

PHILHEALTH ACCOUNTS INFORMATION MANAGEMENT(PAIMS)



RAMIL REY TAGUPA



**AMER ALAUYA
ALONTO**

AREA: KAUSWAGAN, CARMEN, UPPER CARMEN, BALULANG, PATAG, IPONAN, BULUA, CANITO-AN, CONSOLACION, PAGATPAT, UPPER CARMEN (UNTIL ROSEVALE SCHOOL) , MUICIPALITY OF OPOL TO INITAO



FRANCOIS ALBARACCIN

AREA: OSMEÑA , OSMEÑA EXTENSION, CORRALES EXTENSION (STARTING GAISANO MALL) , LKKS AREA, LAPASAN, AGORA, PUNTOD, COGON, MACABALAN, JRBORJA EXT, CAMAMAN-AN, PINIKITAN, GUSA, CLAVERIA, JASAAN



FAHAD PANSAR



**NIÑO BRYAN
DAGOHOY**

AREA: CUGMAN, TABLON, AGUSAN, PUERTO, BUGO, LUMBIA (STARTING HOTEL KORESCO) , UPPER PUERTO, TALAKAG, LIBONA, BAUNGON, MAMBUAYA, AGUSAN, MANOLO FORTICH, TAGOLOAN, VILLANUEVA, DANSOLIHON, BAIKINGON, BALUBAL



LILIAN LOIS CAPISTRANO

AREA: POBLACION, NAZARETH, MACASANDIG, ALUBA , CORRALES (UNTIL CENTRIO MALL) INDAHAG, TAGUANAO, BUENA ORO , MUNICIPALITIES OF NAAWAN, MANTICAO AND LUGAIT



**MATT
MAROHOMBSAR IV**

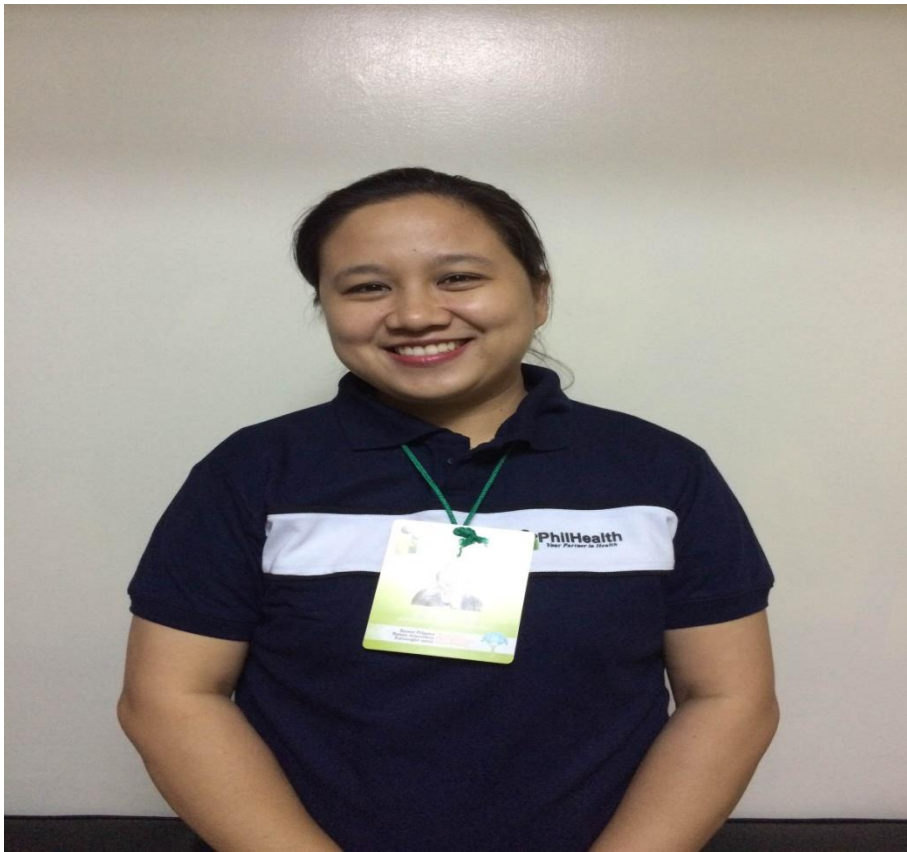
**ALL GOVERNMENT OFFICES
(NATIONAL AGENCIES, GOCCS,
LOCAL GOVERNMENT UNITS)**

**INCHARGE WITH ISSUANCE OF
REMITTANCE CLEARANCE**

KASAMBAHAY



RAFAEL EDMUND TILAP
INCHARGE WITH MANUAL POSTING



Marie Antoinette O. Tamano

**ER3 (FOR AMENDMENT &
CLOSURE)**

**NEGOTIATES & ASSIST IN
THE ENROLLMENT OF LGU
JOB ORDER CONTRACTORS
IN THE NHIP**

**MONITOR & COLLATE A.C.A
COLLECTION & OTCCS
REPORT**

**Incharge with the ADMIN
MATTERS of the UNIT**



DINA G. CABANA

HEAD, ACCOUNTS MANAGEMENT GROUP

PROCESS FLOW:

1. EMPLOYERS or it's REPRESENTATIVE shall approach their ACCOUNT OFFICER INCHARGE OF THEIR AREA TO ASSIST THEM WITH 1.a RECEIVING OF POSTED RF-1 REPORT 1.b EPRS INQUIRY 1.c BILLING INQUIRY and any other Employer concerns.
2. For ER3 Amendment / Closure , approach your Account Officer for verification of account before forwarding it to the ER3 incharge.
3. For Request of Remittance Clearance, the Employer should present the Posted RF-1 with original Official Receipt of the previous year's remittance.
4. For submission of Bank Abstract from ACAs approach Mrs.Tamano

REMINDER:

- **IPM PROFESSIONALS – PHP 900.00 / QUARTERLY (2ND quarter:April-June2016)**
- **DATABASE BUILD-UP softcopy for submission**
- **PEERS letters / Non-disclosure Agreement**
- **ER3 – AMENDMENT FORM / CLOSURE OF BUSINESS**
- **SEPARATED EMPLOYEES SHOULD BE REPORTED AS WELL**
- **No Adjustment for Error Payment**
- **Check PAR (Official Receipt) from Bank**