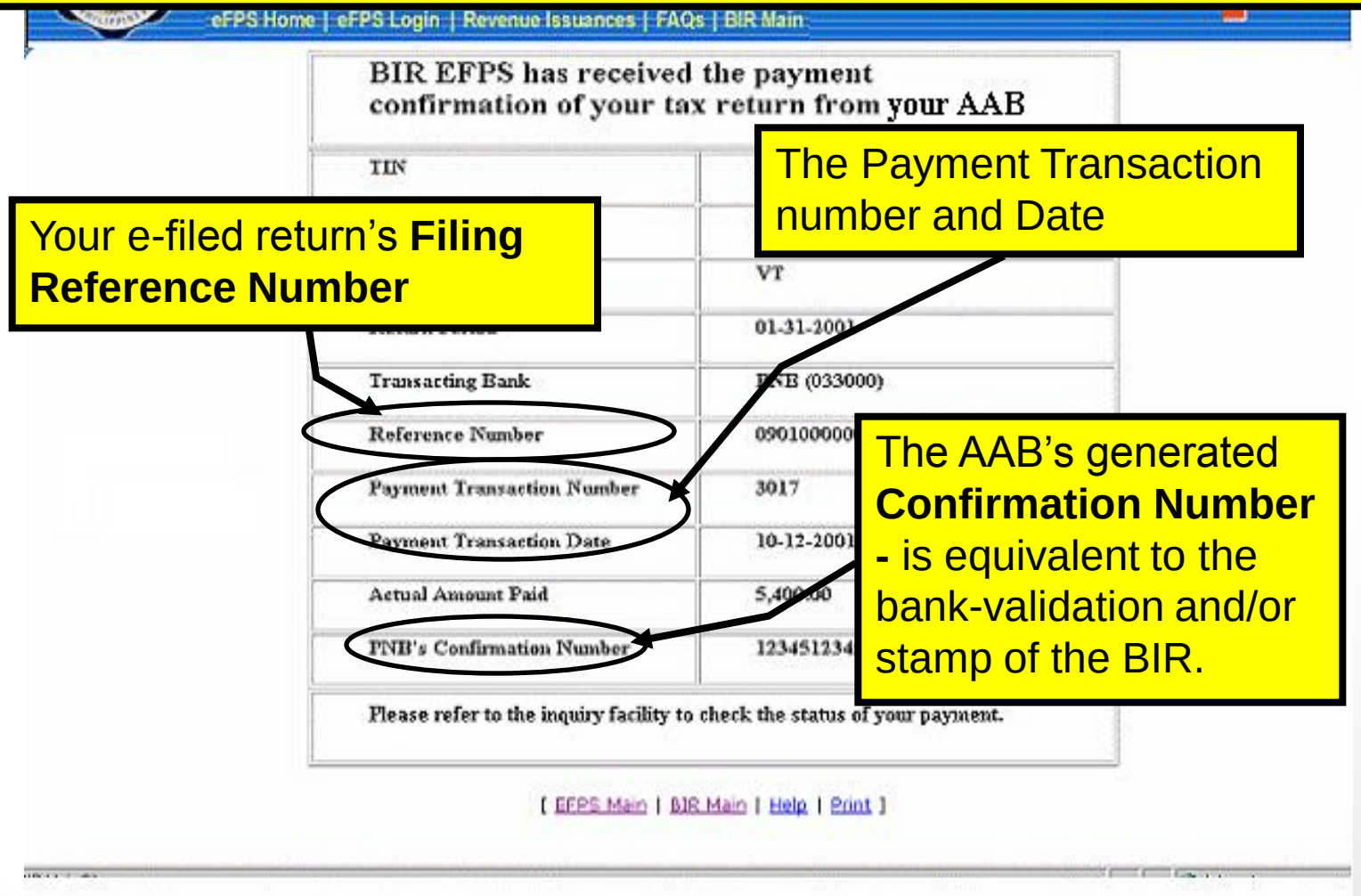


A message box will appear on screen once you clicked the "Submit" button.

Click **OK** to proceed to the choosen AAB**.**

ePayment via Fund Transfer

eFPS will display a confirmation screen stating that your payment has been successfully received and confirmed to eFPS the receipt of the payment instruction. Note that the screen includes important information such as…



ePAYMENT VIA FUND TRANSFER

- Note that it is necessary to enroll and avail of the online payment facilities of your chosen AABs separately, before you can perform e-payment in eFPS.
- The participating banks will do the necessary procedures to validate and process the taxpayer's account enrollment. Taxpayers who enrolled with the banks will be given corresponding usernames/IDs and passwords (this depends on the standard policy of the participating bank) for authentication.
- The account and taxpayer profile will be used when the taxpayer will proceed to ePay/ pay online through eFPS after a successful eFiling transaction.

Thank You.