

eFILING SYSTEMS

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Assistant Commissioner Information Systems Development and Operations Service 05 May 2016

eFILING PLATFORMS OF BIR IN FILING TAX RETURNS



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An e-service from the Bureau of Internal Revenue that gives taxpayers a **paperless** tax filing experience and convenient payment of tax dues utilizing the power of the **Internet**

System Objectives

- Provide taxpayers the convenience in filing and payment of their tax returns
- Capture returns data at source
- Increase and improve reliability of returns data
- Eliminate/minimize encoding errors
- Enhance and facilitate processing of tax returns and improve security of tax payments
- Reduce costs and paper flow

Features of eFPS

Fast

- Pre-filled information
- Automatic calculations
- Instant filing confirmations

Convenient

- Available 24 x 7 through the BIR website (www.bir.gov.ph)
- Anywhere, anytime
- e-Filing deadlines are staggered per industry group based on RR 26-2002
- e-Payment due dates are 5 days later than manual filing (for selected returns)

Secure

- Data transmission is encrypted
- Employs multi-level access control: username / password and challenge questions
- **Free**
 - No enrollment fee
 - No usage fee
 - No postage / courier expenses

Easy

- Online guides and FAQs
- Pop-up messages

e-Filing is data-capture facility that uses BIRsupplied validation and computation rules to efficiently check for completeness and correctness of taxpayer input.

e-Payment is the online payment and confirmation process between the eFPS and the participating banks (through an Internet-enabled Banking system) and/or other mode of payments accessible in the system.

System Functions

- On-line Enrollment for eFPS usage
- Changing user profile information
- e-Filing and e-Payment including eTRA
- Tax Return and Payment Inquiry

#	BIR Form	Withholding Tax Returns	FREQ
1	1600	Monthly Remittance Return of Value - Added Tax and Other Percentage Taxes Withheld	Monthly
2	1600WP	Remittance Return of Percentage Tax on Winnings and Prizes Withheld by Race Track Operators	Monthly
3	1601C	Monthly Remittance Return of income Taxes Withheld on Compensation	Monthly
4	1601E	Monthly Remittance Return of Creditable Income Taxes Withheld (Expanded)	Monthly
5	1601F	Monthly Remittance Return of Final Income Taxes Withheld	
6	1602	Monthly Remittance Return of Final Income Taxes Withheld On Interest Paid on Deposits and Yield on Deposit Substitutes/Trust/Etc.	
7	1603	Quarterly Remittance Return of Final Income Taxes Withheld	Quarterly
8	1604CF	Annual Information Return of Income Taxes Withheld on Compensation and Final Withholding Taxes	Annually
9	1604E	Annual Information Return of Creditable Income Taxes Withheld (Expanded)/Income Payments Exempt from Withholding Taxes	Annually

#	BIR Form No	Income Tax Returns	FREQ
10	1700	Annual Income Tax Return	Annually
11	1701	Annual Income Tax Return for Self-Employed, Individuals, Estates and Trusts	Annually
12	1701Q	Quarterly Income Tax Return for Self-Employed Individuals, Estates and Trusts	Quarterly
13	1702	 Annual Income Tax Return for Corporation and Partnerships 1702-RT (Regular) 1702-MX (Mixed) 1702-EX (Exempt) 	Annually
14	1702Q	Quarterly income Tax Return for Corporations and Partnerships	Quarterly
15	1704	Improperly Accumulated Earnings Tax Return for Corporations	Annually
#	BIR	DocumentaryTax Return	FREO
	Form No		
16	2000	Documentary Stamp Tax Declaration/Return	5 th of Month

#	BIR Form No	Excise Tax Returns	FREQ
17	2200A	Excise Tax Return for Alcohol Products	Before removal
18	2200P	Excise Tax Return for Petroleum Products	Before removal
19	2200T	Excise Tax Return for Tobacco Products	Before removal
20	2200M	Excise Tax Return for Mineral Products	Before removal
21	2200AN	Excise Tax Return for Automobiles and Non-Essential Goods	Upon removal

#	BIR Form No	Value-Added Tax Returns / Percentage Tax Returns / Payment Form	FREQ
22	2550M	Monthly Value-Added Tax Declaration	Monthly
23	2550Q	Quarterly Value-Added Tax Return	Quarterly
24	2551	Quarterly Percentage Tax Return	Quarterly
25	2551M	Monthly Percentage Tax Return	Monthly
26	2552	Percentage Tax Return (for stock transactions)	Quarterly
27	2553	Return of Percentage Tax Payable under Special Laws	Quarterly
28	0605	Payment Form	Annually, as the need arise

User Requirements

- Computer with internet connection
 - connectivity provided by an Internet Service Provider (ISP)
- Internet browser
 - Microsoft Internet Explorer version 6 or higher
 - Mozilla Firefox version 2 or higher
 - Google Chrome, etc.
- Valid e-mail account
- WinZip (for attachment)

Pre-requisites for Availment

- Registered with BIR
- If corporation, certification authorizing any of the three (3) officers designated to file the return under Section 52 (A) of the Tax Code (President or representative and Treasurer or Asst. Treasurer of the Corporation) who shall enroll for the system usage
- Letter of Intent
- TIN is pre-loaded in eFPS database
- Enrollment to eFPS (Filing)
- Enrollment to chosen Authorized Agent Banks' e-payment system (Payment)

List of eFPS Accredited Agent Banks



eFPS TAX FILING AND PAYMENT PROCESS ePayment eFiling pay through the Enrollment Accomplish and internet banking submit tax facilities of Authorized returns online Agent Banks (AABs)



Electronic BIR Forms (eBIRForms)

What is eBIRFORMS?

- Provides taxpayers with an alternative mode of preparing and filing tax returns that is easier and more convenient. The use of eBIRForms by taxpayers will improve the BIR's tax return data capture and storage thereby enhancing efficiency and accuracy in the filing of tax returns.
- Through the use of the downloadable eBIRForms Software Package (also known as the Offline Package), taxpayers and Accredited Tax Agents (ATAs) will be able to fill up tax returns offline and submit it to the BIR through the Online eBIRForms System.

What are the benefits of using the eBIRFORMS?

- Saves time because of automatic computations and autopopulated fields
- Easy to use (makes tax preparation faster)
- Lessens human errors because of the validation feature
- Available even to those without consistent internet connection
- Captures taxpayer data (allows the TP to have a soft copy of the filed return)
- Lessens manual encoding



The eBIRForms is a package application covering thirty-seven (37) BIR Forms comprised of:

- Income Tax Returns;
- Excise Tax Forms;
- VAT Forms;
- Withholding Tax Forms;
- Documentary Stamp Tax Forms;
- Percentage Tax Forms;
- ONETT Forms and
- Payment Form

System Requirements

Browser Settings:

- For Internet Explorer users: at least version 9 or higher with Active X Component enabled
- For Google Chrome users: at least version 23
- For Mozilla Firefox users: at least version 17

Memory Settings:

• 2GB RAM (recommended)

Operating System:

• Windows Vista, Windows 7, Windows 8, Windows 10

Download the eBIRForms package from any of the following website:

- www.bir.gov.ph
- www.knowyourtaxes.ph
- www.dof.gov.ph
- Dropbox

eBIRFOMS TAX FILING AND PAYMENT PROCESS



Who are those mandated to use eFPS and eBIRFORMS?

eBIRForms Mandated to File and Pay	eFPS Mandated to file and pay
Accredited Tax Agents / Tax Practitioners and All its Client Taxpayers (RR No. 6-2014)	Tax Account Management Program (TAMP Taxpayers) (RR No. 10-2014)
Accredited Printers and Supplemental Receipts/Invoices (RR No. 6-2014)	Accredited Importers and Prospective Importers required to Secure BIR ICC and BIR BCC (RR No. 10-2014)
One Time Transactions (ONETT) Taxpayers (RR No. 6-2014)	National Government Agencies (RR No. 1-2013)
Those who shall file with "No Payment" (RR No. 6-2014)	All licensed local contractors / Government Bidders (RR No. 10-2012)
Government Owned or Controlled Corporations (RR No. 6-2014)	Enterprises enjoying Fiscal Incentives (PEZA, BOI, Various Zone Authorities, Etc.) (RR No. 1-2010)
Local Government Units except Barangays (RR No. 6-2014)	Top 5,000 Individual Taxpayers (RR No. 6-2009)
Cooperatives registered with National Electrification Administration (NEA) and Local Water Utilities Administration (LWUA) (RR No. 6-2014)	Corporations with Paid Up Capital Stock of 10 Million and above (RR No. 10-2007)
	Corporations with complete Computerized System (RR No. 10-2007)
	Procuring Government Agencies with respect to Withholding of VAT and Percentage Taxes (RR No. 3-2005)
	Large Taxpayers (RR No. 2-2002 as amended)
	Top 20,000 Corporations (RR No. 2-98 as amended)



How to Use the eBIRForms Package







Step 2: CREATE A PROFILE

Offline eBIRForms Pack	ge v6.0	
File Help		Government Property Not For Sale
	Profile	
	*Taxpayer Identification Number: RDO Code:	Line of Business:
	222 - 222 - 222 - 222 002 -	SELF EMPLOYED
	Taxpayer's Name (Last Name, First Name, Middle Name For India Registered Name (For Non-Individual) : TEST, EBIRFORMS	vidual)
	QUEZON CITY	
	Zip Code: Telej	phone Number:
	1101 98	17070
	Email Address: anaria34@gmail.com	S ATTA B

Step 3:

CHOOSE FROM THE LIST OF BIR FORMS, THEN CLICK FILL UP

	{Please Select}		
	BIR Form 0605 - Payment Form		
_	BIR Form 1600 - Monthly Remittance Return of Value-Added Tax and Other Percentage Taxes Withheld		
Pr	BIR Form 1600WP - Remittance Return of Percentage Tax on Winnings and Prizes		
	BIR Form 1601C - Monthly Remittance Return of Income Taxes Withheld on Compensation		
*Taxr	BIR Form 1601E - Monthly Remittance Return of Creditable Income Taxes Withheld (Expanded)		
	BIR Form 1601F - Monthly Remittance Return of Final Income Tax Withheld		
222	BIR Form 1602 - Monthly Remittance Return of Final Income Taxes Withheld		
	BIR Form 1603 - Quarterly Remittance Return of Final Income Taxes Withheld		
Tayn	BIR Form 1604CF - Annual Information Return of Income Taxes Withheld on Compensation		
Deals	BIR Form 1604E - Annual Information Return of Creditable Income Taxes Withheld		
Regis	BIR Form 1606 - ONETT Withholding Tax Return	-	
TF	BIR Form 1700 - Annual Income Tax Return	-	
	BIR Form 1701 - Annual Income Tax Return		
	BIR Form 1701Q - Quarterly Income Tax Return For Self-Employed Individuals, Estates and Trusts		
Regis	BIR Form 1702EX - Annual Income Tax Return (EXEMPT)		
0	BIR Form 1/02MX - Annual Income Tax Return (MIXED)		
	BIR Form 1702RT - Annual Income Tax Return (REGULAR)		
_	BIR Form 1702Q - Quarterly income Tax Return		
Zip C	(BIR Form 1704 - Improperty Accumulated Earnings Tax Return		
4.4	BIR Form 1706 - ONETT Capital Gains Tax Return (Capital Asset)		
	IBIR Form 1707 - ONETT Capital Casins Tax Return (Snares of Stock Not Traded Infough LSE)		
	DIR Form 1707A - Annual Capital Gains Tax Return (For Orierous Transier of Shales of Stocks Not Traded Through the Local Stock Exchange)		
Emai	BID Form 1801 - ONETT Estato Tax Deturn		
	BIR Form 2000 - Documentary Stamp Tax Declaration/Return		
ar	BIR Form 20000 - Documentary Stamp Tax Declaration/Return (one-time transactions)		
	BIR Form 2200A - Excise Tax Return for Alcohol Products		
Lis	BIR Form 2200AN - Excise Tax Return for Automobiles and Non-Essential Goods		
	BIR Form 2200M - Excise Tax Return for Mineral Products	Ŧ	
	{Please Select} Fill-up		

RE-ENTER TIN AND E-MAIL ADDRESS TO CONFIRM THAT PROVIDED INFORMATION ARE CORRECT

* Confirm Email:	anaria34@gmail.com

Step 4: ACCOMPLISH THE SELECTED FORM AND CLICK VALIDATE

21	(500) (500)							
22	Less: Portion of Tax Paya (To Part II Item 29) (Not mo	able Allowed for 2nd In: ore than 50% of the sur	stallment to be paid o n of ltems 14A & 14B)	n or before July 15				
23	Total Tax Payable	(Overpayment) fo	or Tax Filer & Sp	OUSE (Item 21 Less Ite	m 22)			(500)
Add	Penalties							
24	Surcharge	0	25 Interest		0	26 Compromise	0	
27	Total Penalties (Sum of I	items 24 to 26) <u>(To Part</u>	ll Item 30)					0
28	Total Amount Paya	able Upon Filing (Overpayment) (s	um of Items 23 & 27) <u>(To</u>	Part II Item 3	<u>31)</u>		(500)
	Prev	2 / 4	Next					
	Validate	Edit	Save	Print	Su	bmit / Final Copy		

IF THERE ARE CHANGES TO MAKE, CLICK **EDIT** THEN **VALIDATE**

Tax Credits/Participarties and a second seco						
IR Form No. 231	BIK Form No	5. 1700				
Previously Filed(
, If applicable	<u> </u>	Validation succes	sful. Click on Edit if	you wish to modi	fy your entries.	
edits (Specify)						
ayments (Sum of						
(Overpayment					OK	
ole (Overpayment) for Tax Filer and Spouse (Sum of Items 20A & 20B)						
x Payable Allowed for 2nd Installment to be paid on or before July 15 Not more than 50% of the sum of Items 14A & 14B)						
able (Overpayment) for Tax Filer & Spouse (Item 21 Less Item 22)						
	0	25 Interest		0 2	6 Compromise	
um of Items 24 to 2	26) <u>(To Part II I</u>	tem 30)				
Payable Upo	n Filing (O	verpayment) (su	ım of Items 23 & 27) (<u>7</u>	o Part II Item 31)		
21	4	Next				
e E	dit	Save	Print	Submit /	Final Copy	



CLICK SUBMIT/FINAL COPY



IF eFPS TAXPAYERS, HE/SHE/IT WILL BE **REDIRECTED TO eFPS**

BIR Form No. 1700	η
You will now be redirected to eFPS Online.	
OK Cancel	

https://efps.bir.gov.ph/efps-war/	
Burcau of Internal Revenue Republic of the Philippines Home Login Revenue Issuances FAQ	s Job Alds BIR Main Downloads Logout
	eFPS Login TIN : Username: Password : Note: Username and Password are case-sensitive. LOGIN Eorgot password Enroll to eFPS BIR Main Help Supported Browsers: Internet Explorer versions 8 and up; or Mozilla Firefox version 2 and up; or with Netscape versions 8 and up; and with 800 x 600 or higher resolution Announcements No announcements available.

Note: Applicable only for Annual Income Tax Returns and Excise Tax Returns

IF eBIRFORMS MANDATED TAXPAYERS, REQUIRED TO **AGREE** TO TERMS OF SERVICE AGREEMENT (TOSA)



The system will submit the accomplished tax return form to BIR. AN EMAIL WILL ALSO BE SENT TO THE TAXPAYER.

		BIR Form No. 1700 Submit Successful!		
			A notification will be sent to your email (anaria34@gmail.com). Ple print or save the email as an evidence of efiled return.	OK
Tax Return Receipt Confirmation D Inbox x				
+	ebirforms-noreply@bin ✿ to me ▼	.gov.ph		6:23 PM (17 minutes ago) 📩 🤸
	This confirms receipt of your submission with the following details subject to validation by BIR: File name: 253265936000-1700-15.xml Date received by BIR: <u>22 March 2016</u> Time received by BIR: <u>06:12 PM</u> Penalties may be imposed for any violation of the provisions of the NIRC and issuances thereof.			
	FOR RETURNS WITH PAYMENT Please print this e-mail together with the RETURN and proceed to pay through the Authorized Agent Bank / Collection Agent / GCASH or use other payment options.			

- 12

This is a system-generated email. Please do not reply.

Bureau of Internal Revenue

PAYMENT

- For mobile payment taxpayers may use GCash or
- Proceed to AAB and present to teller hard copies of eBIRForms


electronic filing and payment system

Accessing the eFPS

Enrollment Procedures



Accessing the eFPS

payment of taxes. more

Open Data Philippines

- Data.Gov.PH
- Customs ng Bayan
- Full Disclosure Policy Portal (LGUs)



Quick Links

Tax Code

Binondo Trader Charged with Tax Evasion more

Delinquent Taxpayers from Quezon City Charged with Willful Failure to Pay Tax more

New Revenue Issuances

Davianua

Revenue Regulations No. 1-2015 further amends RR Nos. 2-98 and 3-98, as last amended by RR Nos. 5-2008, 5-2011 and 8-2012, relative to "De Minimis Benefits". more

Revenue Memorandum Order No. 2-2015 allocates the CY 2015 BIR collection goal by implementing office. more

Revenue Memorandum Order No. 1-2015 further amends certain provisions of RMO No. 10-2014, as amended by RMO No. 33-2014. more

Revenue Memorandum Circular No. 6-2015 publishes the full text of Executive Order No. 173 entitled "Reduction and Condonation of Real Property Taxes and Interest/Penalties Assessed on the Power Generation Facilities of Independent Power Producers under Build-Operate-Transfer Contracts with Government-Owned and/or -Controlled Corporations". more

045 publishes the full tout of Dresidential Administrative Order No.

2015 BIR Tax Calandar

more

Announcements

Money Claims Paid

applicable) - eFPS filers

- Tax Clearance
- Bank Bulletins
- Forfeited Properties

The eFPS link is available on the BIR website (<u>www.bir.gov.ph</u>). Once inside the web site, just click on the "**eServices**" icon

Accessing the eFPS



Enrollment Procedures



Bureau of Inter Republic of the Home Login Reven	nal Revenue Philippines nue Issuances I FAQs 170	The Enrolment Form has 3 parts: 1) The Taxpayer Details 2) Account Details and 3) Verification.
Step 1 - Taxpayer Details	Step 2 - Account Details	Help. Step 3 - Verification
© Corporate ® Individu	al	
Note: All fields must be filled up	o, except Registered Nam	e if account type is Individual.
TIN	: 777 . 777 77	77 777
Registered Name	:	
If Corporate Account, Name sh	ould be of the business' a	uthorized representative.
Last Name	REGALADO	
First Name	: NICK	
Middle Name	: MIRANDA	
Date of Incorporation/Birth	: 01/01/1970	mm/dd/yyyy
Region	NCR - National Capital	Region 👻
Province	NCR, THIRD DISTRICT	
City/Municipality	: QUEZON CITY	•
House/Building No.	: RM 310 RCC BLDG	
Street	: AGHAM ROAD DILIMAN	1
Contact No.	9252052	
Reason for eFiling	Volunteering Taxpayer	▼
Contact No. Reason for eFiling	: 9252052 : Volunteering Taxpayer Clear Cancel	Next >>



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Bureau of Internal Revenue Republic of the Philippines

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Ilmont Form			-
ninent Form			In the
Step 1 - Taxpayer Details	Step 2 - Account	t Details Step	enrollm
Username	: username1	one word, at l	may
Password	:	8 to 15 charac	userna
Confirm Password	:		challer
Challenge Question	: What is my name?		answe
Answer	:	No special cha	questic
Confirm Answer	:		
E-mail	inick.regalado@bir.go	v.ph nam	also
IMPORTANT: Usernan	ne, Password and A	Answer to Challer	VALID
use of special charact	ters are not anowed		where
	<< Previous	Clear	the VA
			be er
			portion
Message from webpage			
The verificati Please check	on code was already se your email.	ent to nick.regalado(Dbir.gov.ph.

second part of the nent form, the user supply his own ime, password, nge question and to challenge on. In this page, it is required to enter a EMAIL ADDRESS the system will send ALIDATION CODE to ntered at the next of the form.

OK

	Wed 11/6/2013 9:37 AM		Quick steps	Tai I	MOVE	lağı		
	BIR Email Verification			Thi	s VERI	IFICATIO	<mark>ON CODE</mark>	Ξ
To nick.re	galado@bir.gov.ph			shal	l be re	etrieved	d from th	ie
Good	Day eFPS User ,			ema tł	ail not ne Enr	cice and office and of	l input o t Form.	n
To cor	nplete your eFPS enrollment,	olease take note o	f the verification co	de below.				
Verific	ation Code:							
/2t6P95	5							
The ve	erification code given will be n	eeded in order for	you to proceed in t	he next step (of the enrolln	ment process.		
From,								
Burea	u of Internal Revenue							
<u>***PLE</u>	EASE DO NOT REPLY TO TH	IIS E-MAIL***						

no-reply-rearch@bir.gov.ph

The last part of the Enrollment Form requires you to enter the EMAIL VERIFICATION CODE

....and the CAPTCHA CODE

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Enrollment Form

			Help
Step 1 - Taxpayer Details	Step 2 - Account Details	Step 3 - Verification	
E-mail Verification Cod	e : /2t6P95	sent to nick.regalado@bir.gov.ph	
	(Please check your email	to retrieve the verification code)	
Captcha Code	: kxw6h	Input the characters in the image ab	ove
		cel Clear Submit	
L			
		Once enrollm accomplish	ent form i ied, click
		"SUBN	/IT″

Read the Pop-Up Messages and Click on the "YES" button and "OK" button, respectively.



After Enrollment

- After submitting the accomplished enrollment form, the application is verified and processed by BIR personnel.
- BIR then sends an e-mail to the enrollee (within 3 to 5 days) indicating the status of his application: whether the application has been activated or
 - rejected (not match with ITS or invalid email)
 - on-hold (incomplete documentary requirements or un-updated ITS).
- Activated enrollees may begin to logon to eFPS using their TIN, Username, Password and Answer to Challenge Question supplied in the Enrollment Form to proceed to eFiling/Pay.

Forgot Password



Forgot Password

🚰 eFPS Home - eFiling and Payment System - Mici	osoft Internet Explorer	
File Edit View Favorites Tools Help		
🗘 Back 🔹 🤿 🚽 🙆 🛃 🔯 Search 🔅 Favi	orites 🎯 Media 🧭 🛃 🎒 🖬 🗐 🦉	
Bureau of Internal Re Republic of the Philippine	venue s	efps
erra holile erra Logili keve	eFPS Challenge Ouestion	
	TIN :111 - 111 - 111 Username username username Name :BAGUMBAYAN CORP. am i an authorized user?	
rovide the correct answ ne challenge question	ver to	Then, click "SUBMIT"
v .		
 javascript:fSubmit() 		🚺 🚺 Internet

Forgot Password





e-Filing

The Login Page

Input your TIN, Username and Password.



Input your ANSWER to the challenge question.

Bureau of Internal R Republic of the Philipp Home Login Revenue Issue	Revenue ines Jances FAQs Job Alds BIR Main Downloads Logout	efps
e	FPS Challenge Question	
	TIN :777 -777 -777 Username: usemame1 Name :INANGBAYAN CORP. What is your name? Mhat is your name? Mote: Answer : ••••••• Note: Answer to challenge question is case-sensitive. Submit BIR Main	

If	your us cha	sername, password and answer to llenge question are all correct	o the		The eFPS User Menu appears, this is	
		Bureau of Internal Revenue			perform the various functions of the eFPS	
K		Republic of the Philippines Home Login Revenue Issuances FAQs Job Aids	l BIR Main	Down	iloads Logout	
eF	PS User N TIN	Aenu : 777 - 777 - 777 - 777	Click to s	c on elec	the drop-down arrow of from the list of BIR forms.	
	Usernar Name	ne: username1				
	Form : 0605 - Payment Form Note: If you find that your registration information is not updated or erroneous, please contact BIR Helpdesk. Chapped User Info File Tax Poture Tax Poture Farell More User					
		BIR Main Help	tam inqu			

The List of Forms displayed in this Menu represents the TAX TYPES wherein the Taxpayer is registered. The system will not display BIR Form 1601-E for a taxpayer not registered as a withholding agent for Expanded Withholding Taxes.

🥭 eFI	PS Home - eF	ilin 0605 - Paγment Form	
	🔊 🗕 🗖	1600 - Monthly Remittance Return of Value Added Tax and Other Percentage Taxes Withheld	
	I 🖉	1600VVP - Remittance Return of Dercentage Tax on Winnings and Prizes	_
File	Edit View	1601C - Monthly Repairtance Return of Income Taxes Withheld on Compensation	
		1601E - Monthly Remittance Return of Creditable Income Taxes Withheld (Expanded)	
- 🚖	🕸 🏼 🏉 eFl	PS 1601F - Monthly Remittance Return of Final Income Tax Withheld	
		1602 - Monthly Remittance Return of Final Income Taxes Withheld	
6	INTERNAL	1603 - Quarteny Remittance Return of Final Income Taxes Withheld on Companyation	
EN.	100 No.	1604CF - Annual Information Return of Income Taxes Withheid on Compensation	
6	i ni s	B 1700 Appual Income Tax Deturn	
		1700 - Annual Income Tax Return	
	WILLIPPINS'S	He 17010 - Annual Income Tax Return He 17010 - Quarterly Income Tax Peturn For Self Employed Individuals, Estates and Truste	
		1701Q - Quarterry Income Tax Return for Corporation and Partnerships	
eE	PS User M	en 1702 - Aundarincome Tax Return	
		1704 - Improperly Accumulated Famings Tax Return	
		2000 - Documentary Stamp Tax Declaration/Return	
		2200A - Excise Tax Return for Alcohol Products	
	I TIN	2200AN - Excise Tax Return for Automobiles and Non-Essential Goods	
		2200M - Excise Tax Return for Mineral Products	
	Usernam	1e: 2200P - Excise Tax Return for Petroleum Products	
		2200T - Excise Tax Return for Tobacco Products	
	Name	. 2550M - Monthly Value-Added Tax Declaration	
		2550Q - Quarterly Value-Added Tax Return	
		2551 - Quarterly Percentage Tax Return	
	Form	2551M - Monthly Percentage Tax Return	
		2552 - Percentage Tax Return on Stocks	
	Note: If you	u fi 2553 - Percentage Tax Payable Under Special Laws	
		Change User Info File Tax Return Tax Return Inquiry Enroll More Users	
		change ober anto Chine lax recarrer fax recarrent note osers	

BIR Main Help

The User Menu

J.	Republic of the Philippines Home Login Revenue Issuances FAQs Job Aid	Just click on the FILE TA
User M	enu	
TIN	:999 - 999 - 999 - 999	
Usernar	me:username	
Name	ANAKBAYAN CORP.	
Form	: 1601E - Monthly Remittance Return of Creditable In	come Taxes Withheld (Expanded)
Note: If ye	ou find that your registration information is not updated of Change User Info File Tax Return Tax Ret	r erroneous, please contact BIR Helpdesk. turn Inquiry Enroll More Users
	Change User Inio Prie Tax Return Tax Ret	turn inquiry Enrol More Osers



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On-line/Off-line option

There are two methods in completing a tax form for submission in the eFPS:

- The On-Line Method allows you to input your tax information directly into the submit it once you have completely filled out all required information.
- The Off-Line Method allows you to download the tax form into a directory of y saving it into your hard drive. This allows you to fill out the form at your own co having to stay connected onto the Internet. You may use the PDF Format or the Form found in the eFPS Home Page.

I. Steps in accomplishing and submitting PDF Offline form:

- Upon clicking the off-line command button, you just need to click the OK Button to lo wish to download.
- Only the BACKGROUND INFORMATION of the Taxpayer will be saved on the PDF File. This will ensure that the downloaded form will only be used by the Taxpayer.
- Once you have completed filling out all the required fields, and validated all computations and information, you may now click the "Validate" button to validate the data entered then click the "Upload" Button.
 The upload button will redirect you to the confirmation page of eEPS. Once you describe the click the Online
- The upload button will redirect you to the confirmation page of eFPS. Once you or you will now be redirected to the eFPS Login Page.
- You need to key in the correct TIN, BRANCH CODE, USERNAME and PASSWORP as the ANSWER to Challenge Question.
- Once successful, the On-line form will now be automatically populated with the form. You will need to click the Validate Button to re-validate the uploated data. T used to formally file the Tax form.

II. Steps in accomplishing and submitting the Stand-alone Offline for

on-line

Please refer to the Offline Form Link in the eFPS Home Page and the individual job aids under the Job Aids Link. IMPORTANT: Downloading and instantation is only done once.



off-line

Take some time to read through preliminary instructions on how to file using the Online or Offline method

option by clicking "On-

Select the return period of the form that you wish to file.



Bureau of Internal Revenue

Republic of the Philippines

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On-line/Off-line option

There are two methods in completing a tax form for submission in the eFPS:

- The On-Line Method allows you to input your tax information directly into the web page and to submit it once you have completely filled out all required information.
- The Off-Line Method allows you to download the tax form into a directory of your choosing, thus saving it
 into your hard drive. This allows you to fill out the form at your own convenience without having to stay
 connected onto the Internet. You may use the PDF Format or the Stand-alone Offline Form found in the
 eFPS Home Page.

I. Steps in accomplishing and submitting PDF Offline form:

- 1. Upon clicking the off-line command button, you just need to click the OK Button to load the PDF file you wish to download.
- Only the BACKGROUND INFORMATION of that the downloaded form will only be used by
- Once you have completed filling out all the re you may now click the "Validate" button to val
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- You need to key in the correct TIN, BRANCH as the ANSWER to Challenge Question.
- Once successful, the On-line form will now You will need to click the Validate Button to formally file the Tax form.



II. Steps in accomplishing and submitting the Stand-alone Offline form:

Please refer to the Offline Form Link in the eFPS Home Page and the individual job aids under the Job Aids Link. IMPORTANT: Downloading and installation is only done once.

Do you wish to file a tax form on-line or offline?

on-line

off-line

The **selected tax form** now appears on screen

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Note that there are fields on the online form that are grayed-out and already pre-filled.

However, the rest of the fields either need to be filled up, or can be automatically computed.

Click on the ATC link to display the list of ATCs and their description then select the applicable transaction/s

Alphanumeric Tax Codes

Code	Description	Rate(%)	
WC010	PROFL TALENT FEE PD TO JURIDICL (GROSS INC <= 720,000)	10.00	-
WC011	PROFL TALENT FEE PD TO JURIDICL (GROSS INC > 720,000)	15.00	
WC050	MANAGEMENT AND TECHNICAL CONSULTANTS (GROSS INC <= 720,000)	10.00	
WC051	MANAGEMENT AND TECHNICAL CONSULTANTS (GROSS INC > 720,000)	15.00	
WC100	EWT -RENTALS (CORP.)	5.00	
WC110	EWT -CINEM. FILM RENTALS (CORP.)	5.00	
WC120	EWT -CONTRACTORS (CORPORATE)	2.00	
WC140	EWT - AMOUNTS PAID TO CERTAIN BROKERS AND AGENTS (CORP.)	10.00	-
	ОК	1	

14 Total Tax Required to be Withheld and Remitted 15 Less : Tax Credits/Payments 15A Tax Remitted in Return Previously Filed, if this is an amended return 15B Advance Payments Made (please attach proof of payments - BIR Form No. 0605) 15C Total Tax Credite Research (Sum of Mans 454 8 459)	Validating the Tax Return Form is necessary before the taxpayer submits the form. Validation computes and validates entries in the form after the taxpayer has completed all mandatory fields required by the Tax Return Form.
16 Tax Still Due/(Overremittance) (item 14 less item 15C)	16 0.00
17 Add:Penalties Burcharge Interest 17A 0.00 17B 0.00	Compromise 17C
18 Total Amount Still Due/(Overremittance) (Sum of Items 16 & 17D) If overremittance, mark one box only: To be Refunded To be iss Attachments	To do this, click on the "Validate" button

[BIR Main | eFPS Login | User Menu | Guidelines and Instructions | Help]



[BIR Main | eFPS Login | User Menu | Guidelines and Instructions | Help]

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Clicking the "Guidelines and Instructions" link will display the Guidelines and Instructions BIR Form of the current form on screen

Who Shall File

This return sha withholding agent (WA)/pa

individual, required to deduct and withhold taxes payments to Expanded/Creditable Withholding Taxes

If the Government of the Philippines, its political subdivisions or any Agency or Instrumentality, as well as government-owned or controlled corporation is the withholding agent/payor, the return may be made by the officer or employee having control of the disburserment of income payment or other officer or employee appropriately designated for the purpose.

If the person required to withhold and pay the tax is a corporation, the return shall be made in the name of the corporation and shall be signed and verified by the president, vice-president, or any authorized officer and countersigned by the treasurer or assistant treasurer.

With respect to a fiduciary, the returns shall be made in the name of the individual, estate or trust for which such fiduciary acts and shall be signed and verified by such fiduciary. In case of two or more joint fiduciaries, the return shall be signed and verified by one of such fiduciaries.

When and Where to File and Remit

The return shall be filed and tax paid on or before the tenth (10th) day of the month following the month in which withholding was made except for taxes withheld for December which shall be filed/paid on or before January 25 of the succeeding year. Provided, that large taxpayers as determined by the Commissioner shall file/pay on or before the twenty fifth (25th) day of the following month.

The return shall be filed and the tax paid with the Authorized Agent Bank (AAB) of the Revenue District Office having jurisdiction over the withholding agent's place of business/office. In places where there are no Authorized Agent Banks, the return shall be filed and the tax paid with the Revenue Collection Officer or the duly Authorized City or Municipal Treasurer within the Revenue District where the withholding agent's place of business/office is located, who will issue a Revenue Official Receipt (BIR Form No. 2524) therefor.

Expanded)

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account for, and remit any venue Code or who willfully

fails to withheld such tax, or account for and remit such tax, or aids or abets in any manner to evade any such tax or the payment thereof, shall, in addition to other penalties provided for under this Law, be liable upon conviction to a penalty equal to the total amount of the tax not withheld, or not accounted for and remitted.

Any person required under the National Internal Revenue Code or by rules and regulations promulgated thereunder to pay any tax, make a return, keep any record, or supply correct and accurate information, who willfully fails to pay such tax, make such return, keep such record, or supply such correct and accurate information, or withhold or remit taxes withheld, or refund excess taxes withheld on compensation, at the time or times required by law or rules and regulations shall, in addition to the other penalties provided by law, upon conviction thereof, be punished by a fine of not less than ten thousand pesos (P10,000.00) and suffer imprisonment of not less than one (1) year but not more than ten (10) years.

Every officer or employee of the government of the Republic of the Philippines or any of its agencies and instrumentalities, its political subdivisions, as well as governmentowned or controlled corporation, including the Bangko Sentral ng Pilipinas, who, under the provisions of the Code, as amended, or regulations promulgated thereunder, is charged with the duty to deduct and withhold any internal revenue tax and to remit the same in accordance with the provisions of the Tax Code, as amended, and other laws shall be guilty of any offense herein-below specified and upon conviction of each act or omission, be fined in a sum not less than five thousand pesos (P5,000) but not more than fifty thousand pesos (P50,000) or imprisoned for a term of not less than six (6) months and one day but not more than two (2) years, or both:

> a) Those who fail or cause the failure to deduct and withhold any internal revenue tax under any of the withholding tax laws and implementing regulations;

> b) Those who fail or cause the failure to remit taxes deducted and withheld within the time prescribed by law, and implementing regulations; and

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25 Total (7 a plus 7 b)(To Item 19) Attachments	link will bring you back to the BIR Main Site, EFPS Logon will bring you back to the logon screen, User Menu brings you back to the User Menu screen. While the Guidelines and Instructions link opens up another window that will show you the Guidelines and Instructions and the Tax Table of Form 1601E. Help link brings you to this page.	
	*Note : Form fields may look and act differently on other browsers.	
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Tax Return Inquiry

Tax Return Inquiry

Access and login to eFPS, to go to eFPS User Menu Screen

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	After selecting tax form you want to view / inquire, from the list, click "Tax Return Inquiry"

The **"Tax Return Search"** screen appears for the chosen form







lote also that you cannot edit, re-validate, or add additional attachments to a form ou have already filed, and thus all fields re grayed-out	Cuidelines and Instructions Help Reference No : 011300007727880				
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O O	ne Login Revenue	Issuances FAQs Job Aid	ds BIR Main Downloads Logout	
Section A Continuation Tax Paid (Excluding Penalties) for the Month/Year (5) Continuation Should Be Tax Due for the Month Year (6) Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation Continuation		fax Due for the Month Year (6)	If payment has been made previously, click on the " Payment Details " button to view the details of payment	
	0.00	0.00	made	
	0.00	0.00	0.00	
	26 Total Amount(tota	il 7a plus 7b)	0.00	
achments				
			Add Attachment	

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🤗 Payment Detail Inquiry - Internet Explorer, optimized for Bing and MSN							
		Republika ng Pilipi Kagawaran ng Par Kawanihan ng Ren	nas Ianalapi Itas Internas		The Scree	Payment Detail en is displayed	Inquiry
	eFPS Payment Details						
TIN Nar Tax Ref Tax	ne Period erence Number t Type	: 777 - 777 - 777 : INANGBAYAN (: 10/31/2013 : 021300003248 : WE - Monthly F	- 777 CORP. 756 Remittance Return	of Creditabl	e Income	a number is gen ignifies that the p s posted in TP lea	nerated, payment dger.
Pay	ment Transaction N	lumber	: 13151588	84			
Date Cash Bank	n Amount Paid		: 11/18/201 : 6,006.58 : 002000 -	13 BPI			
Pend	Origin Bar	nk Code Amount 002000 6,006.58	Number	Date	Status Unknown	Message 60 - Details of Payment were redirected to the corresponding Bank. Please verify with your Bank.	CBR BC S No.
No Available Batch Confirmation No Available Batch Acknowledgement							
Total Payments (Successful/Unsuccessful): 6,006.58 Total Payments (Successful): 0.00 Print Close					to-end		
	If there is an online confir	n entry, it is mation nun	the AAB nber				



e-Payment

e-Payment

REPUBLIC OF THE PHILIPPINES DEPARTMENT OF FINANCE BUREAU OF INTERNAL REVENUE Remember that eFPS displays the Filing Reference No Screen immediately after you clicked 'submit' the BIR Form and eFPS receives an eFiled return.

FILING REFERENCE NO.



reference no page or tax inquiry page.

e-Payment

PROFL TALENT FEE PD TO JURIDICL (GROSS INC <= 72) PROFL TALENT FEE PD TO JURIDICL (GROSS INC > 720)	Iso perform e-payment after you ired or viewed a previously filed	
 14 Total Tax Required to be Withheld and Remitted 15 Less : Tax Credits/Payments 15A Tax Remitted in Return Previously Filed, if this is 15B Advance Payments Made (please attach proof of 15C Total Tax Credits/Payments (Sum of Items 15A & 16 Tax Still Due/(Overremittance) (Item 14 less Item 15C) 	an amended return payments - BIR Form No 15B)	o. 0605) 15B 0.00 15C 0.00 15C 0.00
17 Add:Penalties Surcharge 17A 1,000.00 17B 18 Total Amount Still Due/(Overremittance) (Sum of Items 18 Total Amount Still Due/(Overremittance) (Sum of Items	Interest 6.58	Click on "Proceed to Payment" to perform e-payment
If overremittance, mark one box only: O To be Attachments Print	e Refunded O To be	Ad Attachment Ad Attachment Remove Attachment tails Proceed to Payment

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ePayment



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Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas

eFPS Payment Form





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After clicking on "Proceed to Payment" the eFPS Payment **Form** is displayed with default payment information retrieved from the eFiled return. You cannot edit these fields.

There are THREE (3) mode of payments for eFiled returns:

- **Bank Transfer**,
- 2) Tax Debit Memo (applicable for certain **BIR Forms**), or
- 3) Tax Remittance Advice (applicable only for National Government Agencies).



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If you choose to e-Pay via fund transfer, select **Bank Transfer** from the drop down list.

eFPS Payment Form



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Republika ng Pilipinas Kagawaran ng Pananalapi Kawanihan ng Rentas Internas

Filing Reference Number Taxpayer Identification Nu RDO Code	eFPS Payment Form 032000 - HSBC(HEAD OFFICE) 026000 - RCBC(HEAD OFFICE) 178000 - BANCNET-DEUTSCHE(HEAD OFFICE) 170000 - BANCNET-PHILIPPINE VETERANS BANK(HEAD OF 015000 - MBTC(HEAD OFFICE) 158000 - BANCNET-BANK OF COMMERCE(HEAD OFFICE) 030000 - CITIBANK(HEAD OFFICE)	Bank (your chosen AAB where you have enrolled for ePayment) from the drop down list box		
Taxpayer's Name Return Period Tax Type	169000 - BANCNET-STANDARD CHARTERED(HEAD OFFICE 002000 - BPI(HEAD OFFICE) 043000 - UNIONBANK(HEAD OFFICE)	E)		
Amount Due (PhP) Payment Transaction Numl (Transaction Log Number) Payment Transaction Date eFPS MODE OF PAYMENT Transacting Bank (Authorized Agent Bank)	02/000 - SBTC(HEAD OFFICE) 021000 - BANCNET-PHILTRUST(HEAD OFFICE) 086000 - LBP(HEAD OFFICE) 019000 - BANCNET-PBCOM(HEAD OFFICE) 033000 - PNB(HEAD OFFICE) 010000 - UCPB(HEAD OFFICE) 078081 - DBP(QUEZON AVENUE) 176000 - BANCNET-CHINATRUST(HEAD OFFICE) 003000 - BANCNET-CHINABANK(HEAD OFFICE) -	Enter the amount you are paying		
Amount : Print	6006.58	Then click "Submit"		

Select the Transacting

Bureau of Internal Revenue Republic of the Philippines Home Login Revenue Issuances FAQs Jo	ob Aids BIR Main Downloads Logout	A message box will appear on screen once you clicked the "Submit" button.
eFPS Payr	ment Form	
Filing Reference Number Taxpayer Identification Number	: 021300003248756 : 777 _ 777 _ 777 _ 777	Click OK to proceed to the choosen AAB.
RDO Code Taxpayer's Name Return Period	123 INANGBAYAN CORP. 10/31/2013	
Tax Type Amount Due (PhP) Payment Transaction Number (Transaction Log Number) Payment Transaction Date	WE 6,006.5 1315158 11/18/2013 You will now be redirected to th acknowledgement receipt or compayment transaction has been e has received the request for pay	e bank's e-Payment facility. The nfirmation page roes not mean that the executed. It is just a notification that the bank yment instructions. Click on Ok to continue.
eFPS MODE OF PAYMENT Transacting Bank (Authorized Agent Bank) Amount : 6006.58	: Bank Transfer ▼	
Print Sub	Cancel	

eFPS will display a confirmation screen stating that your payment has been successfully received and confirmed to eFPS the receipt of the payment instruction. Note that the screen includes important information such as...



ePAYMENT VIA FUND TRANSFER

- Note that it is necessary to enroll and avail of the online payment facilities of your chosen AABs separately, before you can perform e-payment in eFPS.
- The participating banks will do the necessary procedures to validate and process the taxpayer's account enrollment. Taxpayers who enrolled with the banks will be given corresponding usernames/IDs and passwords (this depends on the standard policy of the participating bank) for authentication.
- The account and taxpayer profile will be used when the taxpayer will proceed to ePay/ pay online through eFPS after a successful eFiling transaction.

