

# ICTO-DOST

## Software Presentation



Roadshow on Best Practices of BPLS Standards

14 October 2014

Bay View Hotel

WEB-based Version

# e-BPLS

Business Permits and Licensing System



Transacting with some government agencies could be a painful experience



No reply...

Frustration ....



Anger...



Tuesday, January 21, 2014

## One Stop Shop, Ten Long Stops



Many people were already complaining because if you fail to bring one of the requirements you need to submit it first before you can actually the procede to the next. It took me about 2 hours per stage during the pre-assesment. I thought to myself I really have to bear with it because it's already two days before the due date and most of us were "crammers" (just like my college days - cramming with reports) until I saw one glitch --- It's taking soooooo long because two stations are using JUST ONE old typewriter to prepare a certain permit for everyone. Weeeew!

a ONE LOOOOONG STOP. {but don't judge yet til I get to share the whole story :D  
} There were about 8 stations where you have to fall in line for every station.



not first-world  
solutions, but  
first-class  
enhancements





**CONNECT**

**AUTOMATE**

**e-BPLS**

**IMPROVE PRODUCTIVITY**

# SYSTEM FEATURES

- Online submission of application for issuance of Mayor's Business Permit

☰ Application Details

Application Type * <input type="text" value="New"/>	Payment Mode * <input type="text" value="Quarterly"/>	Reference Number <input type="text" value="2014-10-8225540"/>
--	--	--

Owner's Information eBPLS My Application Welcome, Juan ▾

📄 Application
Refresh List
New Application

Application submitted.
✕

Displaying 1-1 of 1 result.

Owner	Business Name	Type of Application	Application Date	Status of Application	Action
<input type="text" value="Dela Cruz, Juan"/>	<input type="text" value="Mang Juan's Hardware"/>	<input type="text" value="New"/>	<input type="text" value="2014-10-13 14:07:19"/>	<input type="text" value="For Verification"/>	<a href="#" style="border: 1px solid #ccc; padding: 2px 5px;">View Application Form</a>

**Cagayan de Oro City | Business Permit and Licensing System**


Copyright © 2014 by ICT Office.

House No./blg. No.: No. 20	House No./blg. No.: No. 0
Building Name :	Building Name :
Unit No. :	Unit No. :
Street : Poblacion	Street : Poblacion Street
Business : Business 2 (Bak)	Business : Business

← Back
Next →
Submit



# Applicant would know the status of his/her request.



 **My Application** Welcome, Juan ▾

Application [Refresh List](#) [New Application](#)

Application submitted. ✕

Displaying 1-1 of 1 result.

Owner	Business Name	Type of Application	Application Date	Status of Application	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	
Dela Cruz, Juan	Mang Juan's Hardware	New	2014-10-13 14:07:19	For Verification	<a href="#">View Application Form</a>

 Cagayan de Oro City | Business Permit and Licensing System  Copyright © 2014 by ICT Office.

# SYSTEM FEATURES

- Online submission of documentary requirements



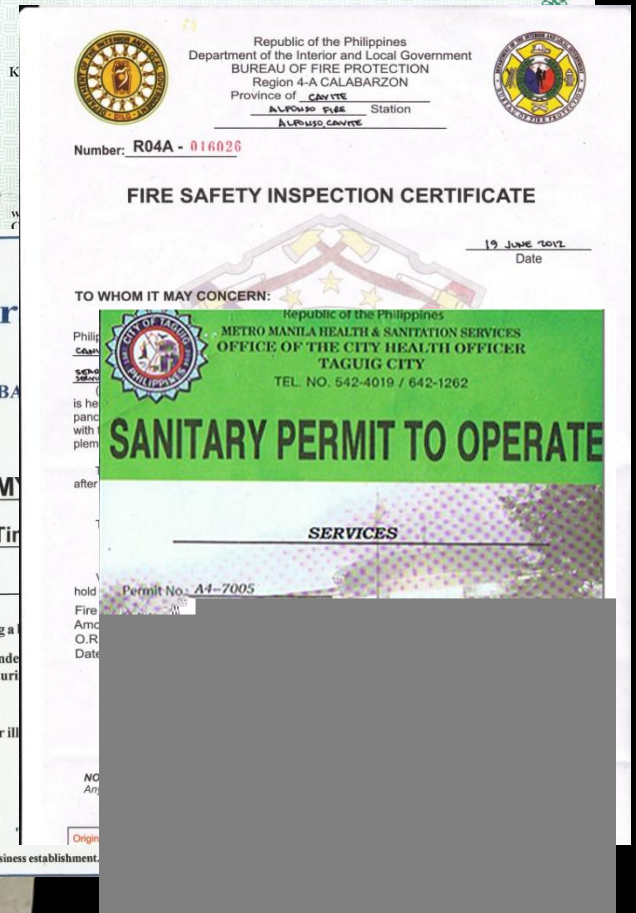
**TGRF**  
**dti** Republic of the Philippines  
Department of Trade and Industry

REPUBLIC OF THE PHILIPPINES  
**SECURITIES AND EXCHANGE COMMISSION**  
SEC Building, EDSA, Greenhills  
City of Mandaluyong, Metro Manila

COMPANY REG. NO. CS200511766

Republic of the Philippines  
Department of the Interior and Local Government  
**BUREAU OF FIRE PROTECTION**  
Region 4-A CALABARZON  
Province of CAVITE  
ALFONSO PEE Station  
ALIBISO CAVITE

Number: **R04A - 016026**



**FIRE SAFETY INSPECTION CERTIFICATE**

19 JUNE 2012  
Date

TO WHOM IT MAY CONCERN:  
Republic of the Philippines  
**METRO MANILA HEALTH & SANITATION SERVICES**  
**OFFICE OF THE CITY HEALTH OFFICER**  
TAGUIG CITY  
TEL. NO. 542-4019 / 642-1262

**SANITARY PERMIT TO OPERATE**

SERVICES

Permit No: **A4-7005**



Republic of the Philippines  
**Social Security System**  
Quezon City

**Certificate of Membership**



PHI

B. I. R. Form No. 584  
New I. I. R. Form No. 11.14

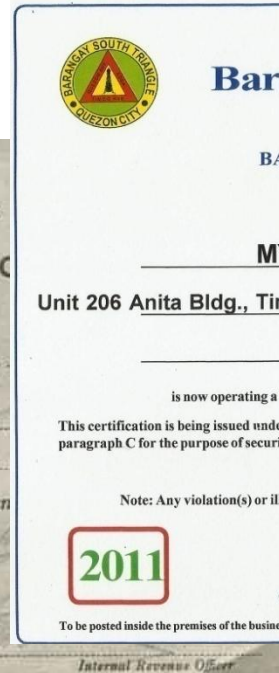
COMMONWEALTH OF THE PHILIPPINES  
DEPARTMENT OF FINANCE  
**BUREAU OF INTERNAL REVENUE**

**TAX CLEARANCE CERTIFICATE**  
(SEC. 10, REGULATIONS No. 22)

2012 June 19

THIS IS TO CERTIFY that Mrs. Edward M. ...  
a citizen or subject of América, residing at  
has complied with the requirements of the Internal Revenue and  
Philippines.

By: \_\_\_\_\_  
Internal Revenue Officer



**Barangay**

Unit 206 Anita Bldg., T...

is now operating a

This certification is being issued under paragraph C for the purpose of securi



Note: Any violation(s) or ill

**2011**

To be posted inside the premises of the business establishment.

# SYSTEM FEATURES

- On-line printing of the Mayor's Business Permit after payment

 Republic of the Philippines Cagayan de Oro City Office of the Mayor		Reference No.	2014-10-3102722	
<b>BUSINESS PERMIT</b>		TIN	198-892-999-000	
		PIN	234234	
		Date Issued	2014-10-13	
		Valid Until	12/31/2014	
<b>TO WHOM IT MAY CONCERN:</b> PURSUANT TO METROPOLITAN MANILA REVENUE CODE, ORDINANCE NO. 82-03 AFTER PAYMENT AS OF TAXES, FEES AND CHARGES, ETC. AND COMPLIANCE WITH EXISTING REQUIREMENTS PERMIT IS HEREBY GRANTED TO HEREIN TAXPAYER.		<b>BREAKDOWN OF FEES</b>		
<b>TAXPAYER'S NAME</b> Dela Cruz, Juan Santos		<b>LINE OF BUSINESS</b> Retail sale of hardware materials	<b>ITEM</b> Business tax Mayors Permit Fee Sanitary Inspection Fee Garbage Charges	<b>AMOUNT</b> 500.00 300.00 125.00 200.00
<b>BUSINESS TRADE NAME</b> Mang Juan's Hardware				
<b>BUSINESS ADDRESS</b> 212 Poblacion Brgy. Agusan Cagayan de Oro City				
NOTE: (1) EXHIBIT THIS PERMIT IN A CONSPICUOUS PLACE IN YOUR ESTABLISHMENT. NON-DISPLAY IS SUBJECT TO FINE; (2) This permit is only a privilege and not a right, subject to revocation for any violation of existing laws and ordinances; (3) Surrender this permit upon termination or retirement of business to avoid tax liability.				
APPROVED BY AUTHORITY OF THE CITY MAYOR  Marie Santos _____ Chief Licensing Officer, BPLO		<b>TOTAL</b>		<b>1,125.00</b>
		THIS QR CODE IS USED TO CHECK THE VALIDITY OF THIS PERMIT		

- Use of QR Code



Don't have an account?

Register Now



## Login

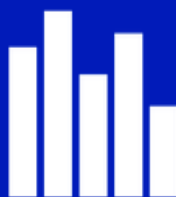
Login

### Permit Processing



- 📄 New Applicants
- 📄 Assessment
- 📄 For Renewal
- 📄 Payment
- 📄 Issuance of Permit

### Reporting



- 📊 Daily Summary
- 📊 Monthly
- 📊 Quarterly
- 📊 Annualy

### Inquiry



- 🔍 Business with Expired Permit
- 🔍 Licensed Businesses
- 🔍 All Establishments





## Register Account

### Registrant Profile

Firstname \*

Juan

Middlename

Santos

Lastname \*

Dela Cruz

Extension Name

Jr.

TIN

### Account Details

Username \*

Regis

First

Fi

Midd

M

Last

La

Ext

e.

Terms

Regis

1

2

3

4

### Terms and Conditions

#### Registration

1. The personal information provided is true and correct.
2. Users should validate their registration by clicking the verification link which will be sent to their email address.
3. Users should not create an account for anyone else.
4. Users should keep their login credentials secure and not share them to anyone.

#### Disclaimer

eBPLS Team

To Me

Today at 11:16 AM

eBPLS

## Confirm Your Registration

Please click the link below to validate your registration:

[Click Here](#)

[Reply](#), [Reply All](#) or [Forward](#) | [More](#)

# Registration Completed

You can now use your login credentials to access the system. Thank you.

[< Back to Login](#)

Register

Cancel

Register

Cancel

Fields with \* are required.

**Owner's Details**

Is the registrant the business owner?

First Name \*

Juan

Last Name \*

Dela Cruz

Middle Name

Santos

Extension Name

Jr.

Birthday \*

01/01/1970

Civil status \*

Married ▼

Sex \*

Male ▼

Tin \*

478954221122

Citizenship \*

Filipino ▼

Tel No.

Tel No.

Mobile No.

Mobile No.

Email Address \*

de\_l\_basada@yahoo.com

**Owner's Address**

House No. / Bldg. No.

House No. / Bldg. No.

Unit No.

Unit No.

Building Name

Building Name

Street

Street

Subdivision

Subdivision

Region \*

Northern Mindanao ▼

Province \*

City/Mun \*

Barangay \*

Postal \*

**Emergency Contact Person**

Name

Name

Contact No.

Contact No.

Email Address

Email Address

Relationship

Relationship



Fields with \* are required.

**Business Details****Business Name \*****Trade Name / Franchise****Name of President / Treasurer of Corporation****Type of Organization \*****DTI/SEC/CDA Registration No. \*****DTI/SEC/CDA date of registration \*****Property Index Number (PIN) \*****Business Area (In sq m)****Total No. of Employees in Establishment****Number of Employees Residing In LGU****Telephone No. \*****Mobile No.****Email Address \*****Are you enjoying tax incentive from any Government Entity? \*** Yes No**Business Address****House No. / Bldg. No.****Unit No.****Building Name****Street****Subdivision****Barangay \*****Postal \*****City / Municipality \*****Province \*****Region \*****Lessor Details****Is the place of business rented? \*** Yes No

## Application Details

Application Type \*

New ▼

Payment Mode \*

Quarterly ▼

Reference Number

2014-10-3331401

Owner's Information

Business Information

**Business Activity / Requirements**

Summary

### Line of Business

[Add Business Line](#)

Select line of business

Code	Description	Capital Investment
No results found.		

### Documentary Requirements

Displaying 1-6 of 6 results.

Description	Attachment	Filename	Action
Income Tax Return	✘		
Barangay Clearance	✘		
Business Capitalization	✘		
DTI/SEC/CDA Registration	✘		
Occupancy Permit	✘		
Contract of Lease	✘		

### Upload Documentary Requirements

Requirement Name \*

[Choose File](#) No file chosen

[Upload File](#)

[Back](#)

[Next](#)

Application Details

Application Type \*

New

Payment Mode \*

Quarterly

Reference Number

2014-10-8225540

Owner's Information

Business Information

Business Activity / Requirements

Summary

Print

Application Form for Business Permit

TAX YEAR 2014

CITY/MUNICIPALITY OF Cagayan de Oro City

New  
 Renewal  
 Additional

Transfer:

Amendment:

From Single to Partnership  
 From Single to Corporation

Mode of Payment:

Annually  
 Bi-annually

Date of Application: October 13, 2014

Reference No.: 2014-10-8225540

Type of Organization:

Single  Partnership  Corporation

Are you enjoying tax incentive from any Govt?

Yes

No Please specify the entity :

Name of Tax payer:

Last Name

DELA CRUZ

Business Name: Mang Juan's Hardware

Trade name/Franchise:

Name of President/Treasurer of corporation:

Business Address

Owner's Address

House No./Bldg. No.: No. 25

House No./Bldg. No.: No. 5

Building Name :

Building Name :

Unit No. :

Unit No. :

Street : Poblacion

Street : Poblacion Street

Barangay : Barangay 2 (Pob.)

Barangay : Anaprin

Confirmation required

Please note that by clicking the Submit button you will no longer edit your registration details.

Are you sure you want to file your application now?

Yes, Submit and finish

Cancel




Back

Next

Submit

## 🏠 Cafe or coffee shops



Displaying 1-3 of 3 results.

Tax / Fees	Amount	Action
Mayors Permit Fee	50.00	
Business tax	100.00	
Garbage Charges	50.00	

Total Amount: 200

## 🏠 Cafeterias

Displaying 1-2 of 2 results.

Tax / Fees	Amount	Action
Business tax	100.00	
Mayors Permit Fee	50.00	

Total Amount: 150



## Payment

[Refresh List](#)

Displaying 1-3 of 3 results.

Owner	Business Name	Type of Application	Application Date	Status of Application	Action
Hernandez, Ricky	Ricky Wholesale Goods	Renewal	2014-10-13 09:28:39	License issued	
Dela Cruz, Juan	Mang Juan's Hardware	New	2014-10-13 11:57:36	License issued	
Josephine, Rivera	Josie's Coffee Shop	New	2014-10-14 01:58:55	License issued	

 Business Data Tables

Add Requirement

Requirements

Type of Charges

Tax, Fee, Other Charges

Line of Business

Permit Format

Due Date

FSIC

Displaying 1-6 of 6 results.

Description

Action

Barangay Clearance



Business Capitalization



Contract of Lease



DTI/SEC/CDA Registration



Income Tax Return



Occupancy Permit



Cagayan de Oro City | Business Permit and Licensing System



Copyright © 2014 by ICT Office.

 Business Data Tables

Requirements

Type of Charges

Tax, Fee, Other Charges

Line of Business

Permit Format

**Due Date**

FSIC

Update

### Semi-Annual

1st Semester	01/22
2nd Semester	07/22

### Quarterly


1st Quarter	01/21
2nd Quarter	04/22
3rd Quarter	07/22
4th Quarter	10/22



## Business Data Tables

Requirements    Type of Charges    Tax, Fee, Other Charges    Line of Business    Permit Format    Due Date    **FSIC**

Displaying 1-1 of 1 result.

Amount	Percentage	Action
0.00	10	



Cagayan de Oro City | Business Permit and Licensing System













Copyright © 2014 by ICT Office.



## Application Data

[Signatories](#)[Civil Status](#)[Payment Mode](#)[Type of Organization](#)[Citizenship](#)[Add Citizenship](#)

Displaying 1-10 of 12 results.

Code	Description	Action
<input type="text"/>	<input type="text"/>	
Am	American	
Aus	Australian	
Bri	British	
Cam	Cambodian	
Can	Canadian	
Chi	Chinese	
Fil	Filipino	
Fre	French	
Jap	Japanese	
Kor	Korean	



## Businesses with Expired Permit

Business Name	Owner's Name	Owner's Address	City/Municipality	Province	Region
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

No results found.



## All Establishments

Displaying 1-2 of 2 results.

Business Name	Owner's Name	Owner's Address	City/Municipality	Province	Region
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mang Juan's Hardware	Dela Cruz, Juan Santos	212 Poblacion Agusan	Cagayan de Oro City	Misamis Oriental	Region X
Ricky Wholesale Goods	Hernandez, Ricky Batride	Agusan	Cagayan de Oro City	Misamis Oriental	Region X




## Business Data Tables

[Requirements](#)[Type of Charges](#)[Tax, Fee, Other Charges](#)[Line of Business](#)[Permit Format](#)[Due Date](#)[FSIC](#)[Add Line Of Business](#)

Displaying 31-40 of 55 results.











Code	Description	Set Requirements and Charges	Action
<input type="text"/>	<input type="text"/>	<input type="text"/>	
475475247521	Retail sale of hardware materials	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
477477247721	Retail sale of drugs and pharmaceutical goods	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
532532053201	Private postal service	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
532532053202	Messenger service	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
559559055901	Dormitories/boarding houses	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
561561056101	Restaurants	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
561561056102	Fast-food chains	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
561561056103	Cafeterias	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
561561056104	Refreshment stands, kiosks and counters	<input type="button" value="Set"/>	<input type="button" value="Edit"/>
562562156210	Event catering	<input type="button" value="Set"/>	<input type="button" value="Edit"/>

 Location

Region Province City / Municipality **Barangay** Postal Code

Add Barangay

Displaying 1-10 of 38587 results.

Code	Description	Action
00001	Barangay 1	
00002	Barangay 2	
00003	Barangay 3	
00004	Barangay 4	
00005	Barangay 5	
00006	Barangay 6	
00007	Barangay 7	
00008	Barangay 8	
00009	Barangay 9	
00010	Barangay 10	

Applications can be acted upon anywhere, anytime



**SUCCESS** WILL DEPEND ON  
THE QUALITY OF YOUR SERVICE





Happy  
applicants





A hand is shown from the palm side, holding a vibrant, multi-colored flame. The flame transitions from red at the base to yellow, green, blue, and purple at the top. Above the flame, the letters 'EBPPLS' are displayed in a bold, green, stylized font. The background is black.

EBPPLS

Thank You for listening...

